

# WHITBY TOWN COUNCIL

Minutes of the meeting of the **Harbour** Committee held in Pannett Art Gallery, Whitby, on Tuesday 14<sup>th</sup> September 2021 following a meeting of the Planning Committee.

**Present** Councillor Mrs L Wild (Chair) and Councillors R Dalrymple, G Goodberry, T Jennison, Mrs N Wilson.

**Also** Mrs A Cowey, Deputy Town Clerk with Mr Chris Burrows and Mr Gary Pearson (Whitby Harbour Master and Deputy Harbour Master).

**NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.**

## HC044/21 ELECTION OF CHAIR

**MOVED** by Councillor R Dalrymple, seconded by Councillor Mrs N Wilson and

**RESOLVED** unanimously that Councillor Mrs L Wild be elected Chair of the Harbour Committee for the ensuing year.

## HC045/21 APOLOGIES

Apologies for inability to attend was received from Councillor J Redfern.

## HC046/21 ELECTION OF VICE-CHAIR

**MOVED** by Councillor Mrs L Wild, seconded by Councillor R Dalrymple and

**RESOLVED** unanimously that Councillor T Jennison is appointed Vice-Chair of the Harbour Committee for the ensuing year.

## HC047/21 DECLARATION(S) OF INTERESTS & REQUEST FOR DISPENSATION

There were no declarations of disclosable pecuniary interests, and other interests or dispensation requests.

## HC048/21 TO CONSIDER ACTIONS REQUIRED IN ACCORDANCE WITH THE TERMS OF REFERENCE AT THE FIRST COMMITTEE MEETING OF A NEW COUNCIL YEAR.

a) Confirmation of the accuracy of the minutes of the last meeting of the Committee held on 23 February 2021.

**MOVED** by Councillor T Jennison, seconded by Councillor R Dalrymple and

**RESOLVED** unanimously that the Minutes of the Harbour Committee held on 23 February 2021 having been circulated be taken as read and signed by the Chairman as an accurate record.

**MOVED** by Councillor T Jennison, seconded by Councillor R Dalrymple and

**RESOLVED** unanimously that items b-e be taken on block and approved.

- b) Review of the terms of reference of the Committee.
- c) Review of delegation arrangements to employees and to any sub-committee(s) of the Harbour Committee
- d) Review and adoption of appropriate standing orders, financial

regulations, policies and procedures relating to the functions of the Committee.

e) Review of the anticipated Committee workload for the coming year.

#### **STANDING ORDERS SUSPENDED**

##### **HC049/21 PUBLIC PARTICIPATION**

No members of the public present.

#### **STANDING ORDERS REINSTATED**

##### **HC050/21 HARBOUR MASTER**

Mr Chris Burrows introduced the Deputy Harbour Master Mr Gary Pearson, and went through the Harbour Masters briefing notes and notes from the Harbour Executive Committee (attached) and answered members questions regarding:

- White fish
- Safety issues – anglers casting out over the harbour – staff were on site to talk to anglers during Regatta, and this issue continues to be monitored.
- Dogger Bank – Licences have just been issued by Government – Whitby will have a smaller part to play than initially hoped due to transport links and will be looking to incorporate this into the Maritime Training Port.

**NOTES OF THE PILOT HARBOUR EXECUTIVE MEETING HELD VIA VIDEO CONFERENCE  
TUESDAY 4 MAY 2021 AT 12:30 VIA VIDEO CONFERENCE**

Executive: Nick Edwards, Director (NE) & Chair  
Cllr J Jefferson, Portfolio Holder (JJ)  
Alex Richards, Economic Development Project Manager (AR)

Requested Supporting Officers:

Capt. Ian Vasey, Port Manager (IV)  
Capt. Chris Burrows, Borough Harbour Master (CB)  
James Buck, Deputy Harbour Master (JB)  
Gary Pearson, Deputy Harbour Master (GP)  
Kevin Wardell, Accountant (KW)  
Lesley Dale, Ports Business Manager (LD)

**1. Welcome and Apologies**

John Woodhead and Martin Lloyd sent their apologies.

