

PANNETT PARK | WHITBY | YO21 1RE
TEL: (01947) 820227 | E MAIL: info@whitbytowncouncil.gov.uk

Dear Councillor,

28 July 2022

You are summoned to attend a meeting of the **FINANCE POLICY & GENERAL PURPOSES COMMITTEE** to be conducted at the **Pannett Gallery**, on **Tuesday 2 August 2022 at 6:00pm**, the agenda for which is set out below.



Michael King
Town Clerk

To: Councillors A Abbott, Mrs H Coughlan, R Dalrymple,
J Harston, A Jones, Mrs L Wild and Mrs N Wilson

Councillor G Goodberry(sub.)

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

AGENDA

1. APOLOGIES

To receive apologies for inability to attend.

2. DECLARATION OF INTERESTS

To declare any disclosable pecuniary interests or any other interests which members may have in the following agenda items and consider any dispensation requests.

3. PUBLIC PARTICIPATION

Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public (limited to 3 mins per person).

General Purposes & Policy

4. MINUTES OF MEETING HELD ON 7 JUNE 2022

(page 3)

To approve the minutes of the meeting held on 7 June 2022.

5. ACTION OUTSTANDING FROM PREVIOUS MEETINGS

Verbal update from the Clerk on items outstanding from earlier meetings.

6. SHORT TERM HOLIDAY LETS

(page 9)

Consultation questions attached

- 7. LOCAL GOVERNMENT REORGANISATION** (page 13)
Update attached

Finance

- 8. APPROVAL OF EXPENDITURE** (page 19)
To approve payment of invoices dated to 27 July 2022.
- 9. FINANCIAL STATEMENT – CASHBOOK TO 30 JUNE 2022** (page 21)
To note income, expenditure and balances to the end of Month 3 – 2022-23.

WHITBY TOWN COUNCIL

Minutes of the meeting of the **Finance, Policy and General Purposes** Committee held in the Pannett Gallery on Tuesday 7 June 2022 at 6:00pm.

Present: Councillors Dalrymple (Chair), Abbott, Mrs Coughlan, Harston, Jones and Mrs L Wild.

Also: M King, Town Clerk and one member of the public.

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

027/22 CHAIR

Nominations were sought for a Chair of the Finance Policy and General Purposes Committee for the ensuing year.

Proposed by Councillor Harston, seconded by Councillor Mrs Wild that Cllr Dalrymple be nominated

Proposed by Councillor Mrs Coughlan, seconded by Councillor Abbott that Cllr Abbott be nominated

A vote was taken in favour of each candidate, with the votes cast 4:2 in favour of Cllr Dalrymple.

RESOLVED that Cllr Dalrymple be appointed as Chair for the ensuing year.

028/22 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Mrs Wilson and from Cllr Goodberry (as substitute).

MOVED by Councillor Harston, seconded by Councillor Mrs Wild and unanimously

RESOLVED that Cllr Wilson's (and Cllr Goodberry's) apologies be accepted.

029/22 VICE-CHAIR

Nominations were sought for a Vice Chair of the Finance Policy and General Purposes Committee for the ensuing year.

Proposed by Councillor Harston, seconded by Councillor Dalrymple that Cllr Harston be nominated

Proposed by Councillor Mrs Coughlan, seconded by Councillor Jones that Cllr Abbott be nominated

A vote was taken in favour of each candidate, with the votes cast 4:2 in favour of Cllr Harston.

RESOLVED that Cllr Harston be appointed as Vice Chair for the ensuing year.

030/22 DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATION

None.

031/22 PUBLIC PARTICIPATION

None.

032/22 TO CONSIDER ACTIONS REQUIRED IN ACCORDANCE WITH TERMS OF REFERENCE AT THE FIRST COMMITTEE MEETING OF A NEW COUNCIL YEAR.

- a. Confirmation of the accuracy of the minutes of the last meeting of the Committee held 12 April 2022

MOVED by Councillor Harston, seconded by Councillor Mrs Coughlan and unanimously

RESOLVED that minutes of the meeting held on 12 April 2022 be approved and signed by the Chair as a correct record.

- b. Review of the terms of reference of the Committee.

A member asked if future Boundary Reviews were within the ToR. It was identified that these were covered under sections 3 l) & w).

