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Dear Councillor,

26 January 2022

Your attendance is requested at an advisory meeting of the members of the **TOWN DEVELOPMENT AND IMPROVEMENT COMMITTEE** to be conducted on-line, via Zoom¹, on **Monday 31 January 2022 at 6:00pm**, the agenda for which is set out below.



Michael King
Town Clerk

To: Councillors Dalrymple, Harston, Jackson, Nock, Sumner and Wild

Cc: Councillors Barnett, Coughlan, Derrick, Goodberry, Lapsley, Redfern, Smith and Wilson.

NOTICE OF MEETING – this meeting is held under the town council's adopted scheme of delegation as an advisory meeting for decisions delegated to the Proper Officer.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and resolve upon apologies for inability to attend.
- 2. DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATION**
To declare any interests which members have in the following agenda items.
- 3. PUBLIC PARTICIPATION**
Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public (limited to 3 mins per person).
- 4. MINUTES OF MEETING HELD ON 4 OCTOBER 2021** **(page 3)**
To approve the minutes of the meeting held on 4 October and to note cancellation of the meeting originally scheduled for 29 November 2021.
- 5. CLERK'S UPDATE ON MATTERS RAISED PREVIOUSLY** **(page 7)**
Report attached, including an update on the Welcome to Whitby Sign, Mayfield Road Parking and the railway station car park.

¹ Link to join Zoom Meeting

<https://us02web.zoom.us/j/88690043391?pwd=WEhFNnJhOXFCU0E1R2UxK2dRcEN5Zz09>

Meeting ID: 886 9004 3391 Passcode: 941747

Dial by your location: 0203 901 7895 or 0131 460 1196

Agenda

6. **PARKING ISSUES – RESPONSE FROM NYCC**

The Clerk will provide a verbal update on discussions with North Yorkshire County Council's Corporate Director for Business and Environmental Services about parking issues raised by the town council.

7. **RECYCLING FACILITIES**

A request has been received from a visitor about recycling facilities in Whitby:
"This year I've been staying in a place which provided no information about recycling. We couldn't find the recycling area at the Co-op where I'd remembered going before and therefore looked online. Your website still says there is a recycling facility there!

"It seems there's nowhere, apart from Sainsbury's (we have no car).

"I dread to think how many visitors to Whitby put recyclable waste in the bin. I would hope that you could put this to rights by providing some means for tourists to recycle."

8. **VEHICLE RESTRICTION ENFORCEMENT ON CHURCH STREET**

A request has been received from a resident, who is concerned about vehicle speeds on Church Street and the difficulties posed to pedestrians crossing the road:
"... do you think the council would put some reduce speed signs on Church Street? ...we need a crossing on Church Street somewhere, maybe about where Horner's Terrace is, it is extremely dangerous crossing Church Street especially when the fish shop is opened."

The town council could either refer this through the Highways Area 3 team, for consideration within the wider pedestrianisation project, which may include 20mph limits on other central routes, or advise the resident to raise this directly with a county councillor.

9. **MATTERS OF REPAIR AND MAINTENANCE REQUIRED IN TOWN**

Opportunity for members to highlight areas of concern which may be brought to the attention of the appropriate department at either the borough or county council.

WHITBY TOWN COUNCIL

Minutes of the meeting of the **TOWN DEVELOPMENT & IMPROVEMENT** Committee held on **Monday 4 October 2021** conducted in the Pannett Gallery at 6:00pm.

Present Councillors L Wild (Chair as Town Mayor, ex-officio), B Dalrymple, Mrs H Coughlan (sub), S Lapsley (sub), J Nock, and Mrs N Wilson (sub).

Also M King, Clerk and six members of the public.

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.

TDI080/21 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Harston, Jackson and Jennison.

TDI081/21 DECLARATION OF INTEREST AND REQUESTS FOR DISPENSATION

No declarations of interests or requests for dispensations were received.

STANDING ORDERS SUSPENDED

TDI082/21 PUBLIC PARTICIPATION SESSION

Standing Orders were suspended to enable a member of the public who had raised the issue to be considered at Minute TDI087 (below) to speak on the issue.

STANDING ORDERS REINSTATED

TDI083/21 NOTES OF MEETING HELD ON 9 AUGUST 2021

MOVED by Cllr Mrs Wilson, seconded by Cllr Mrs Coughlan and unanimously

RESOLVED that the notes of the advisory meeting of the Town Development and Improvement Committee held on 9 August 2021 are accepted as an accurate record and the list of actions delegated to the Clerk are noted.

TDI084/21 CLERK'S UPDATE ON MATTERS RAISED PREVIOUSLY

The Clerk confirmed that the issues raised at the last meeting had been passed onto the relevant bodies. Responses were awaited from Scarborough Borough Council and from North Yorkshire County Council.

MOVED by Cllr Dalrymple, seconded by Cllr Mrs Wilson and unanimously

RESOLVED that the position be noted and that the Clerk prompt the borough and county councils for responses.

TDI085/21 WHITBY PUMP TRACK

A representative of the Whitby Pumptrack CIC attended the meeting to present plans for a major cycle facility in the grounds of the sixth form college. It was noted that North Yorkshire County Council was engaging the CIC about access to the grounds and operation of a pump track at that location, but that discussion was still required on the insurance liabilities of relevant parties.

