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Dear Councillor,

19 August 2021

You are summoned to attend the **MEETING** of the **TOWN COUNCIL OF WHITBY** to be conducted Pannett Gallery on **Tuesday 24 August at 6:00pm**, the agenda for which is set out below.

Michael King
Town Clerk

To: Councillors Barnett, Coughlan, Dalrymple, Derrick, Goodberry, Harston, Jackson, Jennison, Lapsley, Nock, Redfern, Smith, Sumner, Wild and Wilson

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and resolve upon apologies for inability to attend.

2. DECLARATION OF INTERESTS

To declare any interests which members have in the following agenda items.

3. PUBLIC PARTICIPATION

Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public¹ (limited to 3 mins per person).

4. EXTERNAL REPORTS

To receive reports on behalf of external bodies if present

- a. North Yorkshire Police
- b. Scarborough Borough Council – Nick Edwards attending
- c. County & Borough Councillors

5. MINUTES

- a. To approve as an accurate record minutes of the following meeting:
 - i. Council 29 June 2021
- b. To receive a record of decisions delegated to the proper officer, under the council's Scheme of Delegation (as amended).

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6. REPORTS FROM REPRESENTATIVES ON EXTERNAL BODIES

An opportunity for members appointed to represent the town council on named bodies to report on activity since the last meeting.

7. NOTICE OF MOTION SUBMITTED BY MEMBERS

(a) Parking Review

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MOVED by Councillor Jackson, seconded by Councillor Dalrymple

That Whitby Town Council requests that North Yorkshire County Council and Scarborough Borough Council carry out an immediate and urgent review and remodelling of the parking provision and systems currently in place in Whitby. To include, but not limited to, Whitby's West Cliff, East Side, Town Centre and Fishburn Park areas, in order to find a better solution for residents and visitors to the town. The current system is not fit for the volume of spaces required by residents and visitors, especially during the months of March to November.

8. PLANNING DOCUMENT CONSULTATION

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Scarborough Borough Council has published two documents for consultation.

9. LOCAL GOVERNMENT REORGANISATION

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The recent announcement of a single unitary council to cover the area of North Yorkshire provides an opportunity for the Town Council to reassert its position on the devolution of ultra-local services to Whitby.

10. WHITBY HARBOUR CHALLENGE TO EXTERNAL AUDIT OF SCARBOROUGH BOROUGH COUNCIL

Representatives from Fight for Whitby to discuss the ongoing issue regarding the Harbour land and how the Town Council can support and help.

11. FUTURE MEETINGS

To consider the location of future meetings and a return to meeting in person from September 2021.

12. MAYOR'S REPORT

Civic engagements since 29 June 2021 and other activities undertaken to note.

13. CLERK'S REPORT

The Clerk will provide a verbal update on issues and correspondence arising since the last meeting.

14. FLOODING AWARENESS - STANDING ITEM

Tides above 5.5 metres up until 19 October (next Full Council).

- 24-27 August
- 07-12 September
- 20-25 September
- 05-11 October
- 19 October

WHITBY TOWN COUNCIL

Minutes of the meeting of the Town Council of Whitby, duly convened, and conducted in Pannett Art Gallery on Tuesday 4 May 2021 at 6.00pm.

Present Councillor Mrs L Wild (Mayor) and Councillors R Barnett, Mrs H Coughlan, R Dalrymple, J Harston, G Jackson, T Jennison, J Nock, J Redfern, Mrs N L Wilson, and C Winspear.

Also M King, Clerk, and Mrs A Cowey, Deputy Clerk & Civic Officer with PSCO D Pennock (Whitby Police), Ms H King (Anglo American) and four members of the public.

Prior to the start of the meeting the Town Mayor presented the Past Mayor's Medallion to former Town Councillor Ms Rebecca Pearson.

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.

013/21 APOLOGIES

Apologies for inability to attend the meeting were received from Councillors L Derrick, S Lapsley, S Smith and Mrs H Sumner.

014/21 DECLARATION(S) OF INTEREST & REQUEST FOR DISPENSATION

There were no declarations of interest.

STANDING ORDERS SUSPENDED

015/21 PUBLIC PARTICIPATION SESSION

Two members of the public spoke about the present situation between *Fight For Whitby* and Scarborough Borough Council. It is contested that under the Whitby Urban District Act 1905, any monies made by the harbour were to be ring fenced and used to maintain and promote Whitby Harbour. An Auditor's ruling was issued on the 26 March 2021 requiring a decision of Scarborough Borough Council. Following an extension to the deadline to the 26 July 2021, the decision had not been to SBC Full Council for discussion and decision.

