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Dear Councillor,

18 November 2020

You are summoned to attend a meeting of the **TOWN DEVELOPMENT AND IMPROVEMENT COMMITTEE** to be conducted on-line, via Zoom¹, on **Monday 23 November 2020 at 6:00pm**, the agenda for which is set out below.



Michael King
Town Clerk

To: Councillors Dalrymple, Harston, Jackson, Jennison
Sumner, Wild and Winspear (Subs. Derrick and Nock)
Cc: Councillors Barnett, Brown, Coughlan, Lapsley, Smith
and Wilson.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and resolve upon apologies for inability to attend.

2. DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATION

To declare any interests which members have in the following agenda items.

3. PUBLIC PARTICIPATION

Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public (limited to 3 mins per person).

4. MINUTES

To approve as an accurate record the minutes of the Town Development and Improvement Meeting held on 26 October 2020. (attached)

¹ Link to join Zoom Meeting

<https://us02web.zoom.us/j/88690043391?pwd=WEhFNnJhOXFCU0E1R2UxK2dRcEN5Zz09>

Meeting ID: 886 9004 3391

Passcode: 941747

Dial by your location: 0203 901 7895 or 0131 460 1196

5. **CLERK'S UPDATE ON MATTERS RAISED PREVIOUSLY** (attached)
Report from the Clerk on discussions with SBC and NYCC

6. **2021-22 BUDGET BIDS**
Opportunity for members to highlight areas of potential growth or new projects for consideration by the council in preparation of the 2021-22 revenue budget. Areas for consideration will be referred to the meeting of the Finance Policy and General Purposes Committee meeting on 15 December.

7. **MATTERS OF REPAIR AND MAINTENANCE REQUIRED IN TOWN**
Opportunity for members to highlight areas of concern which may be brought to the attention of the appropriate department at either the borough or county council.

WHITBY TOWN COUNCIL

Minutes of the meeting of the **TOWN DEVELOPMENT & IMPROVEMENT** Committee held on **Monday 26 October 2020** conducted on-line, via Zoom at 6:00pm.

Present Councillor J Harston (Chairman), and Councillors G Jackson, T Jennison, J Nock (Substitute), Mrs H Sumner (from TDI070), Mrs L Wild and C Winspear.

Also M King, Clerk and J Redfern (WLH).

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.

TDI066/20 APOLOGIES FOR ABSENCE

Apologies for inability to attend the meeting were received from Cllr Dalrymple.

TDI067/20 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

No declarations of interests or requests for dispensations were received.

STANDING ORDERS SUSPENDED

TDI068/20 PUBLIC PARTICIPATION SESSION

No public participation

STANDING ORDERS REINSTATED

TDI069/20 MINUTES

MOVED by Cllr G Jackson, seconded by Cllr J Nock and unanimously

RESOLVED that the Minutes of the Town Development and Improvement Committee held on 14 September 2020 are confirmed as an accurate record of the meeting and signed by the Chairman.

TDI070/20 LOBSTER HATCHERY

The committee received a presentation from project manager Joe Redfern, providing an executive summary of the current plans of the Whitby Lobster Hatchery to regenerate two units and the Watch House on the fish quay at Pier Road to support restocking lobster numbers in local fishing grounds and to provide a visitor attraction to enhance that part of the harbour side.

MOVED by Cllr J Harston, seconded by Cllr C Winspear and

RESOLVED unanimously that the Committee offers its wholehearted support to the project and recommends to Council that the Whitby Lobster Hatchery be invited to provide an update on its ambitious plans to a future meeting.

TDI071/20 ALLOTMENT SUB COMMITTEE MEETING

It was noted that a schedule of meetings of the allotments Subcommittee would resume as virtual meetings, during the working day with the extant membership, subject to confirmation by Council of the filling of current vacancies, which would form part of a report covering all committees and subcommittees of the council at the next meeting on 3 November.

TDI072/20 TOWN HALL - CURRENT ARCHITECTURAL FEASIBILITY STUDY

A copy of the Agenda and notes of the meeting held on 20 October was circulated, together with the notes of the earlier meeting held on 5 October. Cllrs Jackson and Mrs. Wild both supported the circulation of information generated by the study to the committee and members noted that the architects were working with SBC to engage local businesses and residents to comment on the emerging options.

MOVED by Cllr T Jennison, seconded by Cllr C Winspear and

RESOLVED unanimously that the information be received.

TDI073/20 WHITBY SPA PAVILION

The Clerk updated the committee on a meeting to be held with the responsible director at Scarborough Borough Council. It was noted that Scarborough had signalled its intention to retake control of the Pavilion (and the Scarborough Spa) from the contractor SIV and reopen on a phased basis in 2021.

TDI074/20 WHITBY HIGHWAYS SIGN

The Highway Officer had asked SBC to forward information that the 'Whitby' sign on the southern approach on the A171 has been knocked over. SBC and NYCC were stated to believe that this was the responsibility of Whitby Town Council.

MOVED by Cllr J Nock, seconded by Cllr J Harston and

RESOLVED unanimously (a) that the Clerk establish proof of ownership in discussion with the Highways Authority; and
(b) that, subject to the above, quotations be obtained for the replacement of the sign.

TDI075/20 MATTERS OF REPAIR AND MAINTENANCE REQUIRED IN TOWN

This item gives members an opportunity to highlight areas of concern which may be advanced or brought to the attention of the appropriate department at either the borough or county council. In addition to those items listed, it was noted that licensing issues in respect of street cafes should be clarified with SBC, which was subsequently considered by the Planning Committee.

1. Ashes Well Lane in Whitby - the footpath between Newton Street and Walker Street

MOVED by Cllr J Harston, seconded by Cllr T Jennison;

2. Story Boards (installed by the Town Council) at various locations requiring cleaning and basic maintenance

MOVED by Cllr Mrs H Sumner seconded by Cllr T Jennison;

3. String of Lights from the lighting columns on Church Street

MOVED by Cllr Mrs L Wild seconded by Cllr G Jackson;

4. **Drainage pipe 250m east of Upgang ravine,
Handrail to beach steps 500m east of Upgang Ravine,
Clarkson Street and Hunter Street surfacing and unenforceable markings**

MOVED by Cllr J Knock, seconded by Cllr J Harston and

RESOLVED unanimously *en bloc* that those items listed be referred to the responsible body for action.

CLERK'S UPDATE ON MATTERS RAISED PREVIOUSLY

Report on discussions with SBC and NYCC

- **Ashes Well Lane** in Whitby - the footpath between Newton Street and Walker Street

NYCC – “The footpath between Newton Street and Walker Street is private and not classed as ‘Highway Maintainable at Public Expense – (HM@PE). We can’t say who owns this footpath but it would be up to the landowner to carry out any maintenance.”

- **Clarkson Street and Hunter Street** - surfacing and unenforceable markings

The surfacing/lining breaks are relating to a utility reinstatement. The Town Council’s concerns have been forwarded to NYCC’s Streetworks team who can chase up the utility company. Highways confirms the enforceability of the double yellow lines despite the lining breaks.

- **Drainage pipe 250m east of Upgang Ravine** on the promenade,

The drainage pipe will be attended to.

- **Handrail to beach steps 500m east of Upgang Ravine** on the promenade,

The handrails have been repaired.

- **Welcome To Whitby sign – A171** – collapsed sign

Around 25 years ago the County Council as the local highways authority looked at what they had a duty to provide. There was no duty to provide these signs, but they were left in place until they fell into disrepair. Parish and Town Councils could then take them on “if they so wish”. This position has been the norm since. NYCC would not look to repair or replace this sign.