MOVED by Councillor Jones, seconded by Councillor Harston and unanimously

RESOLVED that the terms of reference of the committee be approved.

- c. Review of the terms of reference of any sub-committee(s) of the Finance Policy & General Purposes Committee and appoint members as required.

- i. Twinning Sub Committee.

MOVED by Councillor Nock, seconded by Councillor Coughlan and unanimously

RESOLVED that the terms of reference of the subcommittee be approved, that Cllrs Abbott, Coughlan, Jones and Mrs Wild be appointed to the subcommittee and that further nominations to the subcommittee be invited at full council.

- ii. Events Sub Committee.

MOVED by Councillor Jones, seconded by Councillor Coughlan and unanimously

RESOLVED that the terms of reference of the subcommittee be approved, that Cllrs Dalrymple and Mrs Wild be appointed to the subcommittee and that further nominations to the subcommittee be invited at full council.

- d. Review of delegation arrangements to employees and to any sub-

committee(s) of the Finance Policy & General Purposes Committee.

MOVED by Councillor Abbott, seconded by Councillor Jones and unanimously

RESOLVED that the delegation arrangements to employees and to the subcommittees be approved.

e. Review of the anticipated Committee workload for the coming year.

Issues noted likely to be of relevance to the committee were: parish boundary governance reviews (last undertaken in 2017) and transitional arrangements linked to the replacement of the county and district councils with the unitary North Yorkshire Council from April 2023.

MOVED by Councillor Harston, seconded by Councillor Mrs Coughlan and unanimously

RESOLVED that the potential impact of local government reorganisation in North Yorkshire be noted.

033/22

ACTION OUTSTANDING FROM PREVIOUS MEETINGS

The Clerk provided a verbal update on items outstanding from earlier meetings. It was noted that Meeting Accessibility was on the agenda and that the contract for Christmas Lighting had been entered into.

MOVED by Councillor Harston, seconded by Councillor Jones and unanimously

RESOLVED that the information be noted.

034/22

**NORTH YORK MOORS NATIONAL PARK AUTHORITY
Parish Member Elections 2022**

To consider the council's voting intention with respect the election of a parish member on the North York Moors National Park Authority by the deadline for response of 14 June 2022. The ballot was completed at the meeting and posted to the returning officer after the meeting.

MOVED by Councillor Mrs Wild, seconded by Councillor Nock and

RESOLVED that the council's vote be made in favour of R Thompson.

035/22

MEETING ACCESSIBILITY

Submitted: an update on investigations to improve the accessibility of meetings. It was noted that Extraordinary Council was held in the Normanby Room on 31 May 2022. Similarly, Full Council scheduled on 5 July and 6 September had been booked into The Coliseum.

Proposals would also be sought on technical solutions to the perceived problems of acoustics in the main gallery.

Members considered that wider accessibility issues that acoustics alone should be considered, including location and parking.

MOVED by Councillor Mrs Wild, seconded by Councillor Nock and

RESOLVED that the information be received.

036/22 LETTER FROM CHAIR OF WHITBY LITERARY AND PHILOSOPHICAL SOCIETY

Submitted: a letter from the Chair of the WLPS for a response to be recommended to Full Council as trustee of the Pannett Art Gallery and Whitby Museum Trust.

Members noted the issues raised that, if not resolved informally, would require legal advice to be obtained in order to make a formal response from the Council (as trustee).

MOVED by Councillor Abbott, seconded by Councillor Mrs Coughlan and unanimously

RESOLVED that the Clerk should arrange an initial, informal meeting with the Chair of the WLPS to include Cllrs Wild and Dalrymple.

037/22 APPROVAL OF EXPENDITURE

MOVED by Councillor Harston, seconded by Councillor Abbott and unanimously

RESOLVED that the schedule of expenditure up to 31 May 2022 in the sum of **£52,751.67** (as attached) is approved and submitted to Full Council.

038/22 COST CENTRE EXPENDITURE TO 31 MAY 2022

MOVED by Councillor Harston, seconded by Councillor Jones and unanimously

RESOLVED that the presented expenditure by cost centre to 31 May 2022 be noted.

