



PANNETT PARK | WHITBY | YO21 1RE  
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Dear Councillor,

25 February 2021

You are summoned to attend an ordinary meeting of the **TOWN COUNCIL OF WHITBY** to be conducted on-line, via Zoom and livestreamed on the Town Council's Facebook page - <https://www.facebook.com/WhitbyTC/> on **Tuesday 2 March at 6:00pm**, the agenda for which is set out below.

Michael King  
Town Clerk

To: Councillors Barnett, Coughlan, Dalrymple, Derrick, Harston, Jackson, Jennison, Lapsley, Nock, Smith, Sumner, Wild, Wilson and Winspear

**NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive and resolve upon apologies for inability to attend.

### 2. DECLARATION OF INTERESTS

To declare any interests which members have in the following agenda items.

### 3. PUBLIC PARTICIPATION

Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public<sup>1</sup> (limited to 3 mins per person).

### 4. EXTERNAL REPORTS

To receive reports on behalf of external bodies if present

- a. Anglo American
- b. North Yorkshire Police
- c. County & Borough Councillors

### 5. CINDER TRACK PROJECT

Rupert Douglas, Network Development Manager (Yorkshire) for Sustrans England North and Tim Burkinshaw of Scarborough Borough Council make a presentation on the Cinder Track project to explain progress and plans, including the Whitby – Staithe feasibility work which Sustrans is undertaking for the National Park.

## 6. APPLICATIONS FOR CO-OPTION

To receive applications and consider co-option to current vacancies in Abbey Ward (1) and Stakesby Ward (1) - confidential copies to be circulated to members of council.

## 7. MINUTES

Page 5

- a. To approve as an accurate record minutes of the following meetings:
  - i. Council 2 February 2021
- b. To receive the minutes of the following meetings:
  - i. Planning 9 February 2021
  - ii. Finance, Policy & General Purposes 16 February 2021
  - iii. Town Development & Improvement 22 February 2021
  - iv. Planning 23 February 2021
  - v. Harbour 23 February 2021

## 8. COMMITTEE RECOMMENDATIONS

- a. FP&GP Committee 16 February

### **F201/21 INTRODUCTION OF A PROTOCOL TO MARK THE DEATH OF A 'SENIOR PERSON'**

**RECOMMENDED** that the corrected draft protocol be submitted to Council, as amended to take account of the length of time for which flags would be flown at half-mast and the need to recognise significant local deaths expediently.

(as previously circulated)

- b. **F202/21 APPROVAL OF EXPENDITURE**

**RECOMMENDED** that the schedule of payments up to 15 February 2021 in the sum of **£30,536.23** (in respect WTC) and of **£642.20** (in respect PAG) as attached hereto is approved and submitted to Full Council. (Page 17)

- c. Any other matters arising from the minutes noted above.

## 9. NOTICES OF MOTION SUBMITTED BY MEMBERS

Submitted by Councillor Mrs N Wilson, seconded by Councillor C Winspear

***That the town council undertakes research into a form of positive acknowledgement appropriate to Whitby to NHS workers, individuals, companies, etc who have carried on working/helping throughout the pandemic.***

## 10. MAYOR'S REPORT

Civic engagements since 2 February 2021 and other activities undertaken to note.

## 11. CLERK'S REPORT

The Clerk will provide a verbal update on issues and correspondence arising since the last meeting.

## 12. FLOODING AWARENESS - STANDING ITEM

Tides above 5.5 metres – to be reported at the meeting.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83373418143?pwd=NIJFanZUYVVlbWY1YU9EK0EzSElUT09>

Meeting ID: **833 7341 8143** Passcode: **139782**

One tap mobile

02034815237,,83373418143#,,,,,0#,,139782#      02034815240,,83373418143#,,,,,0#,,139782#

Dial by your location (UK numbers)

0203 481 5237

0203 481 5240

0203 901 7895

1. Anyone who wishes to register to participate under Item 3, please contact the Town Clerk  
([town.clerk@whitbytowncouncil.gov.uk](mailto:town.clerk@whitbytowncouncil.gov.uk))



## WHITBY TOWN COUNCIL

Minutes of the Ordinary meeting of the **Town Council of Whitby**, held on **Tuesday 2 February 2021** conducted on-line, via Zoom and livestreamed on the Town Council's Facebook page at 6:00pm.