STANDING ORDERS REINSTATED

016/21 EXTERNAL REPORT

a. ANGLO AMERICAN

Ms King reported that the Park and Ride is up and running and will be fully activated for the school holidays. The tunnel from the Wilton site has reached 15km (just passed Freebrough Hill). The roadworks at the Egton turn off are Completed. Geological works are being carried out at Ladycross, Egton and a decision has still to be made by Anglo American whether (or not) this land is to be used as a service or maintenance shaft. The shaft at Lockwood Beck has reached its maximum depth and the steel casing is to be installed imminently. 33 local charities have benefited from Funding given by Anglo American.

b. NORTH YORKSHIRE POLICE

A Police report was circulated to all members prior to the meeting. PSCO Pennock reported on Public Order arrests, as well as informing members that the Police have planned extra patrols co-ordinated with Scarborough Police when lock down is lifted. There has been an issue with vandalism in Pannett Park and the confiscation of alcohol but following co-ordinated patrols this issue has moved to Tate Hill Beach. A dispersal Order has been implemented for this area.

Councillors asked questions regarding:

- The increased in the number of youths racing cars down Sandsend Road on an evening about 9.30pm;
- Will the Police call to review the Cumulative Impact Zone;
- Traffic and Parking issues on the Railway;
- Obstructions caused by parking and a nuisance to residents;
- Vandalism of planters on Church Street – Keyed cars – Assault of a young person;
- Parking issues at High Stakesby.

c. SCARBOROUGH BOROUGH COUNCIL

Apologies were received from Nick Edwards (Scarborough Borough Council).

MOVED by Councillor G Jackson, seconded by Councillor Mrs N Wilson

RESOLVED unanimously that representatives from Fight for Whitby are invited to a future meeting of the Full Council to discuss the ongoing issue regarding the Harbour land and how the Council can support and help.

d. COUNTY & BOROUGH COUNCILLORS

No County or Borough Councillors present.

MOVED by Councillor G Jackson, seconded by Councillor J Harston

RESOLVED unanimously that the leaders of the Borough Councillors relevant Parties who represent Whitby are contacted informing them that their councillors are not engaging with the Town Council.

017/21

MINUTES

MOVED by Cllr T Jennison, seconded by Cllr Mrs H Coughlan and

RESOLVED unanimously that the Minutes of the ordinary meeting of the Full Council held on 4 May 2021 are confirmed as an accurate record of the meeting and signed by the Town Mayor.

MOVED by Cllr T Jennison, seconded by Cllr R Dalrymple and

RESOLVED unanimously that that the record of decisions delegated to the proper officer, under the council's Scheme of Delegation (as amended) are received.

- 018/21 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2020-21**
 a. **Outturn expenditure and income statement**
 b. **Internal Auditor's Report**

MOVED by Councillor J Harston, seconded by Councillor J Redfern and

RESOLVED unanimously that the Outturn expenditure and income statement and internal Auditors Report are received.

- c. **AGAR Section 1 (Annual Governance Statement)**

MOVED by Councillor T Jennison, seconded by Councillor Mrs H Coughlan and

RESOLVED unanimously that the AGAR Section 1 (Annual Governance Statement) is approved.

- d. **AGAR Section 2 (Accounting Statement)**

MOVED by Councillor Mrs H Coughlan, seconded by Councillor T Jennison and

RESOLVED unanimously that the AGAR Section 2 (Accounting Statement) is approved.

The Town Clerk was thanked by members for completing the accounts in very difficult times.

- 019/21 **BUS SUBSIDY CONSULTATION**

Councillors were made aware that no services are being considered for cancellation by NYCC.

MOVED by Councillor Mrs L Wild, seconded by Councillor R Dalrymple and

RESOLVED unanimously that the Town Council does not want to see any bus services cut.

- 020/21 **PUBLIC SPACE PROTECTION ORDER CONSULTATION**

MOVED by Councillor R Dalrymple, seconded by Councillor G Jackson and

RESOLVED that Whitby Town Council supports the Public Space Protection Order but would like SBC to give stronger emphasis to specific issues concerning Whitby. 1 Abstention

- 021/21 **MAYOR'S REPORT**
CIVIC ENGAGEMENTS

The Town Mayor reported on her mayoral engagements: The Opening of the Community Fridge, the lowering of the Armed Forces Day Flag and the Harbour Masters Retirement. Councillor Mrs Wild expressed her disappointment at Made in Yorkshire erecting their tents next to the flag post and close to the memorial.

MOVED by Councillor C Winspear seconded by Councillor Mrs H Coughlan and

RESOLVED unanimously that SBC is contacted to ask who is responsible for giving permission for Made in Yorkshire tents to be erected over this weekend when Whitby businesses are trying to recover from lock-down and request a calendar of events proposed for Dockend.