..... 7 August 2022

APPROVAL OF EXPENDITURE TO 31 MAY 2022

Ledger date	Tran	Net (£)	Detail
09/03/2022	3	2,329.77	Everflow Limited - Water Bill - February
17/03/2022	2	242.25	Made By Cooper Ltd. - 500 off Queen's Platinum Jubilee Enamel Badge
18/03/2022	4	-2,329.77	Everflow Limited - Water Bill - February (Re-estimated) Amount Due
01/04/2022	5	595.27	Scarborough Borough Council - Trade Refuse 2022-23
01/04/2022	6	6,000.00	Scarborough Borough Council - Pier Footbridge Contribution 2022-23
01/04/2022	7	1,496.00	YLCA - Subscription 2022-23
01/04/2022	8	119.90	Zoom - Subscription 2022-23
01/04/2022	11	71.00	SAGE UK Ltd - Payroll Subscription April 2022
01/04/2022	14	155.15	Document Solutions - April Bill
01/04/2022	22	176.73	Grenke Leasing - Quarterly Charge - Photocopier Lease
01/04/2022	34	308.98	Seimens Financial Services Ltd - Telephone lease charge and fee
04/04/2022	21	13.00	Barclays Bank - Commission Charges 14 Feb - 13 Mar
05/04/2022	33	12.65	Coates Marine - Flagpole rope (11m)
06/04/2022	23	100.00	Whitby Football Club - Town Mayor's Donation
07/04/2022	13	954.73	ENGIE Gas Limited - Gas Charges - April 2022
08/04/2022	12	107.50	Double Tree By Hilton (Hull) - Room & Breakfast 8 April 2022 - Mayoral Visit
12/04/2022	15	85.00	Scarborough Lifts - Supplied and laid on the lift pit floor Granules to soak up the oil
13/04/2022	16	112.20	Edge It Systems Ltd - Microsoft 365 Monthly Fee (March)
15/04/2022	9	1,966.36	Ellis Whittam - Employment (Year 4)
15/04/2022	10	145.00	Ellis Whittam - Employment Insurance (DIFFERENT BANK DETAILS)
18/04/2022	19	740.69	Everflow Limited - Water Bill - April (Re-estimated) Amount Due
20/04/2022	17	65.00	Whitby Area Development Trust - Hire of James Cook Theatre - Annual Town Assembly, 20 April 2022
21/04/2022	25	13.11	EE Limited - Mobile Phone Charge (April)
21/04/2022	39	180.00	Brian Oakley - External window clean - April
25/04/2022	26	1,006.49	TotalEnergies Gas & Power - Electricity (PAG & Museum) April
25/04/2022	42	979.93	TotalEnergies Gas & Power - Electricity (PAG & Museum) May
27/04/2022	20	20.00	Edge It Systems Ltd - Additional Concurrent User (pro-rata to 20-09-22) for Internal Audit
27/04/2022	32	19.50	Cathedral Hygiene - Air Freshener Servicing (April)
28/04/2022	18	70.00	Green End Electrical - Call out to investigate track lighting in exhibition room. Switch and track inspected and tested, several lamps removed and replaced.
01/05/2022	38	71.00	SAGE UK Ltd - Payroll Subscription May 2022
07/05/2022	40	668.08	ENGIE Gas Limited - Gas Charges - May 2022
10/05/2022	36	10.30	Barclays Bank - Commission Charges 14 Mar - 13 Apr
11/05/2022	35	100.00	Collective Knowledge Fund - Town Mayor's Donation
11/05/2022	37	200.00	North Sea Conservation - Town Mayor's Donation
18/05/2022	43	2,802.11	Everflow Limited - Water Bill - May
23/05/2022	41	13.11	EE Limited - Mobile Phone Charge (May)
		19,621.04	
		33,130.63	Confidential Transactions
		52,751.67	Total

SHORT TERM HOLIDAY LETS

Consultation

NALC is seeking input from member councils to contribute to its response to a 'call for evidence' on the impact and regulation of short-term holiday lets in England.

Responses are required by NALC by 30 August and by DCMS by 21 September.

18 JULY 2022

PC6-22 | SHORT TERM HOLIDAY LETS

Summary

The Department for Culture, Media and Sport (DCMS) has recently launched a consultation into short term holiday lets. The aim of the consultation is to garner potential solutions, including measuring regulation, to fix the problems caused across England by short term property lettings.