**Present** Councillor Mrs L Wild (Mayor) and Councillors R Barnett, Mrs H Coughlan, R Dalrymple, L Derrick, J Harston, G Jackson, T Jennison, J Nock, Mrs H Sumner, Mrs N L Wilson, and C Winspear.

**Also** M King, Clerk, and Mrs A Cowey, Deputy Clerk, with Cllr G Goodberry (Scarborough Borough Council).

**NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.**

### 178/21 APOLOGIES

Apologies for inability to attend the meeting were received from Councillors S Lapsley and S Smith (technical issues)

### 179/21 DECLARATION(S) OF INTEREST & REQUEST FOR DISPENSATION

There were no declarations of interest or requests for dispensation.

#### STANDING ORDERS SUSPENDED

### 180/21 PUBLIC PARTICIPATION SESSION

No public participation.

#### STANDING ORDERS REINSTATED

### 181/21 EXTERNAL REPORT

- a. **NORTH YORKSHIRE POLICE** - No Police report.
- b. **COUNTY & BOROUGH COUNCILLORS** – No reports

### 182/21 MINUTES

**MOVED** by Cllr J Nock, seconded by Cllr J Harston and

**RESOLVED** unanimously that the Minutes of the ordinary meeting of the Full Council held on 12 January 2021 are confirmed as an accurate record of the meeting and signed by the Town Mayor.

**MOVED** by Cllr B Dalrymple, seconded by Cllr G Jackson and

**RESOLVED** unanimously that the following Committee minutes are taken *en bloc* and are received:-

Finance, Policy and General Purposes Committee	19 January 2021
Town Development & Improvement Committee	25 January 2021
Planning Committee	26 January 2021

**MOVED** by Councillor L Derrick, seconded by Councillor J Nock and

**RESOLVED** that standing orders be suspended to allow Cllr Goodberry to speak

### STANDING ORDERS SUSPENDED

Councillor Goodberry informed members that the Conservative Party at Scarborough Borough Council are pushing for a resolution regarding cemetery extension in Whitby.

### STANDING ORDERS REINSTATED

#### 183/21 COMMITTEE RECOMMENDATIONS FINANCE F162/21 APPROVAL OF PAYMENTS

**MOVED** by Councillor G Jackson, seconded by Councillor J Harston and

**RESOLVED** unanimously that the schedule of payments up to 18th January 2021 in the sum of £19,550.66 (WTC) and £158.23 (PAG) as recommended by the Finance Policy and General Purposes Committee for payment are approved.

#### 184/21 NOTICE OF MOTION SUBMITTED BY MEMBERS

**MOVED** by Councillor R Barnett, seconded by Councillor L Derrick:

'That Whitby Town Council offers support to keep St Hilda's School open. Our demographic demands we maintain the maximum number of school places'

1 vote in favour of the motion 9 votes against the motion

**MOTION NOT CARRIED**

#### 185/21 MAYOR'S REPORT CIVIC ENGAGEMENTS

The Town Mayor reported on the meetings she has attended including a meeting regarding the Town Hall.

#### 186/21 CLERK'S REPORT

The Town Clerk reported on the following:-

##### **ST NINIANS CHURCH**

That the decision notice in respect to a request to register St Ninian's Church Baxtergate as an Asset of Community Value was declined by Scarborough Council. The future of the Church is open and there will be Listed Building issues regarding what could and should be done.

##### **CAPTAIN TOM MOORE**

As a mark of respect following the announcement of the death of Captain Sir Tom Moore, Whitby Town Council will fly its flag at half-mast.

**MOVED** by Councillor C Winspear, seconded by Councillor J Nock and

**RESOLVED** unanimously that the Flag is flown at half-mast in respect of Captain Sir Tom Moore.

**RESIGNATION**

Members were made aware of the resignation of Councillor Mrs H Brown and the casual vacancy has been declared.

**MOVED** by Councillor Mrs L Wild, seconded by Councillor Mrs H Sumner and

**RESOLVED** unanimously that a letter of thanks is sent to Mrs Brown.

**MOVED** by Councillor J Harston, seconded by Councillor C Winspear and

**RESOLVED** unanimously that the Clerk's report is received.

**187/21 FLOODING AWARENESS – STANDING ITEM**

Tides above 5.5 metres 2, 3, 12-15, 27 and 28 February 2021, and 2 March 2021

**RESOLVED** unanimously that this information is received.

**188/21 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** unanimously that under the provision of the Public Bodies (Admission Meetings) Act 1960 1(2), the press and public be excluded from the meeting during consideration of the matter referred to as item 12 on the agenda, due to the confidential nature of the business to be transacted.