MOVED by Councillor Mrs L Wild, seconded by Councillor J Harston

RESOLVED unanimously that information is sought from SBC regarding the Ambassadors and their remit in Whitby at present.

022/21

CLERK'S REPORT

The Town Clerk reported on:

a. Whitby Golf Club

A response had been received from Richard Bradley (circulated) regarding the Golf Club which unfortunately offered no solution or comfort for them

b. Lift

A quotation and schedule of works has been received from Scarborough Lifts for the £4,895.00

c. Survey

A quotation has been received from NYCC in house Surveyors, Architects and Engineers for £6,500.00. An up dated survey is required to apply for funding for improvements to the Art gallery/museum building.

d. Expansion Vessel

The boiler system for the new wing requires a replacement expansion vessel costing £4,500.00.

MOVED by Councillor Mrs N Wilson, seconded by Councillor J Harston

RESOLVED unanimously that the above quotations are approved and pursued.

023/21

FLOODING AWARENESS – STANDING ITEM

Tides above 5.5 metres were reported to be scheduled for 25-27 July 2021.

MOVED by Councillor T Jennison, seconded by Councillor Mrs H Coughlan and

RESOLVED unanimously that this information is received.

WHITBY TOWN COUNCIL

Under the town council's Scheme of Delegation, as amended [007/21(k)], the following decisions have been taken by the Proper Officer since 29 June 2021.

- 1. PLANNING APPLICATIONS** **6 July 2021**
- a.** 21/00915/HS Park Terrace
21/00912/FL Crescent Avenue
- Replacement of timber door and windows in uPVC,
Support the application
- b.** 21/01329/FL Hunter Street
Proposed Change of Use from E(a) shop to holiday let (C3),
Support the application subject to the Environmental Health Officers comment being taken into consideration
- c.** 20/02631/HS Rose Avenue
Erection of a first-floor rear extension and single storey side extension
Support the application
- d.** 21/00527/HS Flowergate
Installation of replacement timber windows
Support the application subject to the use of heritage style windows
- e.** 21/00528/LB Flowergate
Installation of replacement timber windows
Support the application subject to use of heritage style windows
- f.** 21/01352/FL New Quay Road
Installation of air conditioning units in covered rear yard
Support the application
- g.** 21/00722/HS Castle Road
Erection of porch to front, 2 storey side extension and single storey rear extension
Support the application.
- 2. FINANCE, POLICY & GENERAL PURPOSES** **13 July 2021**
- a. Income and Expenditure**
- That the schedule of expenditure up to 7 July 2021 in the sum of £51,756.01 (in respect WTC) is approved, that income in the sum of £7,070.01 (in respect WTC) is noted (Appendix A).***
- b. Consider the Internal Auditor's Report on the 2020/21 Accounts**
- That a working party of Councillor Jackson, Councillor Mrs Wild and the Clerk develop recommendations on reviewing the town council's reserves policy and establishing an approach to implementing that policy through a medium-term financial plan for resolution at a later meeting.***
- 3. PLANNING APPLICATIONS** **3 August 2021**
- a.** 21/01419/LB Grape Lane
Installation of new fascia sign and repainting of shop frontage
Support this application

b. 21/01403/FL Church Street
Erection of a garden room in rear garden

Support this application

c. 21/01446/FL Grape Lane
Alterations to existing shop front, The Sandy Seahorse

Support this application

d. 21/01439/LB Grape Lane
Internal refurbishment, repair of internal brick walls and existing shop front, redecoration of shop front and brickwork with erection of signage

Support this application

e. 21/01647/HS St Hilda's Terrace
New railings to top of existing wall

Support this application

f. 21/01477/LB St Hilda's Terrace
Erection of railings to existing wall and new opening in wall on ground floor to create kitchen dining area

Support this application

g. 21/01464/FL Guisborough Road
Erection of 2 no. single storey semi-detached holiday cottages (C&) with associated parking and landscaping

Support this application

h. NYM/2021/0512/FL Fairfield Way
Application for change of use of land, construction of site access and 4 no. buildings together with associated parking and landscaping works to enable the relocation of existing waste recycling and skip hire operation

Support the applications

i. 21/01478/RG4 Fish Pier
Installation of disabled access ramp, R N L I, Lifeboat Station, Fish Pier, Market Place

Support this application

j. 21/01479/LB Fish Pier
Installation of disabled access ramp, R N L I, Life Boat Station, Fish Pier, Market Place

Support this application

4. TOWN DEVELOPMENT & IMPROVEMENT

9 August

a. Town Deal Pedestrianisation

That the town council does not support the inconvenience to local people of the experimental scheme and would urge NYCC to return to the previous condition in the absence of a comprehensive scheme to manage traffic and visitors.

b. Open Space At Rievaulx Road Whitby

That the town council works with local residents to gather evidence with which to apply to register open space on either side of Rievaulx Road as a town green.

c. Electric Vehicle Charging Points

That the town council encourages both principal councils to state clearly what steps are being taken to assess and meet the demand for public charge points in Whitby.