The main consultation document can be downloaded [here](#) . The consultation closes at DCMS on 21 September 2022.

Context

The consultation seeks insight on:

- changes and growth in the short-term letting market.
- benefits of short term lets.
- challenges, including compliance with the existing regulatory framework and housing and community impacts.
- the impact of potential policy responses.

NALC will be responding to this consultation as many coastal local councils and several rural local councils will have an interest in feeding in their own experiences over the summer period of the problems caused by short term holiday lets.

NALC's current policy positions

NALC will be arguing very strongly to DCMS that any review of regulation or other solutions surrounding short term holiday lets must include mandatory registration and strengthened legislation to bring AirBnB under the same ambit of regulation as other landlord systems. Powers of local inspection and monitoring must be delegated to local planning authorities to achieve this. However, recognising that planning departments have been severely depleted and under much strain in recent years, it will be necessary to ensure that they are properly resourced in order to take on this extra task.

The following **highlighted** responses are **recommended** to be sent to NALC and to form the basis of a direct response to the consultation.

NB. Questions 1-4 are concerned with the suppliers of short-term lets and the compliance framework for health and safety. NALC is requesting views on Questions 5-10, which are of relevance to local councils and their communities.

Question 5: Do you consider there to be other legal provisions concerning the supply of short-term and holiday letting to paying guests which are not covered elsewhere in this call for evidence but where there are issues with awareness, compliance and/or enforcement?

- **Option 1 - Yes**
- **Option 2 - No**

If yes, please be specific about the legal provisions concerned and provide supporting evidence.

Please ensure your answer is relevant to the case for or against the introduction of a Tourist Accommodation Registration Scheme and/or how such a scheme could be designed. This call for evidence is not concerned with views about specific legal provisions if they are not relevant to these central questions.

Short term and other holiday lets should form a specific planning use class, which would enable reference between planning records and any registration scheme and would enable LPA's to manage the supply of such properties and to mitigate the impact on residential housing supply.

Question 6: Do you consider the increase in short-term and holiday letting in England to have had adverse consequences on the housing market?

- **Option 1 - Yes, this is a major problem**
- **Option 2 - Yes, but this is only a minor problem**
- **Option 3 - No, there is no problem**

Please give reasons for your answer, including specific examples/evidence of any adverse effects, particularly at a local level.

It would also be useful to get views on whether you think the COVID-19 pandemic has accelerated or altered some of these adverse consequences. For example, could there be an impact as a result of changes in the way people choose to work?

The proliferation of short-term holiday letting in Whitby has led to inflation in the price of housing, making local residential accommodation unaffordable for local people. There are examples of local employers who have to bus staff into Whitby to work because homegrown accommodation is not available. There is evidence to support the view that the proportion of non-residential housing in the town of Whitby exceeds 40% of the stock and that local estate agents are inundated with demand to take residential property into the short-term letting and second home market.

Question 7: Do you consider noise, anti-social or other nuisance behaviour in short-term and holiday lets in England to be a problem? If so, why?

- **Option 1 - Yes, this is a major problem**
- **Option 2 - Yes, but this is only a minor problem**
- **Option 3 - No, there is no problem**

Please give reasons for your answer, including specific examples/evidence and detail on the type of noise, anti-social or nuisance behaviours you think are the problem, including data at a local level where possible.

Where you are aware of/or have experienced issues and you complained, what assessment do you make of how the incident was dealt with? How could this complaints procedure be improved?

Whether further regulation is necessary and proportionate or whether existing powers and authorities are able to adequately deal with these issues where they arise?

If you are an online platform or a host, what steps do you take to minimise the likelihood of anti-social or nuisance behaviour occurring?

There are increasing incidents of large properties, which were formally guest houses, being let as 'party houses' and occupied on a short-term, holiday basis by large groups. There are reports from the public and from the owners of neighbouring properties of noise and anti-social behaviour including drinking and excessive littering/fly tipping.

To date, complaints to local police or to licensing authority have not been effective.

Question 8: Aside from the impacts on housing and incidents of anti-social/nuisance behaviour, do you consider the increase in short-term and holiday letting in England to have had other adverse impacts on local communities and residents?