**189/21 HONARARY CITIZEN**

**MOVED** by Councillor J Harston, seconded by Councillor R Dalrymple and

**RESOLVED** unanimously that a) following new legislation the Honorary Citizen title is change to Honorary Freeman; and  
b) the person nominated for the title Honorary Freeman is approached prior to an extraordinary meeting being called to approve the award.





## WHITBY TOWN COUNCIL

Minutes of the meeting of the **PLANNING** Committee conducted via zoom, on **Tuesday 9 February 2021** at 6:00pm.

**Present** Councillor Mrs N Wilson (Chair) with Councillors R Dalrymple, J Harston, G Jackson, J Nock, and C Winspear.

**Also** Mrs A Cowey Deputy Clerk

**NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.**

### 190/21 APOLOGIES

Apologies for inability to attend were received from Councillor L Derrick

### 191/21 DECLARATION(S) OF INTEREST

Councillor J Nock declared a non-pecuniary interest in planning application 20/02694/HS 21 Upgang Lane, YO213DT

### 192/21 MINUTES

**MOVED** by Councillor G Jackson, seconded by Councillor C Winspear and

**RESOLVED** unanimously that the minutes of the Planning Committee held on 26 January 2021 having been circulated be taken as read and signed as a correct record.

### STANDING ORDERS SUSPENDED

### 193/21 PUBLIC PARTICIPATION

No public participation

### STANDING ORDERS REINSTATED

### 194/21 PLANNING APPLICATIONS

**RESOLVED** that the Planning Applications, as detailed at Annex A, were considered and the Planning Committees recommendations duly recorded and submitted to the Planning Authority.

### 195/21 LISTED BUILDINGS

Nothing to report.



## Annex A

## Planning Applications Considered on 9 February 2021

<b>1</b>	<i>Plan Number</i> 21/009	<i>District Reference</i> 21/00123/HS	<i>Road/Street</i> George Street	<i>Date of meeting</i> 09.02.2021
	<i>Applicant</i> Mr & Mrs Kelvin Cameron	<i>House Name</i>	<i>Road</i> 25 George Street	<i>Locality</i>
	<i>Town</i> WHITBY	<i>County</i> North Yorkshire	<i>Post Code</i> YO211EW	<i>Application date</i> 25/01/21

**Installation of dormer windows to front and rear, Mr & Mrs Kelvin Cameron, 25 George Street, WHITBY, North Yorkshire, YO211EW**

*Comment*

**Support the application.**

<b>2</b>	<i>Plan Number</i> 21/010	<i>District Reference</i> 20/02694/HS	<i>Road/Street</i> Upgang Lane	<i>Date of meeting</i> 09.02.2021
	<i>Applicant</i> Mr P Croft	<i>House Name</i>	<i>Road</i> 21 Upgang Lane	<i>Locality</i>
	<i>Town</i> WHITBY	<i>County</i> North Yorkshire	<i>Post Code</i> YO213DT	<i>Application date</i> 28/01/21

**Erection of single storey rear extension, Mr P Croft, 21 Upgang Lane, WHITBY, North Yorkshire, YO213DT**

*Comment*

**Support the application.**



## WHITBY TOWN COUNCIL

Minutes of the meeting of the **Finance, Policy and General Purposes** Committee held via Zoom on Tuesday 16 February 2021 at 6:00pm.

**Present:** Councillors G Jackson (Chair), Mrs H Coughlan, B Dalrymple, J Harston, Mrs L Wild, Mrs N Wilson and C Winspear.

**Also:** M King, Town Clerk and one borough councillor (Cllr P Trumper).

**NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972**

**196/21 APOLOGIES FOR ABSENCE**

None.

**197/21 DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATION**

None.

**198/21 PUBLIC PARTICIPATION**

No members of the public were present.

**GENERAL PURPOSES & POLICY**

**199/21 MINUTES**

Proposed by Councillor Harston, seconded by Councillor Mrs Wilson and unanimously

**RESOLVED** that the Minutes of the Finance Policy & General Purposes Committee meeting, held 19 January 2021, be taken as read and confirmed as a correct record and signed by the Chairman.

The Chair suspended Standing Orders (SO 3e) to enable Borough Councillor P Trumper to ask a question on the minutes. The Clerk undertook to forward copies of the approved minutes of the committee's meeting of February and March 2020 and the account statement in respect to Yorkshire Day 2019.

