

PANNETT PARK | WHITBY | YO21 1RE
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Dear Councillor,

4 April 2024

You are summoned to attend a meeting of the **FINANCE POLICY & GENERAL PURPOSES COMMITTEE** to be conducted at the **Pannett Gallery**, on **Tuesday 9 April 2024 at 6:00pm**, the agenda for which is set out below.



Michael King
Town Clerk

To: Councillors Mrs H Coughlan, R Dalrymple, J Harston,
A Jones, Mrs S Turner, Mrs L Wild and Mrs N Wilson.

Councillors A Abbott and G Goodberry (Subs)

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

AGENDA

1. APOLOGIES FOR ABSENCE

To resolve on apologies for inability to attend.

2. DECLARATION OF INTERESTS & REQUESTS FOR DISPENSATION

To declare any disclosable pecuniary interests or any other interests which members may have in the following agenda items and consider any dispensation requests.

3. PUBLIC PARTICIPATION

Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public (limited to 3 mins per person).

General Purposes & Policy

4. MINUTES OF MEETING HELD ON 5 DECEMBER 2023

(page 3)

To approve the minutes of the last meeting.

5. ACTION OUTSTANDING FROM PREVIOUS MEETINGS

Verbal update from the Clerk on items outstanding from earlier meetings.

6. BANKING HUB

(page 7)

- 7. NYC BOUNDARY REVIEW** **(page 11)**
To recommend a submission on the Local Government Boundary Commission Electoral Review of North Yorkshire Council.

Finance

- 8. APPROVAL OF EXPENDITURE** **(page 13)**
To approve payment of invoices dated to 29 February 2024.
- 9. INCOME & EXPENDITURE TO END OF FEBRUARY** **(page 15)**
To receive

WHITBY TOWN COUNCIL

Minutes of the meeting of the **Finance Policy & General Purposes** Committee held in Pannett Art Gallery, Whitby, on **Tuesday 5 December 2023** at 6pm.

Present Councillor Mrs L Wild (Chair) and Councillors Mrs H Coughlan, R Dalrymple, J Harston, A Jones, Mrs S Turner and Mrs N Wilson.

Also Mr King, Town Clerk, Councillors Barnet, Mrs Brown and Nock, and eight members of the public.

NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972.

279/23 APOLOGIES

None

280/23 DECLARATION(S) OF INTERESTS & REQUEST FOR DISPENSATION

None

STANDING ORDERS SUSPENDED

281/23 PUBLIC PARTICIPATION

Four people spoke in relation to Item (item 307/23).

STANDING ORDERS REINSTATED

282/23 MINUTES OF MEETING HELD ON 3 OCTOBER 2023.

MOVED by Councillor Dalrymple, seconded by Councillor Mrs Coughlan.

RESOLVED that minutes of the Finance Policy & General Purposes Committee held on the 8 August 2023 are approved as a correct record.

283/23 ACTION OUTSTANDING FROM PREVIOUS MEETINGS

None.

284/23 REVIEW OF GOVERNANCE ARRANGEMENTS

Submitted a timetable to review the council's Standing Orders, Financial Regulations, Policies and Procedures.

MOVED by Councillor Mrs Turner, seconded by Councillor Jones

RESOLVED that a) Questions or suggested amendments to the council's constitution are raised with the clerk no later than Monday 22 January 2024;
b) A draft constitution, with marked revisions and any proposed amendments arising from a), above, is considered by FP&GP Committee on 6 February 2024; and
c) A final recommended constitution is submitted to Annual Council on 14 May 2024 for adoption.

285/23 UTILITY CONTRACTS - WATER

Submitted: quotations for renewal of the water supply contracts for the public conveniences, Stakesby Vale allotments and Pannett Gallery & Whitby Museum.

MOVED by Councillor Mrs Coughlan, seconded by Councillor Mrs Turner

RESOLVED that the council's water supply contracts for public conveniences, Pannett Art Gallery and Whitby Museum, and Stakesby Vale Allotment are let to Everflow and that the contract terms run for three years from January 2024.