- **Option 1 - Yes**
- **Option 2 - No**

Please give reasons for your answer and provide specific examples/evidence.

The imbalance between residential and non-residential property reshapes the nature of the community in the heart of the town. Its impacts are considerable in terms of parking and vehicle movements. Holiday let properties in the historic centre of the town are without dedicated off-street parking in many cases. The on-street parking strains to cope and the off-street car parking is constrained against the needs of day-visitors and residents with restricted mobility.

Question 9: Which of the following do you consider to be the most appropriate form of response in the short-term letting market?

- 1 - Do nothing
- 2 - Provide more information to the sector
- 3 - Develop a self-certification registration scheme
- **4 - Develop a registration scheme with light-touch checks**
- 5 - Develop a licencing scheme with physical checks of the premises
- 6 - Regulatory alternative to a registration system, such as extension of the Deregulation Act 2015

Please give reasons for your answer, including why you consider other options to be inappropriate.

Central registration is necessary to quantify the number of properties and to monitor changes in the proportion of short-term lets in the overall residential housing stock. This would work most effectively if combined with relevant planning controls, such as the introduction of a specific use class for short-term letting properties.

Are there other options that should be considered?

Question 10: What do you consider to be the costs and associated burdens of these options, who would bear the costs and how might they be mitigated?

Please consider in particular (3) develop a self-certification registration scheme, (4) develop a registration scheme with light-touch checks, and (5) develop a licensing scheme with physical checks of the premises.

Registration should be charged on the basis of being self-financing. The costs should be born by the landlords of the short-term letting properties.

LOCAL GOVERNMENT REORGANISATION

The transition team to the unitary North Yorkshire Council conducted two identical online briefings at the end of June. Through their website, it is possible to watch the briefing from Thursday 30 June 2022, which took place between 11am and 12:30pm.

Webpage: <https://www.northyorks.gov.uk/briefings-parish-and-town-councils-and-parish-meetings>

Video URL: <https://youtu.be/8-mle2N9Gd4>

As part of the presentation, the commitment to Double Devolution was reiterated. It was confirmed that town and parish councils would be invited to submit expressions of interest to pilot delivery of services and management of assets. The town council established a position on these issues in the lead up to the Secretary of State's decision to create a unitary council covering North Yorkshire. That position was stated to both the county and the borough councils (Appendix A).

In response to a question posed by County Councillor Neil Swannick, at the beginning of July, the portfolio holder for LGR (Cllr Greg White) provided the following written answer which provides more detail on the process which will be followed.

"We have considered the current capacity of town and parish councils (TPCs) and what support they will need, which is why we are proposing a two stage process. We envisage TPCs starting with relatively simple proposals, rather than complex proposals, with then the potential to develop further proposals after a period of successful initial delivery. But we recognise that some TPCs already have experience of managing assets and running services, so much will depend on what the TPC has done to date.

"Subject to Executive decision, the process envisaged is:

- Invitation to all TPCs to submit a formal expression of interest, agreed by the TPC as a whole rather than just the clerk or chair, using a short template that we will develop. This will include the scope of the envisaged transfer, why the council wants to take responsibility, the expertise the TPC will bring and the support it envisages it will need to be able to deliver. This won't be a full business case at this stage. We envisage the invitation for expressions of interest being circulated to TPCs in mid-September, with three months before the closing date. It will be accompanied by written guidance, including saying what transfers won't be considered, and we will also offer opportunities for informal discussions with individual TPCs to reduce the risk of them submitting expressions of interest that are likely to fall at the first hurdle.*
- The expressions of interest will be evaluated, and recommendations presented for Executive decision on up to six to be jointly developed to full business case. The evaluation criteria will be based on the likelihood that a sound business case can be developed. If there are a number of expressions of interest that have merit, we will also consider a*

geographical spread and a spread of services. We envisage the decision on which to develop to full business cases will be made in spring 2023.