**200/21 ACTION OUTSTANDING FROM PREVIOUS MEETING**

The Clerk provided a verbal on the progress of resolutions from the previous meeting, which had been referred to Council and confirmed.

Proposed by Councillor Mrs Wild, seconded by Councillor Harston and unanimously

**RESOLVED** that the information be received.

**201/21 REVIEW OF GOVERNANCE DOCUMENTS**

**a) Introduction of a protocol to mark the death of a 'Senior Person'**

Submitted: a draft protocol by which the town council might mark the death of a senior national or local figure. It was noted that there was more public awareness of 'Operation London Bridge', which is the national plan to be enacted on the death of the Monarch, but that similar plans were in place within

government for other members of the Royal Family and notable national figures. The debate was occasioned by the timely decision to lower the town's union flag to half mast to mark the death of Captain Sir Tom Moore. It was noted that as two weeks had passed, the flag should be returned to the masthead.

Members noted that amendments were needed to section 3 to clarify the period for which flags may be flown at half-mast where there is no state or ceremonial funeral.

The defined list of 'prominent persons' was discussed. Members considered how to recognise those whose deaths might be locally significant.

Typographical errors were identified.

Proposed by Councillor Winspear, seconded by Councillor Harston and unanimously

**RESOLVED** that the corrected draft protocol be recommended to Council, as amended to take account of the length of time for which flags would be flown at half-mast and the need to recognise significant local deaths expediently.

## FINANCE 202/21

### APPROVAL OF EXPENDITURE

To approve payments and receipts on behalf of the Council to 15 February.

Proposed by Councillor Mrs Coughlan, seconded by Councillor Winspear and unanimously

**RESOLVED** that the schedule of payments up to 15 February 2021 in the sum of **£30,536.23** (in respect WTC) and of **£642.20** (in respect PAG) as attached hereto is approved and submitted to Full Council.

## 203/21

### INCOME AND EXPENDITURE AGAINST BUDGET TO 31 JANUARY 2021

Submitted: a balance sheet relating to the opening and current account balance in relation to annual income and expenditure and the council's earmarked reserves, in respect of this and the following item.

It was noted that income had been affected by the pandemic and was significantly down in relation to the proportion of receipts from Museum admissions and receipts from the public toilets.

Proposed by Councillor Winspear, seconded by Councillor Mrs Coughlan and unanimously

