

## **WHITBY TOWN COUNCIL**

Minutes of the meeting of the **FINANCE AND GENERAL PURPOSES** Committee held in Pannett Art Gallery, Pannett Park, Whitby on Tuesday, 16<sup>th</sup> March 2010 at 6.45 pm.

**PRESENT** Councillors Murphy (Chair), Mrs S Boyce, Mrs D Calderley, T N Carson, Mrs H R Coughlan, Mrs J Daniels, Dr S M Daniels, T Jennison W Jones, Mrs A Smith and S R Smith.

**ALSO**

**PRESENT** Mrs P A Dobson, Town Clerk & Responsible Financial Officer.

**NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972**

**F490/10 APOLOGIES**

Apologies for absence were received from Councillors J McEachen, and R. Sigsworth.

**F491/10 MINUTES**

Proposed by Councillor Smith, seconded by Councillor McEachen and unanimously **RESOLVED** : that the minutes of the meeting of the Finance and General Purposes Committee held on the 23<sup>rd</sup> February 2010, having previously been circulated, be taken as read and signed as a correct record.

**F492/10 DECLARATION(S) OF INTEREST**

There were no Declarations of Interest.

**F493/10 PUBLIC PARTICIPATION**

No members of the public were present

**GENERAL PURPOSES**

**F494/10 WHITBY SPRING WALKABOUT**

The Clerk reported that the date for the Spring walkabout had been agreed with John Riby for 10.00 a.m. on Tuesday 30<sup>th</sup> March 2010. The route had been left to the members to agree. It was suggested that the same route be used as in December 2008.

**F495/10 MAINTENANCE WORKS TO WHITBY NEW BRIDGE**

Notification had been received of works comprising of improvements to the parapets of the Whitby New Bridge.

Members expressed concern regarding the lack of information on what these works would involve especially following work to the bridge in Sleights when the noise was intolerable.

The Clerk will request more information and also confirm that the works will not take place during high season, school or bank holidays etc. and report back in due course.

**FINANCE**

**F496/10** The Clerk notified members that a letter of thanks from Whitby in Bloom in respect of grant received.

**F497/10 TOWN CLERK/DEPUTY CLERK'S ATTENDANCE AT TRAINING COURSES**

Members considered the SLCC Spring Training programme.

Proposed Councillor Dr. Daniels, seconded Councillor Mrs Daniels and unanimously  
**RECOMMENDED** that the Clerks attend the following training sessions  
Managing Paper chase 26<sup>th</sup> April  
Regional Conference Harrogate 7<sup>th</sup> September  
Further courses to be reviewed when the summer and autumn programme is received

- F498/10 COUNCILLORS ATTENDANCE AT TRAINING COURSES**  
Members considered the YLCA Training programme.  
Proposed Councillor Mrs. Boyce seconded Councillor Carson and unanimously  
**RECOMMENDED** that the following places are booked for Councillors  
Councillor Skills possibly 2 places for Councillors Johnson and Miss Pitts 25<sup>th</sup> May  
In the Chair Tuesday 29<sup>th</sup> June Mayor and Deputy Mayor  
The Basics of Allotments 24<sup>th</sup> May Councillor Miss Pitts  
Employment Issues 17<sup>th</sup> May Councillors Mr & Mrs Smith
- F499/10 SUBSCRIPTION TO ACTION FOR MARKET TOWNS**  
Members considered the continuation of their membership.  
Proposed Councillor Jones seconded Councillor Dr Daniels and unanimously  
**RECOMMENDED** : That the subscription be renewed for one year and reviewed thereafter.
- F500/10 EXCLUSION OF PRESS & PUBLIC**  
Proposed Councillor Murphy seconded Councillor Mrs Boyce and unanimously  
**RESOLVED** : That in view of the confidential commercial nature of the business to be transacted, it is advisable in the public interest that the public and press be excluded and they are instructed to withdraw.'
- F501/10 PROVISION OF PHOTOCOPIER ON EXPIRY OF CURRENT CONTRACT**  
Members considered three quotations for the provision of a new photocopier.  
Proposed Councillor Dr. Daniels seconded Councillor Mrs. Daniels and unanimously  
**RECOMMENDED** : that the contract be placed with Company A (Danwood) at a quarterly contract rental of £177.31 plus service charge.
- F502/10 QUOTATIONS FOR CONDITION SURVEY**  
Members discussed the quotations (referred back from Joint Management Committee) but considered that they needed more information to clarify if all specifications were the same. The Clerk will obtain more information and report back in due course.
- F503/10 WORKS REQUESTED BY JOINT MANAGEMENT COMMITTEE**  
Estimates had been received for the installation of a mop sink and associated water heater and replacement rear door intercom system. Members discussed the estimates but considered that they needed more information to clarify if all specifications were the same. The Clerk will obtain more information and report back in due course.
- F504/10 IMPROVEMENTS TO WATER CONTROL SYSTEMS AND HYGIENE SYSTEMS IN URINALS**  
Members asked if the Clerk could investigate the cost of dry urinals as an option and report back in due course.  
The Clerk pointed out that in all cases where works were being considered it would be helpful if the Committees concerned could agree a specification before contractors were approached rather than just asking for a price to do a job.
- F505/10 LETTER FROM WHITBY LITERARY & PHILOSOPHICAL SOCIETY IN RESPECT OF CARD PROCESSING SYSTEM**  
Members considered the request from the Literary & Philosophical Society regarding a 50% contribution to the running costs of credit/debit card processing system. Members had been under the impression that this was already the case.

However, considering that the major use was for PAG sales it was agreed that the cost should be shared. Members also suggested that the provider should be reviewed.

Proposed Councillor Smith, seconded Councillor Mrs. Boyce and unanimously **RECOMMENDED** : That 50% of the Annual Rental, plus the minimum charge and commission on all PAG sales should be contributed, this decision to be reviewed in one year.