- *The development of the full business cases will need to be joint work between the TPC and the unitary council. We will expect! the TPCs to be active in this process, for example we wouldn't be giving them a grant to employ a consultant to write the business case on their behalf.*
- *The full business cases will then be evaluated and recommendations presented for Executive decision. We envisage the decision on which business cases to implement will be made in late 2023, with the earliest date of implementation being April 2024.*

“We recognise that some TPCs may require support and assistance to build their capacity to enable them to take on the running of assets and services. This will need to be part of the full business case. For assets and services that the unitary council is obliged to provide, the unitary council would transfer the budget that it would otherwise have to spend on the asset/service. There might be a case for some additional support to a PTC as part of implementation, but PTCs won't be subsidised to take on services and assets on an ongoing basis — double devolution needs to be cost neutral to the unitary council. “

If this is the process that is followed, then it is likely that the town council will receive a template to submit an expression of interest in mid-September, with a deadline of mid-December. Our capacity to develop a meaningful business case for any service or asset will be the core determinant for the town council's ability to progress as one of the (no more than six) pilot cases.

It will be important to identify one (or a very small number of linked) service area(s), for which a coherent case can be made.

The asset or service must be capable of being maintained or delivered within its existing costs and funding and should be of high value and benefit to the local community. We do not have a free-choice and must be guided by the list of 'off-limit' services which we are promised will accompany the expression of interest form.

If there are to be *“informal discussions with individual TPCs to reduce the risk of them submitting expressions of interest that are likely to fall at the first hurdle,”* Council will need to delegate authority to the Clerk to act on its behalf in such discussions, which, in turn, requires the Council to reiterate its overarching policy position.

It should be noted that the phrase *“assets and services that the unitary council is obliged to provide”* is problematic as, necessarily, if a parish council has the power to deliver the services, then these are unlikely to be the (sole) obligation of the unitary council. Like any other council, the unitary has many powers but relatively few duties to provide. The implication is that the unitary authority will not automatically passport the existing budgets for these services and it must be assumed that the impetus to transfer these at all will be to achieve an overall cost saving to the unitary authority in doing so.

The calculation for any community is whether to take over an asset or service for local delivery on the basis that this secures its future to a quality which meets local

expectation. The implication is that, over time, the costs of this asset or service will transfer entirely to the locality. This only becomes sustainable if the alternative is the loss of the asset or service. If the unitary council would otherwise continue to deliver the asset or service, the better solution would be to lobby through the proposed community network and the county councillors to ensure that centrally delivered assets or services continued to meet local needs and achieve locally determined standards.

Initial work is required to establish with the county councillors a short-list of potentially supportable asset or service transfers and to consult with representative bodies and the community to establish support for the local control or delivery of those assets and services. Due to the scope of the pilot the approach taken by Whitby must be targeted and achievable within the resources available.

Conclusion:

To prepare a position paper for consideration by full council in support of developing an expression of interest, once the parameters of this are known, it is:

Recommended that the clerk is delegated to work with members, with county councillors and with other representatives in the community to refine a list of potential assets or services suitable for submission to the pilot programme for consideration by full council.

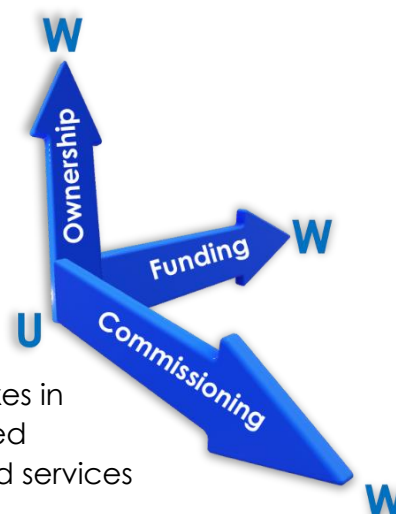
Position Statement Shared with SBC and NYCC in September 2020

Members have collectively assessed a list of potential service areas and considered these for local delivery as part of the local government reorganisation underpinning the devolution agenda. To validate the choice, the long list included those such as allotments and public conveniences, which are already provided by the town council.

To understand where the town council might sensibly focus its future role, it has considered what local delivery means. There are three related concepts at play:

- **Ownership:** when we talk about asset and service transfer, this may be absolute and irrevocable by, for example, the freehold transfer of a building, or it may be time-limited by licence or contract.
- **Commissioning:** a service or asset can be locally designed, managed and monitored, whether it is physically transferred or not.
- **Funding:** if a service comes with income attached – such as the public conveniences, then the responsibility transfers. Funding might be bundled so that income generating services support complementary expenditure or decoupled so that tax is raised in the precept rather than in the body of the council tax. The key issues here are double taxation (is it funded by the unitary elsewhere?) and the net difference experienced by individual council-tax payers.