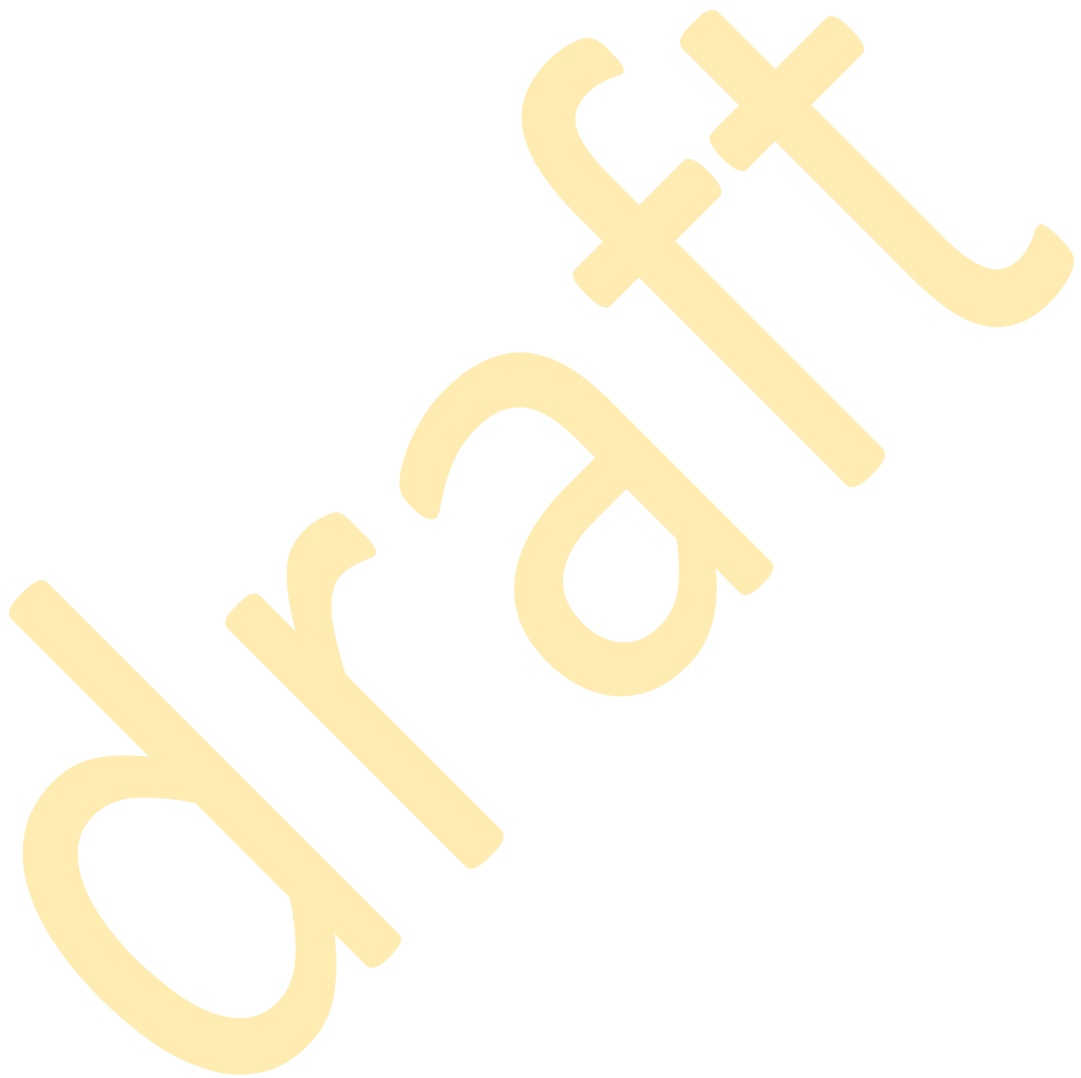
**RESOLVED** a) that the information be received;  
b) That the funding position for events be referred to the Events Subcommittee; and  
c) That allotment rental for 2022/23 be reviewed by the Allotments

Subcommittee in the next cycle; and  
d) That the Clerk identify options for income generation.