MOVED by Cllr Nock, seconded by Cllr Mrs Wilson and unanimously

RESOLVED that the Town Council offers its support, in whatever way possible, to Whitby Pumptrack CIC in the development of this facility.

TDI086/21 PARKING ON A171 MAYFIELD ROAD

Submitted: issues of dangerous parking on the A171 Mayfield Road, Whitby specifically between the junctions of Pembroke Way and Mayfield Place on the south side of the carriageway, which have been raised by residents.

MOVED by Cllr Mrs Coughlan, seconded by Cllr Nock and unanimously

RESOLVED a) that the Town Council supports the introduction of restrictions on the A171 Mayfield Road, Whitby between the junctions of Pembroke Way and Mayfield Place; and
b) that the town council calls on North Yorkshire County Council Highways to undertake a systemic review of the junctions onto the A171 or A174 or at other busy points such as roundabouts, providing a list of those areas which have been considered and the conditions by which these have been graded for action or inaction.

TDI087/21 TOWN DEAL PEDESTRIANISATION

Committee noted the county council's decision to terminate seven-day closure of the Swing Bridge and return to weekend-only closures as part of its experimental pedestrianisation from 30 September 2021.

Members shared the view that the implementation of the experimental scheme had been haphazard and that there was no clear timetable for its evaluation or for identifying the next steps in the fast track or main Town Deal project.

MOVED by Cllr Dalrymple, seconded by Cllr Nock and unanimously

RESOLVED that the Clerk write to North Yorkshire County Council Highways to ask them to reaffirm their timetable for the continuation and end of the experimental closure, outline the next steps to be taken in developing the proposed pedestrianisation and when a report will be made to the town council and to the people of Whitby.

TDI088/21 PROJECT SUNSHINE

Submitted: a note of projects forwarded to SBC for consideration under this scheme.

MOVED by Cllr Dalrymple, seconded by Cllr Mrs Wilson and unanimously

RESOLVED a) that the list of projects be reaffirmed to Scarborough Borough Council for their prioritisation, feedback and delivery; and
b) that the borough and county councils be asked to reinstate regular round-table meetings to review works or repair and maintenance in the town's public realm.

TDI089/21 MATTERS OF REPAIR AND MAINTENANCE REQUIRED IN TOWN

The following areas of concern were identified to be brought to the attention of the appropriate department at the borough or county council and the rail operator.

1. **Vegetation in gutters and hard landscaping**, members noted hot spots in Westfield Road, Bagdale and Spital Bridge.
2. **Condition of the railway station car park**, members noted similar growth of vegetation in and the general condition of the Whitby station carpark

MOVED *en bloc* by Cllr Dalrymple, seconded by Cllr Nock and

RESOLVED unanimously a) That the Clerk write to Scarborough Borough Council in respect of vegetation in gutters and hard landscaping, to be added to the Project Sunshine list; and
b) That the Clerk contact Northern in respect of vegetation in and the general condition of the Whitby station carpark.

draft

CLERK'S UPDATE ON MATTERS RAISED PREVIOUSLY

Information provided by Highways Officers.

a) Welcome To Whitby Sign

It is the county council's presumption that 'village signs' are the responsibility of the parish council. There appears to be no record of the origins of the signs or any formal agreement stating that these are controlled by the Town Council. There are risks to motorists

"Any works undertaken within the highway need to be undertaken by an approved contractor. There is a list of contractors that are authorised to work within the highway in North Yorkshire. Before any works are undertaken the Town Council or its contractor will need to apply for a Streetworks permit. You can do this by contacting our Streetworks Team by using their generic email address which is Streetworks@northyorks.gov.uk"

"If you want to replace the current signs, they will need to be passively safe, in other words they must not potentially seriously injure the occupants or rider of an errant vehicle. Should the Town Council wish to replace and of the existing 'Welcome to Whitby' signs we are happy to advise on the sort of materials that can be used."

b) Parking on Mayfield Road

We process very few traffic regulation changes per year as they are extremely time consuming and expensive to process.

Typically, and recently, most of the requests that meet the criteria which have been prioritised and processed are;

- New residential disabled parking bays
- Developer-funded changes to traffic regulation orders governing parking and speed limits
- Traffic regulation orders that are required as part of a larger scheme that has been awarded funding
- Corrections to existing traffic regulation orders where enforcement is not possible unless a change is made to the traffic regulation order

You mentioned the extension of the yellow lines at the museum roundabout junction on Upgang Lane. This was prioritised due to a combination of congestion problems and as a road safety measure. We had reports of damage caused to vehicles, cobbles on the roundabout, fencing on the outside of the roundabout and large vehicles unable to manoeuvre onto the roundabout. The damage and the hold ups were not major issues but combining them meant that this could be addressed. The process of consultation and advertising is virtually the same for a small scheme like this as it would be for a much larger scheme and a report still had to be submitted following the objections that we received against this proposal.

Information provided by Northern Trains.

c) Station Car Park

I would like to thank you for sending this across, I have forwarded this to our maintenance team and I have asked that they look into this and undertake any actions needed.