If these are plotted out, we end up with a 3-dimensional matrix where each of those facets of devolution can move from the unitary (U) to Whitby Town Council (W). If we allow these to move independently, we have a model in which, at one extreme, a service may be commissioned, owned and paid for locally or, at another, by the unitary council. There will though be a wide range of possible outcomes within this space.



This list focusses on those assets and services which should move to local control on one or more of these axes in the town council's opinion. From those currently provided elsewhere, by the county or borough council, the ranked services for local delivery are:

1. Control of Markets
2. Some Aspects of Planning Development Control
3. Leisure and Tourism Provision.
4. Beach Management (Chalets and Deckchairs)
5. Harbours
6. Community Buildings
7. Public Art and Statues
8. Street Naming
9. Unused Land

10. Parks
11. Recreation Areas
12. Arts Centres
13. Play Areas
14. Theatres and Halls
15. Tree Preservation orders
16. Control of Dogs
17. Street Furniture and Benches

The list represents the diversity of the 3-dimensional approach. 'Control of markets' suggest a transactional change in ownership, funding and commissioning from one body to the other, whereas 'some aspects of planning development control' covers a more fluid relationship best illustrated by the *Protocol for Local Councils*¹ used by Cornwall Council.

Members recognise that during the period where approaches to reorganisation are being sought by central government, the town council should examine the conceptual framework with both the borough and the county council. Both authorities will necessarily be components of a future unitary, of whatever shape and size, mandated by the government. In outcome, Whitby will be covered by only one unitary authority. There can be no presumption that the aims and values of that unitary will reflect those of its precursors. Neither can the unitary be bound by policy decisions taken by its precursors – certainly not under the regulations that are currently used. Existing contractual arrangements and legal agreements will, however, novate from the existing county and districts to the unitary(ies). There remains, a window of opportunity to enact mutually agreed changes now to ensure that these are finalised before any orders enacting local government reorganisation in North Yorkshire are made.

It is worth noting the Scarborough Borough Council has resolved to pursue service transfer of the street market in Whitby to Whitby Town Council.

Members of the town council have made clear their desire for asset and service transfers which do not place an additional burden on local council taxpayers. The town council recognises that there are services (and service costs) which benefit visitors alongside or above residents. It is important that discussions on the future balance of services between the town council and a unitary council recognise the sources of income, other than the council tax precept, which may support those services.

To support the development of an effective and productive unitary authority, absorbing the functions of the current county and district councils in North Yorkshire, Whitby Town Council would welcome a clearly defined framework by which the future shape and extent of devolution of services might be discussed and agreed between tiers of local government covering Whitby. That framework should be consistently applied elsewhere, but the outcomes for each community should be locally determined.