**204/21 RESERVES REVIEW**

Proposed by Councillor Winspear, seconded by Councillor Harston and unanimously

**RESOLVED** that the report be received.







## Appendix A

## FINANCE POLICY &amp; GENERAL PURPOSES COMMITTEE – 16 FEBRUARY 2021

## APPROVAL OF EXPENDITURE

Tn no	Cheque	Gross	Heading	Invoice	Details
1262	BACS	£404.40	5000/4/12	03/11/20	Andrews Air Conditioning - Maintenance and Delta
1247		£123.84	5000/2/9	03/12/20	Edge It Systems Ltd - Microsoft 365 - Monthly Fees
1245		£312.00	5000/4/10	15/12/20	Scarborough Lifts - Servicing
1248		£14.26	5000/2/2	31/12/20	Sapphire Print Solutions - Photocopy Charges
1250		£11.87	5000/2/1	31/12/20	Normans Business Solutions - Stationery
1244		£587.00		01/01/21	Society of Local Council Clerks - Annual Subscription
	1	£379.00	5000/2/8		Clerk - Full Membership
	2	£208.00	5000/2/8		Deputy Clerk - Full Membership
1260	DD	£191.56	5000/2/5	01/01/21	Document Solutions - Service Charges - January
1255	DD	£510.40	5000/4/2	06/01/21	Total Gas and Power - Electricity Charges December
1253	DD	£1,226.86	5000/4/1	07/01/21	ENGIE Gas Limited - Gas Charges - December
1238	BACS	£123.80	5000/2/9	08/01/21	Edge It Systems Ltd - Microsoft 365 - Monthly Fees
1246		£144.00	5000/4/10	12/01/21	Lawsons Builders and High Access Ltd - Gutter
1257	DD	£6.00	5000/2/4	12/01/21	Pitney Bowes - Postage
1219	DD	£114.39		16/01/21	Barclaycard - Statement to 16 January
	1	£100.00	5000/3/1		Donation to Yorkshire Regiment Appeal
	2	£14.39	5000/2/9		Zoom Subscription
1239		£6,061.07	5000/5/7	21/01/21	Castle Water Limited - New Quay Road Water
1254	DD	£18.00	5000/2/5	21/01/21	EE Limited - Mobile Phone Contract
1259	DD	£1,359.58	5000/5/7	21/01/21	Everflow Limited - January Water Charges (Toilets)
1252	DD	£1,802.00		25/01/21	Scarborough Borough Council - NDR Toilets
	1	£499.00	5000/4/5		NDR Toilet 1
	2	£86.00	5000/4/5		NDR Toilet 2
	3	£127.00	5000/4/5		NDR Toilet 3
	4	£55.00	5000/4/5		NDR Toilet 4
	5	£511.00	5000/4/5		NDR Toilet 5
	6	£524.00	5000/4/5		NDR Toilet 6
1256	DD	£23.40	5000/4/6	27/01/21	Cathedral Hygiene - Hygiene Contracts
1258	DD	£442.78		28/01/21	Siemens Financial Services
	1	£339.40	5000/2/5		Quarterly telephone & broadband equipment leasing
	2	£103.38	5000/2/12		Telephone & broadband asset protection fee
1263		£133.32	5000/5/1	28/01/21	Business Stream - Water Supply - Stakesby Vale
1264		£270.41	5000/4/3	28/01/21	Business Stream - Water Supply - Museum and Gallery
1240		£481.50	5000/4/7	31/01/21	Lewis Hart Security Services - January Patrols
1251		£4.64	5000/2/1	31/01/21	Normans Business Solutions - Stationery
1265		£30.32	5000/5/4	31/01/21	Wilf Noble Construction & Plant Hire Ltd
1249	DD	£78	5000/2/9	01/02/21	SAGE UK Ltd - Payroll Software
1261	DD	£6.80	5000/2/13	04/02/21	Barclays Bank - e-payment plan charges
		£16,054.03			Confidential Transactions
<b>Total</b>		<b>£30,536.23</b>			<b>Whitby Town Council</b>
<b>Tn no</b>	<b>Cheque</b>	<b>Gross</b>	<b>Heading</b>	<b>Invoice</b>	<b>Details</b>
35	DD	£6.50	5001	12/12/20	Barclays - e-payment Plan Charges £6.50
34	DD	£128.90	5002	21/12/20	Global Payments - Card Processing Charges £128.90
36	DD	£6.80	5001	12/01/21	Barclays - e-payment Plan Charges £6.80
37	BACS	£500.00	5017	04/02/21	██████████ - Project facilitator Fee £500.00
<b>Total</b>		<b>£642.20</b>			<b>Pannett Art Gallery</b>



## WHITBY TOWN COUNCIL

Minutes of the meeting of the **TOWN DEVELOPMENT & IMPROVEMENT** Committee held on **Monday 22 February 2021** conducted on-line, via Zoom at 6:00pm.

**Present** Councillors J Harston (Chair), B Dalrymple, G Jackson, T Jennison, Mrs L Wild and C Winspear.

**Also** M King, Clerk, Cllr J Nock & one member of the press

**NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.**

### 205/21 APOLOGIES FOR ABSENCE

It was noted post hoc that apologies for inability to attend the meeting were received from Cllr Ms Sumner due to technical difficulties in logging on.

### 206/21 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

No declarations of interests or requests for dispensations were received.

### STANDING ORDERS SUSPENDED

### 207/21 PUBLIC PARTICIPATION SESSION

Attending as a member of the public, Cllr Nock raised two issues on the West Cliff and promenade for consideration: an exposed drainpipe and a landslip in the headland opposite the Metropole Hotel.

### STANDING ORDERS REINSTATED

### 208/21 MINUTES

**MOVED** by Cllr Dalrymple, seconded by Cllr Jennison and unanimously

**RESOLVED** that the Minutes of the Town Development and Improvement Committee held on 25 January 2021 are confirmed as an accurate record of the meeting and signed by the Chairman.

### 209/21 CLERK'S UPDATE ON MATTERS RAISED PREVIOUSLY

The Clerk reported verbally that correspondence was outstanding in relation to: the railings running down the cliff path from the Pavilion undercroft and the playing field at Larpool Lane, where more information had been requested on the replacement of the football goal and the process of identifying additional cemetery land. Requests had been made to Scarborough Borough Council. Substantive responses were awaited. Any progress to be reported to a future meeting.

### 210/21 MATTERS OF REPAIR AND MAINTENANCE REQUIRED IN TOWN

This item gives members an opportunity to highlight areas of concern which may be advanced or brought to the attention of the appropriate department at either the borough or county council.

1. (TDI120/20) *The drainage pipe to the promenade east of Upgang Ravine,*

which had been reported as programmed for repair is still exposed.