**2. Notes of Previous Meeting**

Notes of meetings on 1 February 2021 (Appendix 1) were agreed as accurate record.

**3. Matters Arising (not on agenda)**

There were no matters arising.

**4. Port Marine Safety Code (PMSC) (GP)**

GP advised the Group of three incidents since the last meeting. A fishing vessel had damaged a fender at Scarborough an invoice would be issued for the costs of repair. A pleasure tripping craft had grounded at Whitby with passengers on board, this was reported to the MAIB. A pollution incident at Scarborough from an overspill whilst transferring fuel. There had been a further grounding over the previous weekend as the skipper had misjudged the tide.

**5. Stakeholder Engagement on Strategy/ Strategic Direction (AR)**

CB updated the Group, regular meetings are being held with the stakeholder consultation due in 4 weeks. There were no major changes to the vision except water feature had been removed. The Town Deal funding does not cover all of the proposed scheme and the plans are considered as phase one, which will be extended should more funding become available. Plans to go to the Town Deal Board. The Group considered it essential that the fishermen's requirements should be accommodated within the scheme where possible.

**6. Borough Harbour Master Briefing Note – 4 May 2021 (Appendix 2)**

CB presented the report, which was received. He explained that the fishing continues to contract at Whitby due to many factors. The electricity to the Scarborough West Pier continues to be an issue and it was proposed that James Hird, Energy Manager, be invited to the next meeting.

**ACTION:** Invite JH

**7. Financial Report (KW)**

KW provided general update, Scarborough Harbour was currently showing a projected £5K surplus given the requisite Government COVID rebate, reserves were projected to stand at £123k holding and any unspent maintenance budget would be added to these for utilisation in future years. Accruals were made to cover the cost of unbilled water charges. Whitby was showing a shortfall in income but it was hoped that central government funding would assist with any shortfall. KW updated the Group on the Dredger Management financial arrangements. CB advised of the operational side, still awaiting update on excavator pump.

NE to contact Managing Director of Dalby Offshore and a Teams meeting to be arranged with NE, KW, CB and Managing Director, Dalby Offshore.

**ACTION:** NE & LMD

**8. Maintenance and Assets**

NE had requested that JW and ML complete capital bids for the Fish Pier and Eskside Wharf.

**9. Fish pier (JW/ML)**

CB advised meetings with the RNLI are progressing but the RNLI engineers have made alternative proposals which are being discussed.

**10. PRIVATE & CONFIDENTIAL**

**11. Whitby Maritime Training Hub**

AR updated Group on the Whitby Town Deal Board and the proposal to establish a Maritime Training Hub on Endeavour Wharf. Many partners have expressed an interest and are keen to be included with the hope of establishing a Beacon of Excellence. The Government have approved the £10M Bid and the project is to be delivered before 2025. Project and advisory Groups have been established to progress the schemes. The possible requirement for a Harbour Revision Order is also a consideration. Plans/footprint of the proposed building are those previously submitted by Dalby Offshore Ltd, which were widely consulted on.

**12. PRIVATE & CONFIDENTIAL**

**13. Partnership Agreements**

CB advised Group of history of leisure craft partnerships and how vessel owners had been using this to bypass the waiting lists, which were considerable. A plan of Scarborough Harbour showed 32 of the 77 partnerships had family connections. A customer had recently disclosed that some were actually attempting to 'sell' the berth with the boat using the partnership as a cover. It was proposed to establish a new procedure to stop this occurring and to backdate it for 2 years. CB to consult with User Groups and new procedure to be established. All partnerships requests from 1 April 2021 to be suspended until procedure established.

**ACTION:** CB & LMD

**14. PRIVATE & CONFIDENTIAL**

**15. Any Other Business**

Ian Vasey, Port Manager – NE advised this would be the last meeting with Ian and thanked him for all his help, support and guidance.

Filey – JJ advised that a local Councillor had asked if land to the South of the Coble Landing could be transferred to Filey Town Council as part of the upcoming Government reorganisation.

**16. Date of Next Meeting**

Monday 23 August 2021 at 13.30 pm via video conference