



PANNETT PARK | WHITBY | YO21 1RE  
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Dear Councillor/Trustee/Representative,

11 September 2024

You are summoned to attend a meeting of the **PANNETT ART GALLERY AND WHITBY MUSEUM JOINT MANAGEMENT COMMITTEE** to be conducted in the **Normanby Room, Whitby Museum**, on **Tuesday 17 September 2024 at 11:00am**, the agenda for which is set out below.

*Dianne Rickaby*  
Locum Town Clerk

To: Whitby Town Council: Councillors:  
A Brown, H Coughlan, R Dalrymple, E Mulheran, J Nock,  
C Riddolls, S Turner, and L Wild;  
Whitby Literary & Philosophical Society: Ms A Roberts,  
Ms S Booth, D Rodwell-Cox, Ms D Gildroy, C Pyrah and  
G Pipe

**NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.**

## AGENDA

- 1. APOLOGIES FOR ABSENCE**  
To receive and resolve upon apologies for inability to attend.
- 2. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATION**  
To declare any interests which members have in the following agenda items.
- 3. PUBLIC PARTICIPATION**  
Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public (limited to 3 mins per person). Note: Questions regarding Whitby Museum & Literary & Philosophical Society are not permissible.
- 4. MINUTES.**  
Confirmation of the accuracy of the minutes of the meeting of the committee held on 11 June 2024 (herewith).
- 5. BUILDING MAINTENANCE INCOME & EXPENDITURE**  
2024/25 Quarter 1 – income and expenditure report

**6. REPORT ON PROPERTY MATTERS**

Legionella Report (to be circulated at the meeting)

**7. AGREED ACTION POINTS**

To record actions and timescales resolved above.