286/23 INTERNAL AUDIT INTERIM REPORT – 2023-24 ACCOUNTS

MOVED by Councillor Mrs Turner, seconded by Councillor Mrs Wilson

RESOLVED that the independent auditor's report is received.

287/23 APPROVAL OF EXPENDITURE

Submitted: a schedule of invoices dated to 30 November 2023.

MOVED by Councillor Jones, seconded by Councillor Mrs Coughlan

RESOLVED that the schedule of expenditure up to 30 November in the sum of £131,548.46 (as attached) is approved and submitted to Full Council.

288/23 COST CENTRE INCOME AND EXPENDITURE TO 31 OCTOBER 2023

Submitted: a summary of income and expenditure to 31 October 2023, by budget heading.

MOVED by Councillor Jones, seconded by Councillor Mrs Coughlan

RESOLVED that cost centre income and expenditure to 31 August 2023 be noted.

289/23 BUDGET PREPARATION 2024/25

Submitted: an initial draft budget incorporating previously approved inflationary assumptions, known commitments to spend and growth items proposed by members.

MOVED by Councillor Mrs Turner, seconded by Councillor Mrs Wild

RESOLVED that a) the draft budget is circulated to all members for comment; b) comments on the budget are returned to the Clerk by 24 December; and c) a revised draft, incorporating members' views is circulated for Council in January, to enable a budget to be set.

Appendix A – APPROVAL OF EXPENDITURE TO 30 NOVEMBER 2023

Date	Tran	Net	Organisation	Details	Heading
05/09/2023	181	£14.68	Barclays Bank	Commission Charges	5000/1/13
12/09/2023	183	£6,100.00	PAS Scaffolding Ltd	Scaffold for external decorating	5001/17
13/09/2023	182	£14,042.57	Mark Hunter - Painter &	Exterior painting - Museum and Gall	5001/17
14/09/2023	114	£67.00	East Coast Fire Services	Call out to fire panel fault - New	5002/2/2
18/09/2023	192	£79.00	SAGE UK Ltd	Payroll Software Subscription - Sep	5000/1/9
21/09/2023	193	£288.00	Siemens Financial	Telephone Lease Charge (Quarterly)	5000/1/5
21/09/2023	194	£1,182.67	TotalEnergies Gas &	Electricity Bill Pannett - September	5001/2
21/09/2023	195	£14.99	EE Limited	Mobile phone monthly - September	5000/1/5
22/09/2023	196	£233.09	ENGIE Gas Limited	Gas Bill Pannett - September	5001/1
25/09/2023	197	£320.00	SurveyMonkey Europe	Advantage Annual Plan	5000/1/9
25/09/2023	198	£36.16	Amazon Services Europe	Tripod, battery and memory card for	5000/1/6/4
25/09/2023	199	£46.90	Imagine Products Ltd	ID Badges	5000/1/6/4
25/09/2023	200	£11.05	Boyes of Whitby	Stationary	5000/1/1
26/09/2023	201	£2,134.76	Everflow Limited	Water Bill Toilets - August	5002/2/1
27/09/2023	180	£71.49	Cathedral Hygiene	Monthly periodic payment (Invoice M	5001/6
27/09/2023	202	£50.68	Pitney Bowes	August Invoice - Finance	5000/1/6/4
28/09/2023	203	£35.00	Information Commissioners	Registration Fee 2023/24	5000/1/14
29/09/2023	204	£155.97	Document Solutions	September Bill	5000/1/5
04/10/2023	205	£176.73	Grenke Leasing	Photocopier Quarterly Lease Charge	5000/1/2
05/10/2023	206	£8.80	Barclays Bank	Commission Charges	5000/1/13
16/10/2023	207	£79.00	SAGE UK Ltd	Payroll Software Subscription - Oct	5000/1/9
23/10/2023	208	£14.99	EE Limited	Mobile phone monthly - October	5000/1/5
23/10/2023	209	£23.99	NextGen Retail Ltd	Union flag	5002/13
24/10/2023	210	£160.53	ENGIE Gas Limited	Gas Bill Pannett - October	5001/1
24/10/2023	211	£1,034.65	TotalEnergies Gas &	Electricity Bill Pannett - October	5001/2
25/10/2023	212	£523.60	Green End Electrical	Replacement emergency lighting as s	5001/17
25/10/2023	213	£226.55	Laughing Whale Print &	Uniform polos & fleeces	5000/1/6/4
25/10/2023	214	£172.25	Morris Vermaport Limited	Lift call out and repair	5001/13
25/10/2023	215	£75.00	Whitby Area Development	Town Meeting (3 September)	5000/2/15
25/10/2023	216	£75.00	Whitby Area Development	Town Meeting (18 September)	5000/2/15
25/10/2023	217	£762.23	Vistech Security Ltd	August Security	5001/7
25/10/2023	218	£11,747.83	Nordic Forsaking &	Toilets Insurance 2023-24	5002/2/2
25/10/2023	219	£42.33	Rentokil Initial UK Ltd	Service Period 30/09/2023 - 29/10/2	5001/6
25/10/2023	220	£35.00	East Coast Fire Services	Call out to fire panel fault - New	5002/2/2
25/10/2023	221	£10,182.45	Blachere Illumination UK	Whitby Town Council - Bio-print	5002/4
25/10/2023	222	£488.82	Comgas Heating Limited	Replace leaking galvanised cold fee	5001/16
25/10/2023	223	£70.00	Dan Close CCTV & Fire Ltd	1 x Standard Call Out Whitby Area	5001/17
25/10/2023	224	£125.00	Vinyl Signs of Whitby	To print/supply 3 x new pvc banners	5002/19
25/10/2023	225	£714.60	Vistech Security Ltd	September Security	5001/7
25/10/2023	226	£42.33	Rentokil Initial UK Ltd	Service Period 30/10/2023 - 29/11/2	5001/6
25/10/2023	227	£50.00	Society of Local Council	Water Compliance and Legionella Con	5000/1/18
25/10/2023	228	£376.67	Society of Local Council	National Conference 2023	5000/1/18

