

## WHITBY TOWN COUNCIL

Minutes of the meeting of the **Finance, Policy and General Purposes** Committee held via Zoom on Tuesday 19 January 2021 at 6:00pm.

**Present:** Councillors G Jackson (Chair), Mrs H Coughlan (Item 158), B Dalrymple, J Harston, Mrs L Wild, Mrs N Wilson and C Winspear.

**Also:** M King, Town Clerk.

(NB four accounts 'trolled' the meeting and were removed. Due to a technical error Cllr Mrs Wilson was unable to regain entry).

**NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972**

**F158/21 APOLOGIES FOR ABSENCE**

None.

**F159/21 DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATION**

None.

**F160/21 PUBLIC PARTICIPATION**

No members of the public were present.

**GENERAL PURPOSES & POLICY**

**F161/21 MINUTES**

Proposed by Councillor B Dalrymple, seconded by Councillor C Winspear and unanimously

<p><b>RESOLVED</b> that the Minutes of the Finance Policy &amp; General Purposes Committee meeting, held 15 December 2020, be taken as read and confirmed as a correct record and signed by the Chairman.</p>
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**F162/21 ACTION OUTSTANDING FROM PREVIOUS MEETING**

The Clerk provided a verbal on the progress of resolutions from the previous meeting, which had been referred to Council and confirmed.

**FINANCE**

**F163/21 APPROVAL OF EXPENDITURE**

To approve payments and receipts on behalf of the Council to 18 January. Members noted the presence of a duplicate payment. The error was corrected prior to approval.

Proposed by Councillor J Harston, seconded by Councillor Mrs H Coughlan and unanimously

<p><b>RESOLVED</b> that the schedule of payments up to 18 January 2021 in the sum of <b>£19,550.66</b> (in respect WTC) and of <b>£158.23</b> (in respect PAG) as attached hereto is approved and submitted to Full Council.</p>
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**F164/21 INCOME AND EXPENDITURE AGAINST BUDGET TO 31 DECEMBER 2020**

Submitted: a report setting out the unreconciled income and expenditure against the budget for the nine months ending 31 December 2020.

Members noted the position of expenditure and its potential effect on reserves.

Proposed by Councillor G Jackson, seconded by Councillor Mrs L Wild and unanimously

**RESOLVED** that a report reviewing the council's reserves and medium-term reserve strategy be brought to the February meeting

Proposed by Councillor J Harston, seconded by Councillor C Winspear and unanimously

**RESOLVED** that the report be received.



16 February 2021

**WHITBY TOWN COUNCIL**  
**FINANCE POLICY & GENERAL PURPOSES COMMITTEE – 18 JANUARY 2021**  
**APPROVAL OF EXPENDITURE**

<b>Tn no</b>	<b>Cheque</b>	<b>Gross</b>	<b>Heading</b>	<b>Invoice</b>	<b>Details</b>
1236	DD	£182.70	5000/2/5	01/12/20	Document Solutions - Service Charges – December4
1222	DD	£441.34	5000/4/2	06/12/20	Total Gas and Power - Electricity Charges
1220	DD	£243.92	5000/4/1	07/12/20	ENGIE Gas Limited - Gas Charges - November
1232		£46.97	5000/4/6	08/12/20	Rentokil Initial UK Ltd - Sanitary Bins January 21
1224	DD	£111.50		12/12/20	Pitney Bowes - November Invoice0
	1	£100.00	5000/2/4		Meter Reset
	2	£5.50	5000/2/4		Transaction Fee
	3	£6.00	5000/2/4		Paper Invoice Fee
1219		£100.00	5000/3/1	16/12/20	Yorkshire Regiment & Association - Mayoral Donation
1223	DD	£102.24	16/12/20		Barclaycard - Statement to 16 December
	1	£14.39		5000/2/9	Zoom Subscription.
	2	£87.85		5000/5/4	Christmas Card Competition
1228	DD	£6.50	5000/2/13	17/12/20	Barclays Bank - Commission
1221	DD	£18.00	5000/2/5	21/12/20	EE Limited - Mobile Phone Contract
1225	DD	£23.40	5000/4/6	29/12/20	Cathedral Hygiene - Hygiene Contracts
1226	DD	£1,802.00	29/12/20		Scarborough Borough Council - NDR Toilets
	1	£499.00		5000/4/5	NDR Toilet 1
	2	£86.00		5000/4/5	NDR Toilet 2
	3	£127.00		5000/4/5	NDR Toilet 3
	4	£55.00		5000/4/5	NDR Toilet 4
	5	£511.00		5000/4/5	NDR Toilet 5
	6	£524.00		5000/4/5	NDR Toilet 6
1234		£481.50	5000/4/7	31/12/20	Lewis Hart Security Services - December Patrols
1227	DD	£212.08	5000/2/2	01/01/21	Grenke Leasing - Photocopier /leasing
1235	DD	£78.00	5000/2/9	01/01/21	SAGE UK Ltd - Payroll Software
		£15,700.51			Confidential Transactions (Salaries & Oncosts)
<b>Total</b>		<b>£19,550.66</b>			<b>Whitby Town Council</b>
<b>Tn no</b>	<b>Cheque</b>	<b>Gross</b>	<b>Heading</b>	<b>Invoice</b>	<b>Details</b>
31		£26.20	5007	31/10/20	Normans Business Solutions - Stationery
32	DD	£129.55	5002	20/11/20	Global Payments - Card Processing Charges
33		£2.48	5015	07/12/20	H Berry Curator - Postage (Reimbursement)
<b>Total</b>		<b>£158.23</b>			<b>Pannett Art Gallery</b>