**FINANCE POLICY & GENERAL PURPOSES COMMITTEE – 13 JULY 2021
APPROVAL OF EXPENDITURE & INCOME**

Expenditure transactions - payments list – period to **7 July 2021**

2021-22 Financial Year – WTC Expenditure

Tn no	Gross	Date	Details	Heading
71	£594.30	25/05/2021	Total Gas and Power Electricity - May	5000/4/2
51	£1,172.10	26/05/2021	Everflow Limited Water Bill - May	5001/7
54/1	£1,038.29	27/05/2021	Blackwall Green Fine Art Insurance	5000/2/12
54/2	£10,726.06	27/05/2021	Blackwall Green Basic Premium	5000/2/12
74	£23.40	27/05/2021	Cathedral Hygiene Supply of Hygiene Services	5000/4/6
75	£192.18	28/05/2021	Document Solutions Telephone & Broadband	5000/2/5
76	£6.50	07/06/2021	Barclays Bank e-payment Plan Charges - May 2021	5000/2/13
77	£73.73	10/06/2021	Pitney Bowes Postage - Leasing Fee Charges	5000/2/4
57	£78.00	16/06/2021	SAGE UK Ltd	5000/2/9
78	£729.86	21/06/2021	ENGIE Gas Limited Gas - June	5000/4/1
81	£18.22	21/06/2021	EE Limited Mobile Telephone Contract 05 2021	5000/2/5
79	£808.70	23/06/2021	Total Gas and Power Electricity - May	5000/4/2
80/1	£13.41	23/06/2021	Barclaycard Cleaning Products (Amazon)	5000/4/11
82	£6.00	25/06/2021	Pitney Bowes Postage - paper invoice fee	5000/2/4
83	£1,210.15	28/06/2021	Everflow Limited Water Bill - June	5001/7
84	£23.40	29/06/2021	Cathedral Hygiene Supply of Hygiene Services	5000/4/6
64	£192.18	30/06/2021	Document Solutions Telephone & Broadband	5000/2/5
90	£15.00	01/04/2021	YLCA - Climate Emergency Webinar - 12 Jan 21	5000/3/2
67	£1,992.73	01/05/2021	ADT Fire & Security PLC - Annual Maintenance Intruder Alarm	5000/4/9
68	£540.22	01/05/2021	ADT Fire & Security PLC - Annual Maintenance emergency Lighting	5000/4/9
69	£829.70	01/05/2021	ADT Fire & Security PLC - Annual Maintenance Fire Alarm	5000/4/9
91	£90.00	10/05/2021	Stewart Gildroy - Repairs to ceiling in passageway	5000/4/10
89	£165.47	13/05/2021	Castle Water Limited - Rebilled Market Place	5001/7
56	£169.34	27/05/2021	Edge It Systems Ltd - BitDefender Antivirus and Take Control (8 off)	5000/2/9
62	£22.91	31/05/2021	Sapphire Print Solutions - Cost per copy charges for May 2021	5000/2/2
63	£481.50	31/05/2021	Lewis Hart Security Services - Mobile Patrols (May)	5000/4/7
55	£11.85	03/06/2021	Whitby Cobbler - Key cutting	5001/1
58	£180.00	03/06/2021	2 Commune Ltd - Renew Manage & host domain - 2 years	5000/2/10
65	£12,000.00	09/06/2021	SBC - Financial Contribution East Pier Footbridge 19/20 & 20/21	5001/18
85	£47.83	09/06/2021	Rentokil Initial UK Ltd - Hygiene Contract July 2021	5000/4/6
66	£123.84	10/06/2021	Edge It Systems Ltd - 365 Monthly Fees (May)	5000/2/9
93	£85.00	16/06/2021	Richard Ponter Photography - Honorary Freeman Pictures	5000/3/6
70	£379.25	18/06/2021	PHS Group - Hygiene Supplies	5000/4/11
99	£6.50	18/06/2021	Barclays Bank - e-payment Plan Charges - June 2021	5000/2/13
94	£350.00	19/06/2021	Yorkshire Internal Audit - Final Internal Audit 2020-21	5000/2/7
86	£179.75	24/06/2021	Business Stream - Water Charges - Pannett Gallery & Museum	5000/4/3
87	£404.40	24/06/2021	Andrews Air Conditioning – Maint. & Delta Ts (15/04) Museum	5000/4/15
88	£388.34	24/06/2021	Andrews Air Conditioning – Maint. & Delta Ts (15/04) Gallery	5000/4/15
96	£12.00	30/06/2021	Sapphire Print Solutions - Cost per copy charges for June 2021	5000/2/2
97	£481.50	30/06/2021	Lewis Hart Security Services - Mobile Patrols (June)	5000/4/7
92	£85.20	01/07/2021	SAGE UK Ltd - SAGE 50 payroll subscription July	5000/2/9
95	£123.84	01/07/2021	Edge It Systems Ltd - 365 Monthly Fees (June)	5000/2/9
98	£212.08	01/07/2021	Grenke Leasing - Photocopier Equipment Lease Q2	5000/2/2
100	£3.31	30/06/2021	Wilf Nobel – Cabin Hook	5000/4/12
Sub	£36,288.04			
	£15,467.97		Confidential Transactions	
Total	£51,756.01			