¹ <https://www.cornwall.gov.uk/media/27191841/protocol-for-local-councils.pdf>

APPROVAL OF EXPENDITURE TO 30 JUNE 2022

Ledger date	Tran	Net (£)	Detail
24/05/2022	90	110.00	Keighley Town Council - Yorkshire Day Attendance 2022
27/05/2022	87	19.50	Cathedral Hygiene - Air Freshener Servicing (May)
29/05/2022	56	350.00	Gordon Fletcher - Audit of 2021/22 Accounts
31/05/2022	62	401.25	Lewis Hart Security Services - Mobile Patrols - May
31/05/2022	72	32.08	Sapphire Print Solutions - Billing to end of April
01/06/2022	64	71.00	SAGE UK Ltd - Payroll Subscription June 2022
01/06/2022	69	155.15	Document Solutions - June Bill
07/06/2022	77	878.81	TotalEnergies Gas & Power - Electricity (PAG & Museum) June
07/06/2022	78	61.44	Pitney Bowes - Quarterly charge and maintenance
08/06/2022	59	48.19	Rentokil Initial UK Ltd - Hygiene Services July 22
09/06/2022	57	449.82	ENGIE Gas Limited - Gas Charges - June 2022
10/06/2022	58	10.80	Caedmon College Whitby - Laser cutting for Jubilee
14/06/2022	83	112.50	Medics UK - Medical Cover - 2 June Picnic in the Park
15/06/2022	44	9,343.04	WTC Salaries - June 2022
15/06/2022	45	3,451.40	North Yorkshire Pension Fund - Contributions - June
15/06/2022	46	3,757.97	HMRC - PAYE & NI - June
15/06/2022	60	25.00	Bagdale Hall - Deposit for visit of Rt Hon R Spink MLA - Falkland Islands
20/06/2022	89	421.93	Everflow Limited - Water Bill - Rebilled
21/06/2022	88	13.11	EE Limited - Mobile Phone Charge (June)
22/06/2022	84	2,147.08	Everflow Limited - Water Bill - June
23/06/2022	96	100.00	Armed Forces Day Cash Float - Float for Armed forces day
24/06/2022	47	55.00	Keighley Town Council - Yorkshire Day Attendance 2022
24/06/2022	85	346.26	UK Safety Management - PAT testing
28/06/2022	75	40.97	Sapphire Print Solutions - Billing to end of May
30/06/2022	74	401.25	Lewis Hart Security Services - Mobile Patrols - June
01/07/2022	65	71.00	SAGE UK Ltd - Payroll Subscription July 2022
01/07/2022	91	176.73	Grenke Leasing - Quarterly Charge - Photocopier Lease
03/07/2022	79	90.76	Pitney Bowes - Quarterly maintenance & set up fee
05/07/2022	71	130.00	Rural Services Partnership Ltd - Subscription 2022-23
05/07/2022	76	2,255.00	John Nobles - Fence at allotments
05/07/2022	86	901.74	TotalEnergies Gas & Power - Electricity (PAG & Museum) July
11/07/2022	92	10,145.61	WTC Salaries - July 2022
12/07/2022	93	3,754.02	North Yorkshire Pension Fund - Contributions - July
12/07/2022	94	4,139.69	HMRC - PAYE & NI - July
		44,468.10	Total

Financial Statement – Cashbook to 30 June 2022

Statement of receipts and payments between 01/04/22 and 30/06/22 inclusive.
Includes current debtors and creditors.

Balances at the start of the year**Ordinary Accounts**

Whitby Town Council - Base Rate Tracker	£67,354.94
Whitby Town Council - Current	£5,461.62
Total	£72,816.56

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Whitby Town Council			
4000 Town Council Income	18,888.50	0.00	18,888.50
4010 Allotments	829.82	0.00	829.82
4050 Tracker Account Interest	9.85	0.00	9.85
4051 Current Account Interest	2.87	0.00	2.87
4100 Precept	116,692.50	0.00	116,692.50
4200 VAT Refund	42,241.85	0.00	42,241.85
4300 Job Retention Scheme Grant	0.00	0.00	0.00
Total Receipts	178,665.39	0.00	178,665.39

PAYMENTS	Net (£)	Vat (£)	Gross (£)
Whitby Town Council			
5000 Core & Democratic Expenditure	19,356.41	2,516.07	21,872.48
5001 Facilities Management	17,087.72	3,262.52	20,350.24
5002 Services	27,165.04	3,065.10	30,230.14
6000 Staffing	67,722.36	0.00	67,722.36
Total Payments	131,331.53	8,843.69	140,175.22

Closing Balances**Ordinary Accounts**

Whitby Town Council - Base Rate Tracker	£97,364.79
Whitby Town Council - Current	£13,941.94

Total**£111,306.73****Reserve Balances**

Allotment Reserve	£7,000.00
Toilets Reserve	£33,000.00
Maintenance Reserve	£14,000.00
Apprentice Reserve Fund	£0.00
War Memorial Reserve	£2,570.00
Christmas Lights	£10,000.00
Legal costs reserve	£1,218.18
Project/Event Reserve	£55.77
Elections & Polls	£0.00
Alarm Call Outs	£493.76
Noticeboard	£1,000.00
Mayoral Allowance (2021-22 Mayoral Year)	£1,000.00
Training reserve	£1,697.13
Residents Parking Reserve	£5,000.00
Pier Extension footbridge	£0.00
Reserves total	£77,034.84