

Report of the meeting of the **FINANCE AND GENERAL PURPOSES** Committee held in Pannett Art Gallery, Pannett Park, Whitby on Tuesday, 12th June 2007 at 6.45pm.

Present: Councillors A Abbott (Chair), Mrs S Boyce, T N Carson, Mrs S Dyson, T Jennison, J McEachen, M D Murphy and S R Smith (ex-officio).

Mr E N Birch, Town Clerk & Responsible Financial Officer.

Apologies: Councillor R W Broadley, T W Brown, H R Coughlan and M J Craven-Moulder.

10. MINUTES

MOVED by Councillor Mrs Dyson, seconded by Councillor Jennison and

RESOLVED that the minutes of the meeting of the Finance and General Purposes Committee held on the 23rd May 2007, having been circulated, be taken as read and confirmed as a correct record.

11. DECLARATIONS OF INTERESTS

There were no Declarations of Interest.

GENERAL PURPOSES

12. SURPLUS FLAT SCREEN MONITORS

There are 2 x 15 inch flat screen monitors that are now surplus to requirements and are over 4 years old.

MOVED by Councillor Mrs Dyson, seconded by Councillor McEachen and

RECOMMEND that they be written off and sold for £20 each. Invoices are to be raised for audit purposes.

13. QUARTERLY NEWSLETTER

MOVED by Councillor Murphy, seconded by Councillor Mrs Boyce and

RECOMMEND that the Town Clerk produces a Newsletter for the quarter ending September 2007 and that it be incorporated within the pages of the Whitby Advertiser (cost £500). A decision will be made in October 2007 whether to continue with this project.

14. MAPPING & REGISTERING PUBLIC RIGHTS OF WAY AND OPEN SPACES.REVIEWING THE TOWN'S CONSERVATION AREAS

MOVED by Councillor Mrs Boyce, seconded by Councillor Smith and

RECOMMEND that the Town Council registers with the Open Spaces Society (Cost £40/year).

MOVED by Councillor Mrs Dyson, seconded by Councillor McEachen and

RECOMMEND that large scale maps of Whitby be obtained together with any necessary stationery up to a cost of £500. A request for a grant is to be made to the Northern Area Committee to assist in funding this project.

MOVED by Councillor Mrs Boyce, seconded by Councillor Smith that this project be transferred to the Development Committee.

Councillor Smith gave his apologies and left the meeting.

FINANCE

15. FINANCIAL REPORT

MOVED by Councillor Carson, seconded by Councillor Jennison and

RECOMMEND that the Financial Report be received.

16. FIRE WARDENS COURSE – ASSISTANT CUSTODIANS

MOVED by Councillor Mrs Dyson, seconded by Councillor Mrs Boyce and

RECOMMEND that the amended cost of the Fire Wardens Course in respect of the 2 Assistant Custodians from £40 to £55 each be approved. (Administrative error.)

17. NEXT MEETING

The next meeting of the Finance and General Purpose Committee will take place on Wednesday 4th July 2007 at 7pm in the Pannett Art Gallery, Pannett Park, Whitby to receive a presentation from Mr Richard Chisnell, Director of the British Toilet Association. All Councillors will be invited to attend.