2. **Landslip** in the area opposite the Metropole Hotel, raised at TDI205/21, above.
3. **West Cliff Toilets** repair and painting of the fascia boards.
4. **West Cliff Paddling Pool** painting and condition of the pool and its apron.

**MOVED** *en bloc* by Cllr Harston, seconded by Cllr Mrs Wild and

**RESOLVED** unanimously a) That the Clerk write to Scarborough Borough Council in respect to the exposed drainpipe east of Uppang Ravine, the landslip in the headland opposite the Metropole Hotel and the condition of the Paddling Pool on the West Cliff; and  
b) That the Clerk consult with the council's contractor to programme necessary refurbishment of the fascias to the West Cliff toilet block.

## WHITBY TOWN COUNCIL

Minutes of the meeting of the **PLANNING** Committee conducted via zoom, on **Tuesday 23 February 2021** at 6:00pm.

**Present** Councillor Mrs N Wilson (Chair) with Councillors R Dalrymple, J Harston, G Jackson, J Nock, and C Winspear.

**Also** Mrs A Cowey Deputy Clerk and Cllr Mrs L Wild

**NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.**

### 211/21 APOLOGIES

No apologies for inability to attend were received for inability to attend.

### 212/21 DECLARATION(S) OF INTEREST

No declaration of interests.

### STANDING ORDERS SUSPENDED

### 213/21 PUBLIC PARTICIPATION

Councillor Mrs Wild spoke against application 20/02773/RG4 following the large number of complaints received from members of the public.

### STANDING ORDERS REINSTATED

### 214/21 PLANNING APPLICATIONS

**RESOLVED** that the Planning Applications, as detailed at Annex A, were considered and the Planning Committees recommendations duly recorded and submitted to the Planning Authority.

(Planning application 20/02773/RG4 was added to the agenda after publication due the late submission by SBC and the need for an immediate recommendation.)

### 215/21 LISTED BUILDINGS

Nothing to report.



## Annex A

Planning Applications Considered on 23<sup>rd</sup> February 2021

<b>1</b>	<i>Plan Number</i> 21/011	<i>District Reference</i> 21/00124/HS	<i>Road/Street</i> Railway Cottages Waterstead Lane	<i>Date of meeting</i> 23.02.21
	<i>Applicant</i> Hodgson	<i>House Name</i>	<i>Road</i> 17 Railway Cottages	<i>Locality</i> Waterstead Lane
	<i>Town</i> WHITBY	<i>County</i> North Yorkshire	<i>Post Code</i> YO211TH	<i>Application date</i> 04/02/21

**Erection of two storey side extension, Hodgson, 17 Railway Cottages, Waterstead Lane, WHITBY, North Yorkshire, YO211TH**

*Comment*

**Object - Highways and Access - Over Development.**

<b>2</b>	<i>Plan Number</i> 21/012	<i>District Reference</i> 20/02839/FL	<i>Road/Street</i> Chubb Hill Road	<i>Date of meeting</i> 23.02.21
	<i>Applicant</i> Ms M Jalali	<i>House Name</i> Glencoe Residential Home	<i>Road</i> 10-11 Chubb Hill Road	<i>Locality</i>
	<i>Town</i> WHITBY	<i>County</i> North Yorkshire	<i>Post Code</i> YO211JU	<i>Application date</i> 04/02/21

**Change of use from nursing home to 2 no. dwellings, Ms M Jalali, Glencoe Residential Home, 10-11 Chubb Hill Road, WHITBY, North Yorkshire, YO211JU**

*Comment*

**Support the application.**

<b>3</b>	<i>Plan Number</i> 21/013	<i>District Reference</i> 21/00174/HS	<i>Road/Street</i> Cliff Street	<i>Date of meeting</i> 23.02.21
	<i>Applicant</i> Mr J Whiteley	<i>House Name</i>	<i>Road</i> 19-20 Cliff Street	<i>Locality</i>
	<i>Town</i> WHITBY	<i>County</i> North Yorkshire	<i>Post Code</i> YO213DD	<i>Application date</i> 10/02/21

