

WHITBY TOWN COUNCIL

Minutes of the meeting of the **Finance Policy & General Purposes** Committee held in Pannett Art Gallery, Whitby, on **Tuesday 8 August 2023** at 6pm.

Present Councillor Mrs L Wild (Chair) and Councillors Mrs H Coughlan, R Dalrymple, J Harston, A Jones, Mrs S Turner and Mrs N Wilson.

Also Mr King, Town Clerk, and Councillor Croft.

NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.

128/23 APOLOGIES FOR ABSENCE

None.

129/23 DECLARATION(S) OF INTERESTS & REQUEST FOR DISPENSATION

There were no declarations of disclosable pecuniary interests, and other interests or dispensation requests.

STANDING ORDERS SUSPENDED

130/23 PUBLIC PARTICIPATION

Cllr Croft spoke raising concerns shared from the community about the potential expenditure under item 135/23

STANDING ORDERS REINSTATED

131/23 MINUTES OF MEETING HELD ON 6 JUNE 2023.

MOVED by Councillor Coughlan, seconded by Councillor Turner.

RESOLVED that minutes of the Finance Policy & General Purposes Committee held on the 6 June 2023 are approved as a correct record.

1 abstention

132/23 ACTION OUTSTANDING FROM PREVIOUS MEETINGS

The Clerk noted that there were none other than progressed elsewhere on the agenda.

133/23 REFERRAL FROM COUNCIL MEETING ON 4 JULY 2023

Submitted: proposed amendments to Standin Orders 3e and 4d. It was noted that advice received from the NALC solicitor confirmed that the proposed change to 4d would be *ultra vires*. It was further noted that the change proposed to 3e would meaningfully only be appropriate to meetings of full council, which had the power to refer items for consideration by committees.

MOVED by Councillor Turner, seconded by Councillor Harston

RESOLVED That Standing Order 3e be rewritten to read:

Subject to Standing Order 3(d) above, members of the public may make representations, answer questions and give evidence at a meeting of:

- i) council at which they are entitled to attend. Public questions not on the agenda will be referred to the next appropriate committee meeting [See 3(h) below].
- ii) a committee at which they are entitled to attend in respect of the business on the agenda.

An agenda item will be allocated in the early part of a council meeting for members of the public to speak and ask questions.

This entitlement will not preclude the chair from adjourning the meeting at other times at their discretion so as to allow members of the public to make representations, answer questions or give evidence in relation to the business to be transacted at that meeting.

Resolution to be referred to council as a recommendation for adoption.

134/23

PUBLIC TOILETS

Recent interruptions to service, vandalism, breakdowns and complaints received were discussed.

MOVED by Councillor Wilson, seconded by Councillor Harston

RESOLVED that the Clerk be delegated to hold a meeting between the management of Danfo and an advisory working group of (up to seven) members of the Finance Policy and General Purposes Committee to seek resolution of current operational difficulties with cleaning, maintenance, cash collection and the general condition of toilets maintained under the current contract.

135/23

PROVISION OF TABLET COMPUTERS FOR COUNCILLORS

Submitted: options for the provision of tablet computers, software and support services for members of the town council. It was noted that the option remained of inviting a demonstration of the meeting decision support software outlined. Members also noted that a clear business case should be made for the value for money and environmental benefits offered by consistent paperless working practices.

MOVED by Councillor Turner, seconded by Councillor Dalrymple

RESOLVED that alternative quotes, based on more affordable, lower-specification hardware be sought from Cloudy IT, EDGE and another suitable supplier.

136/23 APPROVAL OF EXPENDITURE

Submitted: a schedule of invoices dated from 1 June 2023 to 30 June 2023.

MOVED by Councillor Dalrymple, seconded by Councillor Harston

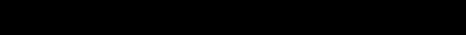
RESOLVED that the schedule of expenditure up to 30 June in the sum of £26,333.11 (as attached) is approved and submitted to Full Council.

137/23 COST CENTRE EXPENDITURE & INCOME TO 30 JUNE 2023

Submitted: a summary of expenditure and income to 30 June 2023, by budget heading.

MOVED by Councillor Coughlan, seconded by Councillor Jones

RESOLVED that cost centre expenditure & income to 30 June 2023 be noted.

Signature  3 October 2023

Initial

Appendix. APPROVAL OF EXPENDITURE TO 30 JUNE 2023

Date	Tran	Net	Organisation	Detail
30/05/2023	82	51.25	Sapphire Print Solutions - Photocopier charges	May
31/05/2023	36	130.00	Morris Vermaport Limited - Attend lift breakdown	- free lift stuck at 1st floor
31/05/2023	84	76.53	Green End Electrical - Dimmer module	
01/06/2023	85	845.00	AR Entertainments Ltd - Climbing Wall	- Armed Forces Day
01/06/2023	90	71.00	SAGE UK Ltd - Payroll Software Subscription	- June
01/06/2023	102	155.15	Document Solutions - June Bill	
05/06/2023	93	1,008.86	TotalEnergies Gas & Power - Electricity Bill	Pannett - June
08/06/2023	65	11,470.08	WTC Salaries - Payroll	- June
08/06/2023	66	4,097.87	HMRC - FPS June	- 2403
08/06/2023	67	4,004.82	North Yorkshire Pension Fund - Contributions	- June
08/06/2023	94	462.48	ENGIE Gas Limited - Gas Bill	Pannett - June
13/06/2023	96	3.48	Boyes of Whitby - Refuse sacks	
13/06/2023	99	0.62	Pitney Bowes - May invoice	- postage
14/06/2023	97	32.47	Amazon Services Europe S.A.R.L - Stick Flags	
14/06/2023	100	50.68	Pitney Bowes - May invoice	- quarterly lease
18/06/2023	98	3,558.34	Everflow Limited - Water Bill	Toilets - May
21/06/2023	91	14.99	EE Limited - Mobile phone monthly	- June
21/06/2023	92	228.00	Siemens Financial Services Limited - Telephone Lease Charge	(Quarterly)
27/06/2023	101	71.49	Cathedral Hygiene - Monthly periodic payment	- June
		26,333.11		