Income transactions - receipts list period to **7 July 2021**

Tn no	Gross	Heading	Date	Details
1022	£10.00	4000/18	25/05/2021	School Toilet Code
1023	£1,430.70	4000/7	01/06/2021	Whitby Lit & Phil 60% entry
1024	£15.00	4000/1	07/06/2021	██████ - Donation
1025	£472.80	4000/2	16/06/2021	██████ - Allotment Rent 2021-22
1026	£666.61	4300	17/06/2021	HMRC JRS GRANT
1027	£10.00	4000/18	18/06/2021	School Toilet Code
1028	£10.00	4000/18	01/07/2021	School Toilet Code
1029	£10.00	4000/18	05/07/2021	School Toilet Code
1030	£40.00	4000/18	06/07/2021	School Toilet Code
1031	£30.50	4000/2	06/07/2021	██████ - Allotment Rent 2021-22
1032	£4,364.40	4000/7	06/07/2021	Whitby Lit & Phil 60% entry
1033	£10.00	4000/18	06/07/2021	School Toilet Code
Total	£7,070.01			

Whitby West Cliff Parking Survey Results – July 2021

Motion to full council August 24th 2021

Parking review motion:

Whitby Town Council request that North Yorkshire County Council and Scarborough Borough Council carry out an immediate and urgent review and remodelling of the current parking provision and systems currently in place in Whitby. To include, but not limited to, Whitby's West Cliff, East Side, Town Centre and Fishburn Park areas, in order to find a better solution for residents and visitors to the town. The current system is not fit for the volume of spaces required by residents and visitors, especially during the months of March to November.

Why is this motion important?

Recently residents and visitors have complained about the parking on West Cliff – the lack of spaces, bad parking and a confusing system. Residents outside of the parking scheme are also feeling the impact with increased inconsiderate parking on residential streets.

Here are some emails I have received from residents about parking issues:

Resident 1:

Parking wars

I was parking up on Abbey Terrace 2 days ago to come home where I live and where there was a space. However, a guest owner decided to stand in the road informing me I could not park there as his guests were going to be parking up.

I was shocked at this behaviour, as firstly no one should be keeping spaces for guests. I also have guests coming to my house but do not offer them parking. As you are aware it is on street parking and whoever comes first will be able to go in to the space. There was no other car in front of me.

After my encounter with him telling me I could not park there and refusing to move. I also refused to move (standing my ground) I contacted North Yorkshire County Council and Scarborough Borough Council. Both of whom stated I had the right to park there, and he should not be standing in the road saving spaces for guests. I was also informed to contact the police on 101 after he stated I would have a long wait and would not be moving. However, he did move in the end.

As it happened there was a space on the opposite side of the road therefore, I could park there.

I am aware nothing is going to happen overnight in relation to resolving parking on the West Cliff. However, some things can be addressed to support the hospitality and the local residents.

Therefore, this is something I would like to put on the agenda if possible as this is the type of thing that winds some of the local residents up. Not to stand in the road saving spaces for guests.

I am totally understanding and feel frustrated that we are experiencing these issues. We all want our guests to have a good experience. I do not want to fall out with neighbours but feel strongly about

Resident 2:

Thank you for your time and advice on the issue of parking in Links View. As I explained to you several delivery vans are finding it difficult to turn when leaving Dunsley Crescent and parking in general here means cars struggle to get down the road when pedestrians and dog walkers are walking up from the cliffs.

It is also not enjoyable to have views blocked by vehicles belonging to people who live in town and park here.

Whilst I understand we all pay road tax and are able to park on these roads there is no consideration for residents who purchases homes here based on the location.

