

WHITBY TOWN COUNCIL

Minutes of the meeting of the Human Resources Committee held in the Pannett Art Gallery, Pannett Park, Whitby at 5.30 p.m. on Tuesday 21st August 2018.

PRESENT: Councillors Mrs N Wilson (Chairman) D Collins Mrs H Coughlan, R Dalrymple, T Jennison, Ms R Pearson and L Wild.

ALSO PRESENT: Mrs P Dobson, Town Clerk

NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.

HR183/18 APOLOGIES

There were no apologies received from Councillors.

HR184/18 DECLARATION(S) OF INTEREST & REQUESTS FOR DISPENSATION

There were no declarations of interest.

HR185/18 PUBLIC PARTICIPATION

There were no members of the public present.

HR186/18 MINUTES

Proposed by Councillor Ms R Pearson, seconded by Councillor D Collins and unanimously **RESOLVED:** That the Minutes for the Human Resources Committee held 17th July 2018, having been circulated are taken as read confirmed as a correct record and signed by the Chairman.

HR187/18 EXCLUSION OF PRESS AND PUBLIC

Proposed by Councillor Ms R Pearson seconded by Councillor Mrs H Coughlan and unanimously

RESOLVED That in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public and press be excluded and they are instructed to withdraw.

HR188/18 SUCCESSION PLANNING TOWN CLERK 2020

The HR Working Party presented a draft person specification for recommendation to Full Council for adoption within the proposed recruitment pack. Members reconsidered the timeline on actions and agreed that the job application should be considered next.

Proposed by Councillor Ms R Pearson, seconded by Councillor Mrs L Wild and unanimously **RECOMMENDED:** That the draft person specification is submitted to Full Council for adoption and the working party reconvenes to consider the job application on 30th August at 10.30 a.m.

N Wilson
18.9.18