**Installation of Upvc sliding sash windows, Mr J Whiteley, 19-20 Cliff Street, WHITBY, North Yorkshire, YO213DD**

*Comment*

**Support the application subject to the use of traditional style sash windows.**

<b>4</b>	<i>Plan Number</i> 21/014	<i>District Reference</i> 21/00081/HS	<i>Road/Street</i> Oystons Yard - Flowergate	<i>Date of meeting</i> 23.02.21
	<i>Applicant</i> Moor and Shore Properties Ltd	<i>House Name</i>	<i>Road</i> 7 Oystons Yard	<i>Locality</i> Flowergate
	<i>Town</i> WHITBY	<i>County</i> North Yorkshire	<i>Post Code</i> YO213BP	<i>Application date</i> 10/02/21

**Demolition of existing single storey side extension, erection of two-storey side extension and associated alterations, Moor and Shore Properties Ltd, 7 Oystons Yard, Flowergate, WHITBY, North Yorkshire, YO213BP**

*Comment*

**Object - Overdevelopment in a conservation area - effect on the amenity of neighbours.**

<b>5</b>	<i>Plan Number</i> 21/015	<i>District Reference</i> 20/02792/FL	<i>Road/Street</i> Khyber Pass	<i>Date of meeting</i> 23.02.21
	<i>Applicant</i> The Fisherman's Wife (Mr G Stephenson)	<i>House Name</i> The Fisherman's Wife	<i>Road</i> Khyber Pass	<i>Locality</i>
	<i>Town</i> WHITBY	<i>County</i> North Yorkshire	<i>Post Code</i> YO213PZ	<i>Application date</i> 17/02/21

**Formation of enclosed balcony extension. Retrospective installation of external wood panelling, The Fisherman's Wife (Mr G Stephenson), The Fisherman's Wife, Khyber Pass, WHITBY, North Yorkshire, YO213PZ**

*Comment*

**Support the application.**

<b>6</b>	<i>Plan Number</i> 21/017	<i>District Reference</i> 20/02773/RG4	<i>Road/Street</i> Abby Plain	<i>Date of meeting</i> 23.02.21
	<i>Applicant</i> Invisible Dust (Jeanine Griffin)	<i>House Name</i>	<i>Road</i>	<i>Locality</i> Abbey Plain
	<i>Town</i> WHITBY	<i>County</i> North Yorkshire	<i>Post Code</i> YO224JT	<i>Application date</i> 22/02/21

**Installation of sculpture for a 10 year period, Invisible Dust (Jeanine Griffin), Abbey Plain, WHITBY, North Yorkshire, YO224JT**

*Comment*

**Object - Not in keeping with the area/theme of the Abbey - disturbance of an Archaeological site - look for another site.**



## WHITBY TOWN COUNCIL

Minutes of the meeting of the **HARBOUR** Committee held over Zoom on **Tuesday 23 February 2021** following a meeting of the Planning Committee.

**PRESENT** Councillors: Mrs L Wild (Chairman), R Dalrymple, T Jennison, Mrs N Wilson and C Winspear.

**Also** Mrs A Cowey, Deputy Town Clerk with Mr Chris Burrows (Whitby Harbour Master)

**NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.**

### 216/21 APOLOGIES

No apologies were received for inability to attend.

### 217/21 DECLARATION(S) OF INTERESTS & REQUEST FOR DISPENSATION

There were no declarations of disclosable pecuniary interests, and other interests or dispensation requests.

### 218/21 MINUTES

**MOVED** by Councillor T Jennison, seconded by Councillor Mrs N Wilson and

**RESOLVED** that the minutes of the Harbour Committee held on the 11 June 2019 having been circulated be taken as read and signed as a correct record by the Chairman.

### STANDING ORDERS SUSPENDED

### 219/21 PUBLIC PARTICIPATION

No members of the public present.

### STANDING ORDERS REINSTATED

### 220/21 HARBOUR MASTER

Mr Chris Burrows gave a presentation introducing himself as the newly appointed Harbour Master and reported on:

- What Whitby Harbour is
- What the Harbour Team does
- Overview of the service and looking ahead.

Councillors asked question about:-

The setting of harbour charges;

*The Harbour Maser can set the charges - there is a benchmark to work to and a recommendation is made to the Town Hall.*

Facilities for sea anglers;

*The Harbour Office is not aware of any issues.*

Fishing off the west pier when the gates have been shut;  
*It is a difficult situation for the Harbour Office, Police and Coast Guard to enforce as it is difficult to find powers to remove people off the piers – the harbour office ensures information signage is in place.*

Anglers casting across the harbour entrance;  
*The Harbour Office immediately responds to any reports of these issues and work with fishing clubs and the rowing clubs.*

draft