I did attempt to speak to the owner of the blue van, but he continuously talked over me. He was neither "careful nor kind " in his approach to a genuine question about why he had parked there.

I am seriously concerned about an accident or issue occurring due to a selfish lack of consideration for visitors and residents in this area.

Resident 3:

I live on Mulgrave road and it's a problem getting out of my drive because of cars parked everywhere, on school holidays and certain weekends you couldn't get a fire engine up the street to attend an emergency! It looks like the visitors have realised parking is free in this area.

The solution would be double yellow lines down the street, to allow a better flow of traffic.

Resident 4:

As a resident of Whitby myself, living on Meadowfields I am very concerned that we will be left out of any plans for parking within the town as we have been in the past. There are only four properties on Meadowfields that do not have their own parking & I live in one of them. Due to people who work in town parking here & the new holiday

lets at the back of Broomfield Terrace advertising free parking on Meadowfields it has become almost impossible for the residents that do live here to park.

It is a great concern that any restrictions on parking put in place in town will result in even more people looking for free parking on Meadowfields.

If a residents' bay with enough room for four cars could be marked out in front of the flats we live in it would not only solve our issue but still provide free parking to visitors & people working in the town as well.

Resident 5:

Its not rocket science that town needs park and ride on all entrances into town, this little town is being destroyed by far too much visitor traffic.

They should be made to leave cars at park and ride apart from dropping off luggage. Councillors really ought to take a look at resident park, I get home on a morning and cannot park because they will park anywhere for free.

There is more than enough resident traffic without adding in tourist chaos, this town is being ruined by incomers buying all available property to rent out and charge extortionate prices for holiday cottages.

Local people are outpriced in their own town even for private rent, there should be covenants put on properties now to stop second homes and holiday lets.

Engagement with other councillors:

I have contacted both NYCC and SBC local councillors with this information for their comments or to attend the meeting to participate. Cllr Joe Plant (NYCC Councillor) is unable to attend but has supplied the following update ahead of the meeting:

More and more people are holidaying in the UK because of Covid-19, Whitby & District included, and this means a lot more traffic.

Also with the trial of the pedestrianisation of Whitby Swing Bridge does have a knock on effect around the Town which I had and will keep saying to NYCC. I will be led by the data of the trial and the consultation results as to what happens in the long term. I had a while ago I requested to AREA 3 and higher up that Spital Bridge,(this includes Larpool Lane Junction) needs sorting out and at the moment there is a camera survey taking place of the area.

I also insisted because of the trial on the Swing Bridge that residents in the Fishburn Park and Green Lane areas should have a consultation for parking permits. I understand the consultation will be happening in the Autumn of this year. Helredale Road Lay-By will be sorted this year before the Broomfield Farm development begins.

So taking into account all the above, I do think you are right saying it was fit for purpose at the time and like all Parking Schemes, they do need reviewing and this is

no exception. I believe this is the right time for a review and I am happy to support the motion as the Division Member for Whitby Streonshalh.

Hope this helps.

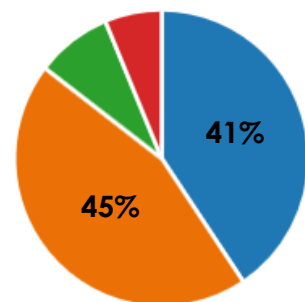
Kind regards. Joe

Below are the headlines from the survey conducted during a period in July 2021.

Councillor Garath Jackson

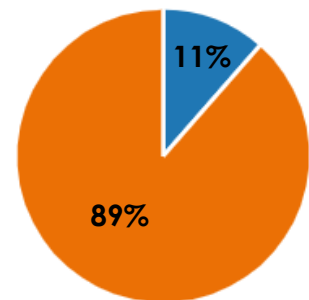
1. Which group of user do you fall into?

- 78 A resident in the West Cliff restricted parking zone
- 86 A resident in another area of Whitby
- 16 A business owner, but not a resident, in the West Cliff restricted parking zone
- 12 A visitor to the town



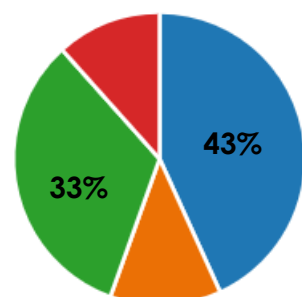
2. Do you consider the current system to be appropriate and working effectively?

