

## WHITBY TOWN COUNCIL

Report of the meeting of the **FINANCE AND GENERAL PURPOSES** Committee held in Pannett Art Gallery, Pannett Park, Whitby on Tuesday, 17<sup>th</sup> June 2008 at 8pm.

**Present:** Councillors M D Murphy (Chair), Mrs S Boyce, T N Carson, Mrs H R Coughlan, J Dickinson, T Jennison, J McEachen and S R Smith.

Mr E N Birch, Town Clerk & Responsible Financial Officer.

**Apologies:** Councillors Dr S M Daniels and R G Sigsworth.

### 10. **MINUTES**

**MOVED** by Councillor Mrs Boyce, seconded by Councillor Carson and

**RESOLVED** that the minutes of the meeting of the Finance and General Purposes Committee held on the 20<sup>th</sup> May 2008, having been circulated, be taken as read and confirmed as a correct record.

### 11. **DECLARATIONS OF INTERESTS**

None.

### 12. **REFRESHER FIRST AID COURSE FOR APPOINTED PERSONS**

**MOVED** by Councillor Carson, seconded by Councillor Mrs Coughlan and

**RECOMMEND** that the appropriate Council staff attend a St John Ambulance Refresher First Aid Course for Appointed Persons at Wykeham Business Centre, Scarborough, (cost £85+vat.)

### 13. **CREDIT & DEBIT CARD PROCESSING FACILITY**

At a recent Pannett Art Gallery Committee meeting the subject of installing a Credit/Debit card facility was discussed. This came about due to the possibility of lose of sales because prospective customers who have not sufficient cash on them having to go to the nearest bank and inevitably not returning. The Town Clerk has investigated the feasibility and costings which were presented to this meeting of the F&GP Committee.

Whitby Literary & Philosophical Society have intimated that they would be willing to pay 50% of the annual rental costs (£200) and as they would have considerably more transactions than the Pannett Art Gallery then it would make sense for them to do the accounting (this they are willing to do).

**MOVED** by Councillor Mrs Boyce, seconded by Councillor McEachen and

**RECOMMEND** that a Credit & Debit Card facility (CARDSAVE) be installed as soon as is practical.

*(Note: After discussion with the Keeper of the Museum, the facility will be installed in the Autumn in conjunction with the installation of a new electronic till.)*

**14. ONE-TO-ONE INFORMATION TECHNOLOGY TRAINING COURSE**

**MOVED** by Councillor Smith, seconded by Council Dickinson and

**RECOMMEND** that Mrs J Price, PAG Curator, attends a one-to-one Information Technology Training Course arranged by the Conversion Co Ltd, St Hilda's Business Centre, Whitby. (Cost £100+vat for 8 hours of training.)

**15. PROPOSED TELEPHONE BOX CLOSURES – SCARBOROUGH DISTRICT**

Notification has been received from Scarborough Borough Council concerning proposed Telephone Box closures in the Scarborough District.

**MOVED** by Councillor Carson, seconded by Councillor McEachen and

**RECOMMEND** that a letter be sent to Scarborough Borough Council (who are collating all Town/Parish Council responses), copy to OFTEL expressing Whitby Town Councils concerns in particular the impact of removing telephone boxes that are on the Esk Valley Walk, the Coast to Coast Walk and the National Cycle Network where visitors unfamiliar with the area may need to contact the emergency services. Furthermore several telephone boxes are also on the Esk Valley Line near the railway stations where pupils commute to Whitby schools by train. Alternative landline phones should be available for them to check up on delayed trains in bad weather. Lastly, none of these phone boxes should be closed until BT has carried out a site survey (not a postcode computer search) to ensure there is adequate mobile phone coverage.

*(Note: this item was raised under para 9 of the F&GP Agenda (Any other competent business for which notice has been given.)*

**FINANCE**

**16. FINANCIAL REPORT**

**MOVED** by Councillor Mrs Boyce, seconded by Councillor Carson and

**RECOMMEND** that the Financial Report be received.

**17. NEXT MEETING**

**The next meeting of the Finance and General Purpose Committee will take place on Tuesday 19<sup>th</sup> August 2008 at 6.45pm in the Pannett Art Gallery, Pannett Park.**