



Town Clerk

Deputy Clerk & Civic Officer

WHITBY TOWN COUNCIL

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22nd June 2010

Dear Councillor

Your attendance is requested at a meeting of the **POLICY & DEVELOPMENT COMMITTEE** to be held in the Normanby Room, Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 29th June 2010 at 10.30 a.m.** the agenda for which is set out below.

Yours sincerely

Mrs P A Dobson
Town Clerk

To: Councillors Mrs Boyce, Mrs Calderley, Carson, Coughlan, Dickinson, Johnson, Jones, McEachen and Murphy.

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

AGENDA

1. To receive apologies for inability to attend.
2. To declare any interests which members have in the following agenda items.
3. Public Participation Session: Up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3mins per person).
4. To approve the Minutes of the Policy & Development Committee meeting held 10th June 2010 as an accurate record (draft copy herewith)
5. To finalise arrangements for the public meeting to discuss Whitby & The Supermarkets and joint questionnaire in conjunction with Whitby Gazette and local Parish Councils.

6. To consider future relationship with Whitby Gazette. – deferred from a previous meeting
7. To discuss format and content for newsletter and consider print and distribution costs. – deferred from a previous meeting
8. To receive an update on exploration of actions to raise profile of Town Council.
9. To consider consultation from NYCC on proposals to develop a Parish Charter (copy herewith)