- Yes - Changes are not required
- No - I think changes need to be made to improve the system



3. What are your current issues with the parking scheme?

- 130 Unable to find a parking space during busy periods
- 37 Too many spaces taken by Disc Parking
- 99 Too many spaces taken by scratchcard users
- 35

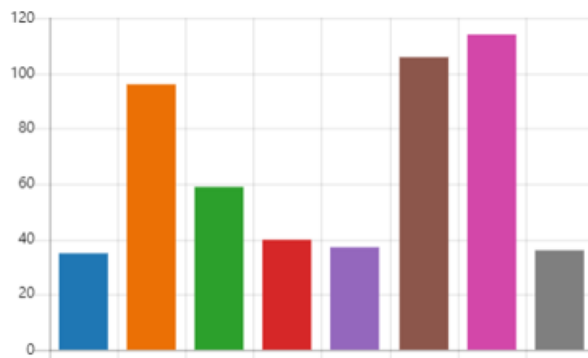


Other responses included: Lack of visitor parking driving cars to park in residential areas where there is little availability - out towards golf course/bottom of Upgang Ravine/Sea Wall/Westlands/Southlands/etc, No designated spaces for blue badge holders, The confusion of the different parking schemes within a such a relatively small town, People parking on private land due to lack of residential parking; Cost to park on West cliff used to be free, park and ride not cheap for car full of adults and like to walk and take in scenery; People parking and leaving too big a gap between cars reducing overall capacity, large camper vans taking up multiple spaces, park and ride isn't 24 hours,

4. Here are some suggestions people have mentioned to improve the current system. Which do you consider to be useful in improving the system? Select as many as you think would improve the current system and add any others in the final 'Other' box.

- 35 Removal of the 3hr disc parking
- 96 Creating resident only permit holder areas (ie Residents only on one side of a street, no scratchcards)
- 59 Removal of the 1, 2 and 4 day scratch card systems from all areas
- 40 Create herringbone (/ / /) parking on some streets
- 37 Make some streets one way and add in herringbone parking.
- 106 Allow resident permit holders to use West Cliff carpark for free with the same permit
- 114 Make the Park and Ride facility more useful - 24hr/overnight parking
- 36

Other responses included: Paint allocated parking spaces, Residents should be able to park free in all areas of West Cliff, dedicated area for camper vans/motor homes, All year round park and ride enable the west cliff residents to use this bus service, Additional disabled badge holders bays.



5. As a current permit holder (resident or business) I would be willing to pay more for my annual permit if I were able to park more easily.

- 22 Yes
- 33 No
- 44 Maybe - depends on the changes
- 66 I don't have a permit/ N/A



Scarborough Borough Council has published two Supplementary Planning Documents (SPD) for consultation; one is an update to the Affordable Housing SPD and the other a new Residential Design Guide SPD.

Affordable Housing SPD

The purpose of this Supplementary Planning Document (SPD) is to provide further detail to affordable housing policies and to reflect the introduction of First Homes as a new form of affordable tenure.

The SPD has been updated to include First Home requirements and criteria along with a revision to the tenure breakdown for affordable homes. We would welcome comments on these matters specifically in terms of the discounts proposed, eligibility criteria and the change in tenure split from 70/30 (rent/intermediate) to 60/40.

The guide is available on the SBC website:

<https://www.scarborough.gov.uk/sites/scarborough.gov.uk/files/Draft%20Affordable%20Housing%20SPD%20%28Aug%202021%29.pdf>

Residential Design Guide SPD

The Residential Design Guide SPD brings together the Council's existing Local Plan policies in a way that communicates how they can influence and contribute towards the delivery of good design. In doing so, due regard has been given to the Government's National Design Guide and National Model Design Code, which alongside the recently updated National Planning Policy Framework, place a significant emphasis on the need to secure good design through the planning process.

The guide is available on the SBC website:

https://www.scarborough.gov.uk/sites/scarborough.gov.uk/files/Draft%20Residential%20Design%20Guide%20SPD%20August%202021_0.pdf

There is an opportunity for the town council to make a corporate response to the detail or to the principles of these documents.

The Secretary of State for Housing, Communities and Local Government, Robert Jenrick announced on 21 July that the government plans to replace North Yorkshire's county and district councils with a single council covering the whole county, replacing the current arrangement of a county council and seven district councils. The City of York will remain separate.

The Secretary of State said this proposal "strongly met" all of the government's criteria, as it's likely to improve services, commands a good deal of local support and has a credible geography. By comparison, the Secretary of State's conclusion on the alternative two-unitary solution favoured by six of the district authorities was that it appeared unlikely to improve services and did not have a credible geography. This was the view taken by the town council in responding to the public consultation in the Spring.

Whitby Town Council resolved to support this proposal for a single unitary council covering the geography of the current North Yorkshire County Council at its meeting held on 7 April 2021.

This decision now requires parliamentary approval, with the ambition that there will be elections to the 'shadow authority' in May 2022 enabling a new unitary council will to over from the existing authorities on 1 April 2023.

