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Dear Councillor,

11 August 2022

You are summoned to attend a meeting of the **TOWN DEVELOPMENT AND IMPROVEMENT COMMITTEE** to be conducted at the **Pannett Gallery**, on **Tuesday 16 August 2022 at 6:00pm**, the agenda for which is set out below



Michael King
Town Clerk

To: Councillors Mrs Brown, Dalrymple, Harston, Jones, Nock, Smith and Mrs Wilson
(Sub. Mrs Coughlan)

Cc: Councillors Abbott, Barnett, Goodberry, Harrison, Redfern, Riddolls, Mrs Sumner and Mrs Wild.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and resolve upon apologies for inability to attend.

2. DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATION

To declare any interests which members have in the following agenda items.

3. PUBLIC PARTICIPATION

Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public (limited to 3 mins per person).

4. MINUTES

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To approve as an accurate record the minutes of the Town Development and Improvement Meeting held on 21 June 2022.

5. CLERK'S UPDATE ON MATTERS RAISED PREVIOUSLY

Verbal report from the Clerk

6. PARKING ISSUES

To consider two requests from residents to refer parking issues to North Yorkshire County Council for resolution (details attached).

a) Back St Hilda's Terrace

(page 7)

b) Park Terrace/Fishburn Road

(page 9)

Agenda

- 7. TOURIST DESTINATION SIGNS** **(page 11)**
To consider a request from NYCC Highways for input to the revision of tourist destination signs on the A171 and A174, linked to the pedestrianisation of the Swing Bridge (attached).

- 8. MATTERS OF REPAIR AND MAINTENANCE REQUIRED IN TOWN**
Opportunity for members to highlight areas of concern which may be brought to the attention of the appropriate department at either the borough or county council.

WHITBY TOWN COUNCIL

Minutes of the meeting of the **Town Development & Improvement** Committee held in the Pannett Gallery on Tuesday 21 June 2022 at 6:00pm.

Present: Councillors Harston (Chair), Mrs Brown, Dalrymple, Jones, Nock, Smith and Mrs Wilson.

Also: M King, Town Clerk, Cllr Mrs Coughlan and one member of the public.

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972

046/22 ELECTION OF CHAIR

Nominations were sought for a Chair of the Town Development & Improvement Committee for the ensuing year.

Proposed by Councillor Nock, seconded by Councillor Mrs Wilson that Cllr Harston be nominated

RESOLVED that Cllr Harston be appointed as Chair for the ensuing year.

047/22 APOLOGIES FOR ABSENCE

None.

048/22 ELECTION OF VICE-CHAIR

Nominations were sought for a Vice Chair of the Town Development & Improvement Committee for the ensuing year.

Proposed by Councillor Mrs Wilson, seconded by Councillor Nock that Cllr Dalrymple be nominated

RESOLVED that Cllr Dalrymple be appointed as Vice Chair for the ensuing year.

049/22 DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATION

None.

050/22 PUBLIC PARTICIPATION

None.

051/22 MINUTES OF THE MEETING HELD ON 25 APRIL.

MOVED by Councillor Nock, seconded by Councillor Mrs Wilson and unanimously

RESOLVED that minutes of the meeting held on 25 April 2022 be approved and signed by the Chair as a correct record.

052/22 TO CONSIDER ACTIONS REQUIRED IN ACCORDANCE WITH TERMS OF REFERENCE AT THE FIRST COMMITTEE MEETING OF A NEW COUNCIL YEAR.

- a. Review of the terms of reference of the Committee.

MOVED by Councillor Smith, seconded by Councillor Dalrymple and unanimously

RESOLVED that the terms of reference of the committee be approved.

- b. Review of the terms of reference of any sub-committee(s) of the Town Development & Improvement Committee and appoint members as required.

- i. Allotment Subcommittee.

MOVED by Councillor Nock, seconded by Councillor Coughlan and unanimously

RESOLVED that the terms of reference of the subcommittee be approved and that nominations to the subcommittee be invited at full council.

- ii. Christmas Lights Subcommittee.

MOVED by Councillor Smith, seconded by Councillor Jones and unanimously

RESOLVED that the terms of reference of the subcommittee be approved and that nominations to the subcommittee be invited at full council.

- c. Review of delegation arrangements to employees and to any sub-committee(s) of the Town Development & Improvement Committee.

MOVED by Councillor Mrs Wilson, seconded by Councillor Smith and unanimously

RESOLVED that the delegation arrangements to employees and to the subcommittees be approved.

- d. Review of the anticipated Committee workload for the coming year.

Issues noted likely to be of relevance to the committee were: transitional arrangements linked to the replacement of the county and district councils with the unitary North Yorkshire Council leading to devolution of some services from April 2023.

MOVED by Councillor Jones, seconded by Councillor Dalrymple and unanimously

RESOLVED that the potential impact of local government reorganisation in North Yorkshire be noted.

053/22 CLERK'S UPDATE ON MATTERS RAISED PREVIOUSLY

The Clerk provided a verbal update on items discussed at earlier meetings

An email had been received from the Team Leader for Road Safety at NYCC setting out the approach taken to funding and implementing Bikeability in 2022.

Clarification was required on the figures supplied which, once finalised would be shared with local schools.

Initial progress with activities within Project Sunshine Phase II were noted.

An update on recent discussions between Whitby Golf Club and Scarborough Borough Council was anticipated.

MOVED by Councillor Jones, seconded by Councillor Nock and unanimously

RESOLVED that the information be received.

