

WHITBY TOWN COUNCIL

Minutes of the meeting of the Town Council of Whitby, duly convened, and conducted in Pannett Art Gallery on Wednesday 19 January 2022 at 2.00pm.

Present Councillor Mrs L Wild (Mayor) and Councillors Mrs H Coughlan, R Dalrymple, G Goodberry, G Jackson and J Nock.

Also M King, Town Clerk, two members of the public

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.

161/22 APOLOGIES

Apologies for absence were received from Councillors Mrs Wilson and J Redfern.

162/22 DECLARATION OF INTERESTS

There were no declarations of interest.

163/22 BUDGET SETTING 2022-2023

The Town Clerk reported on the effect the misquoted tax base from SBC had on the proposed budgets set by Town and Parish Councils, resulting in a seven and half percent reduction in the gross precept which would be realised at the Band D figure recommended by FP&GP and the need for the council to identify £18,500.00 in reduced next expenditure from various budget headings to balance to this expected figure.

An obligation to repay £6000.00 per year for the footbridge extension – this could be paid from reserves

MOVED by Councillor Jackson seconded by Councillor Nock, and unanimously

RESOLVED (a) that the Revised Budget (Appendix A) be approved.

MOVED by Councillor Mrs Coughlan seconded by Councillor Goodberry, and unanimously

RESOLVED (b) that it be stated that misreporting of the tax base by Scarborough Borough Council will have inconvenienced many parish and town councils in the borough and could have had catastrophic consequences for local taxpayers.



15 February 2022

Appendix A

Whitby Town Council	Approved Budget 2021-22 (£)	Revised Budget 2021-22 (£)	Approved Budget 2022-23 (£)
TOWN COUNCIL EXPENDITURE			
Heading			
Staff Costs			
Nett Salaries, Employers pension cont, employers NI	195,000.00	195,000.00	216,000.00
Staffing Contingency	-	-	-
Staff Training	750.00	800.00	1,000.00
Administration			
Stationery	750.00	750.00	500.00
Photocopying	1,500.00	1,200.00	750.00
Adverts (not elections)			
Postage	700.00	500.00	500.00
Telephones/broadband/email	2,500.00	3,000.00	3,000.00
Office Equipment	500.00	500.00	1,000.00
Audit	1,800.00	1,700.00	1,700.00
Subscriptions	1,800.00	2,500.00	2,500.00
IT/hosted applications	1,800.00	4,000.00	4,000.00
Website	500.00	400.00	400.00
Computer Maintenance	200.00	200.00	200.00
Insurance	10,750.00	17,500.00	17,500.00
Bank Charges	300.00	200.00	200.00
Health & Safety	400.00	300.00	300.00
Petty cash Misc.			
Data Protection Annual Subscription	35.00	35.00	35.00
HR Advisory Service	1,800.00	1,800.00	1,800.00
Travel training	500.00	500.00	500.00
Civic & Councillors			
Mayors Allowance	2,000.00	2,000.00	2,000.00
Councillors Training	500.00	500.00	500.00
Civic Regalia	500.00	500.00	500.00
Elections/Polls	-	-	-
Mayoral Board	100.00	100.00	100.00
Honorary Citizenship	200.00	200.00	200.00
Annual Report/newsletter	100.00	100.00	100.00
Plaques/pennants/gifts	200.00	200.00	200.00
Hospitality	500.00	500.00	500.00

	Approved Budget 2021-22 (£)	Revised Budget 2021-22 (£)	Approved Budget 2022-23 (£)
Whitby Town Council			
Contingencies	4,000.00	2,000.00	-
Free Resource (Section 137)	150.00	150.00	150.00
Events	6,000.00	2,000.00	2,000.00
Event Freelance project co ordinator	2,000.00	-	-
Legal Cost Community Asset Transfer	500.00	500.00	500.00
Building Management			
Gas	6,000.00	5,000.00	5,000.00
Electricity	8,000.00	9,000.00	9,000.00
Water Rates	2,000.00	1,000.00	1,000.00
Refuse Collections	500.00	500.00	500.00
Rates			
Hygiene contracts	1,800.00	1,800.00	1,800.00
Security Patrols	5,000.00	5,000.00	5,000.00
Fire, Alarms callouts			
ADT Contracts	4,000.00	4,000.00	6,000.00
ADT (R&M)		2,500.00	2,500.00
Repairs & Maintenance	7,000.00	7,000.00	7,500.00
Cleaning/Hygiene Supplies	2,000.00	1,500.00	1,500.00
Fixtures & Fittings	500.00	2,000.00	2,000.00
Maintenance Reserve	3,000.00	200.00	500.00
Air Conditioning			6,000.00
Heating System			5,000.00
Other Services			
Allotments	3,000.00	3,000.00	2,500.00
Allotment Fence Stakesby	-	-	-
Allotment Fencing Cala Beck	2,000.00	1,000.00	1,000.00
Cholmley Allotment Caedmons Trod Project	1,000.00	1,000.00	1,000.00
Modern apprentice	3,500.00	3,500.00	3,500.00
Grants	-	-	-
Christmas Lights	12,000.00	12,000.00	15,000.00
Notice board	-	-	150.00
Public conveniences	20,000.00	20,000.00	5,000.00
Public conveniences (Water Charges)			15,000.00
Spital Bridge - Residents Parking site			
Footbridge extension	6,000.00	6,000.00	-
Contribution to Reserves			
War Memorial	250.00	250.00	250.00
Harbour Story Board (R&M)	1,500.00	1,500.00	1,500.00

Whitby Town Council	Approved Budget 2021-22 (£)	Revised Budget 2021-22 (£)	Approved Budget 2022-23 (£)
Twinning	100.00	100.00	100.00
Welcome To Whitby sign maintenance	1,500.00	1,500.00	-
Climate Emergency Engagement	1,000.00	1,000.00	1,000.00
Victoria Spa Well maintenance	5,000.00	5,000.00	5,000.00
Christmas Festival		50,000.00	50,000.00
	334,985.00	384,985.00	412,935.00

TOWN COUNCIL INCOME

Heading

other refunds misc.			4,000.00
Other refunds PAG			4,000.00
Allotments	1,300.00	1,300.00	1,300.00
PPM Office rental	2,500.00	2,500.00	2,500.00
PPM Office telephone refund			
Christmas Lighting SBC	10,000.00	10,000.00	10,000.00
WTC Bank Interest & Loyalty Reward	150.00	150.00	150.00
PAG Commission	600.00	600.00	600.00
Refunds Lit & Phil	10,000.00	10,000.00	10,000.00
Art Galley/Museum - 60% Admissions	41,000.00	41,000.00	41,000.00
Capital/Heritage Grants	5,000.00	5,000.00	5,000.00
Armed Forces WP income			
Christmas Festival income		50,000.00	50,000.00
Transfers from reserves			
Community Donation Toilets	6,000.00	6,000.00	6,000.00
Residents Parking			
Public Toilets	35,000.00	35,000.00	45,000.00
Total	111,550.00	161,550.00	179,550.00

Net Expenditure	334,985.00	384,985.00	412,935.00
Net Income	111,550.00	161,550.00	179,550.00
Precept to balance	223,435.00	223,435.00	233,385.00
Tax Base	4,907.89	4,907.89	4,933.38
Band D Equivalent	45.53	45.53	47.31