The following week, the Government set out the reorganisation was no longer a precondition for devolving more powers to local leaders, and that directly elected mayors could be established for counties, as well as cities.

The county council has been quick to engage with parish councils across North Yorkshire and I circulated a letter sent by Neil Irving, Assistant Director of Policy, Partnerships and Communities, setting this out.

There is an opportunity for the town council to review what has been said to date and revisit the list of services which it saw as a priority for local delivery or control in September last year to, ideally, set some parameters around participation, delivery and cost. This updated view can then be fed into discussions with the county council and its partners.

The council resolved its initial position in September 2020.

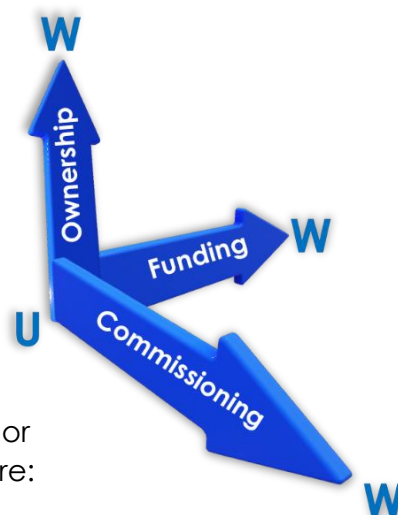
Members collectively assessed a list of potential service areas and considered these for local delivery as part of the local government reorganisation underpinning the devolution agenda. To validate the choice, the long list included those such as allotments and public conveniences, which are already provided by the town council.

To understand where the town council might sensibly focus its future role, it considered what local delivery means. There are three related concepts at play:

- **Ownership:** when we talk about asset and service transfer, this may be absolute and irrevocable by, for example, the freehold transfer of a building, or it may be time-limited by licence or contract.

- **Commissioning:** a service or asset can be locally designed, managed and monitored, whether it is physically transferred or not.
- **Funding:** if a service comes with income attached – such as the public conveniences, then the responsibility transfers. Funding might be bundled so that income generating services support complementary expenditure or decoupled so that tax is raised in the precept rather than in the body of the council tax. The key issues here are double taxation (is it funded by the unitary elsewhere?) and the net difference experienced by individual council-tax payers.

If these are plotted out, we end up with three dimensions by which devolution can move from the unitary (U) to Whitby Town Council (W). At one extreme, a service may be commissioned, delivered and paid for locally or, at another, by the unitary council. There will though be a wide range of possible outcomes within this space.



The town council's initial list focusses on those assets and services which should move to local control on one or more of these axes in the town council's opinion. From those currently provided elsewhere, by the county or borough council, the ranked services for local delivery are:

1. Control of Markets
2. Some Aspects of Planning Development Control
3. Leisure and Tourism Provision.
4. Beach Management (Chalets and Deckchairs)
5. Harbours
6. Community Buildings
7. Public Art and Statues
8. Street Naming
9. Unused Land
10. Parks
11. Recreation Areas
12. Arts Centres
13. Play Areas
14. Theatres and Halls
15. Tree Preservation orders
16. Control of Dogs
17. Street Furniture and Benches

The list represents the diversity of the 3-dimensional approach. 'Control of markets' suggest a transactional change in ownership, funding and commissioning from one body to the other, whereas 'some aspects of planning development control' covers

a more fluid relationship best illustrated by the *Protocol for Local Councils*¹ used by Cornwall Council.

Members recognised there remains, a window of opportunity to enact mutually agreed changes now to ensure that these are finalised before any orders enacting local government reorganisation in North Yorkshire are made.

Members of the town council made clear their desire for asset and service transfers which do not place an additional burden on local council taxpayers. The town council recognises that there are services (and service costs) which benefit visitors alongside or above residents. It is important that discussions on the future balance of services between the town council and a unitary council recognise the sources of income, other than the council tax precept, which may support those services.

To support the development of an effective and productive unitary authority, absorbing the functions of the current county and district councils in North Yorkshire, Whitby Town Council should welcome a clearly defined framework by which the future shape and extent of devolution of services might be discussed and agreed between tiers of local government covering Whitby. That framework should be consistently applied elsewhere, but the outcomes for each community should be locally determined.

Points for consideration at this meeting

- Does the council wish to amend its list of services ranked for local delivery?
- Does the council have a strong view on which of these services should be commissioned, delivered or paid for locally
- Are there asset or service transfers which should be pursued as a matter of urgency?
- Is cost neutrality a requirement for any service or asset transferred to the town council?

¹ <https://www.cornwall.gov.uk/media/27191841/protocol-for-local-councils.pdf>