054/22 MATTERS OF REPAIR AND MAINTENANCE REQUIRED IN TOWN

The following areas of concern were identified to be brought to the attention of the appropriate department at the borough or county council.

1. **Concrete Post** - noted that this post in the footpath leading to the bowling club from Upgang Lane had yet to be painted as previously raised with SBC.
2. **Litter Bins on sea wall** – enquire whether these are among those to be supplemented under Project Sunshine Phase II.
3. **End of promenade at Upgang Ravine** – request additional signage warning of danger of cliff instability between the ravine and Sandsend.
4. **Allotments** – call meeting of Subcommittee to undertake inspection and reletting of vacant plots.
5. **Shelters on West Cliff** – enquire on the quality of the roof repairs which have been carried out which are reportedly below an expected standard.
6. **Benches at Dock End** – enquire if these are to be replaced as under Project Sunshine Phase II.
7. **Condition of Yards and overhanging hedges** – enquire what enforcement powers are available and are used.

MOVED by Councillor Mrs Wilson, seconded by Councillor Mrs Brown and unanimously

RESOLVED that the issues noted are raised with the appropriate authority.

Back St Hilda's Terrace

The town council has been approached by a resident of St Hilda's Terrace to refer parking restrictions on Back St Hilda's Terrace to NYCC for resolution. The resident has been in discussion with Area 3 Highways for the last 18 months or so.

The house at 19 St Hilda's Terrace, has residents parking on Back St Hilda's Terrace. The road has a 3-hour disc zone, with a lot of tourists parking with discs and also people holidaying using scratch cards. The resident reports that the situation is exacerbated as numbers 16 and 17 are multi occupancy flats (12 in total).

There is a garage door leading onto Back St Hilda's Terrace, from the rear yard and to prevent people parking outside this there are double yellow lines, these are the only yellow lines on the upper half of the road and where other properties have similar garage doors, these have a white 'T' bar type line with 'No Parking', as opposed to double yellow lines - meaning that the occupant of the property can park outside their garage door without getting a parking ticket.

The residents have spoken to Area 3 Highways about removing these double yellow lines and installing a similar White 'T' bar and 'No Parking' lining. There was an undertaking to include this in a future traffic order. Despite following the matter up on several occasions over the last 18 months, no progress has been made so far. The latest update is that NYCC will endeavour to include it within a consultation planned for the Fishburn Park area.

The resident wonders if it would be possible for the town council to lend its support. The case was previously supported by former County Councillor Joe Plant. Copies of the recent correspondence have been referred to Cllr Neil Swannick.

Park Terrace/Fishburn Road

The town council has been approached by a resident with concerns regarding the increasing numbers of vehicles using the Park Terrace/Fishburn Road junction, and surrounding areas of Fishburn Park as parking.

“Vehicles left around the junction make it difficult to see when driving or when crossing the roads, this has resulted in a number of impacts between cars, and I worry this will cause injury to kids walking to/from school, play park or between houses.

“A very regular occurrence is cars coming from Fishburn Road, turning left at the junction onto Park/Cleveland Terrace towards town, when cars are parked around the junction it is impossible to see what is coming towards you on Park/Cleveland Terrace which is generally single lane traffic. Therefore, cars pull out left without being able to see, they then stop quickly and reverse to let oncoming cars pass, we often see this manoeuvre performed quickly and without looking behind them, regularly bumping into other vehicles that have pulled up behind them, and making crossing the road for pedestrians hazardous.

“The more cars parked around the junction the more often this occurs, often the drivers are avoiding the parked cars and not paying attention to pedestrians. This has got worse since the number of holiday-lets in this area of town has increased, only last weekend we were talking to holiday makers looking for parking who had arrived to one holiday let on Park Terrace in 5 separate cars.

“Pulling out of our driveways also becomes difficult when trying to navigate the number of obstructing parked cars and moving traffic.

“I would request the area is subject to more double yellow lines, specifically on the Cleveland Terrace side of the road across the T-Junction, and extended double yellow lines on either side of the turning in front of the Park Terrace houses allowing for extra space to let cars easily pass with good visibility, reducing the need for quick reversing on the corner.

“Any assistance with this would be appreciated, I fear that a pedestrian incident is increasingly likely if the junction remains so congested.”

Members may recall that parking in this area has twice before been referred to NYCC for their consideration in 2020 and in 2021.

The most recent update on the NYCC Portal stated:

Date inspected: 2020-09-08

Type of issue: Highways - Line Markings

Status: The reported defect has been inspected and added to a programme of works. We prioritise the repair of defects based on the risk to road users.

(This entry has now been deleted)

The issue had previously been supported by former County Councillor Joe Plant. Copies of the recent correspondence have been referred to Cllr Neil Swannick.

It is unclear whether consideration of parking in this location is to be treated within consultation on specific traffic orders relating to Fishburn Park or as part of the wider review of parking which, we were assured, would be taking place in 2022.

Email Received on 25 July, from Area 3 Highways, NYCC

“As part of the pedestrianisation scheme traffic signs along the three main routes (A174, A171 east bound & north bound) into town will be introduced to help with car park management. At the same time all other destination and information signs along those routes will be rationalised to improve clarity and update them where required. One of the key aspects of these signs is the tourist destination information provided (brown coloured signs) and we would like to ask the Town Council if they feel there is a requirement for any further tourism destination signs? So far based on existing already signed destinations we have Pannett Park including the museum, the tourist information centre, the Spa Pavilion, the Abbey, Youth Hostel & Eastside caravan parks.”