Minutes

Item 4

Date	Tran	Net	Organisation	Details	Heading
25/10/2023	229	£434.20	Comgas Heating Limited	Install mixer valves in toilets	5001/17
25/10/2023	230	£180.00	Brian Oakley	Window cleaning - Gallery & Museum	5001/11
25/10/2023	231	£135.20	Wilf Noble Construction	August & September invoices	5001/17
25/10/2023	232	£798.87	Business Stream	Pannett Gallery and Whitby Museum -	5001/3
25/10/2023	233	£173.00	Business Stream	Water supply 24 June to 23 September	5002/1/4
25/10/2023	234	£242.00	ADT Fire & Security PLC	Work on fire system due to faulty e	5001/10
25/10/2023	235	£344.72	ADT Fire & Security PLC	Work on fire system due to false al	5001/10
26/10/2023	236	£2,051.09	Everflow Limited	Water Bill Toilets - September	5002/2/1
27/10/2023	237	£89.17	Pitney Bowes	September Invoice - Finance	5000/1/6/4
27/10/2023	238	£71.49	Cathedral Hygiene	Monthly periodic payment (Invoice M	5001/6
31/10/2023	239	£155.15	Document Solutions	October Bill	5000/1/5
06/11/2023	TBC	£8.50	Barclays Bank	Commission Charges	5000/1/13
07/11/2023	TBC	£1,860.00	Maybank Buildings Surveyors	Museum Floor	5001/17
07/11/2023	TBC	£298.96	Vinyl Signs of Whitby	Signage	5001/17
07/11/2023	TBC	£630.00	Wellers Law Group	Legal Work	5000/1/14
07/11/2023	TBC	£217.76	Green End Electrical	Replacement isolator switch	5001/17
08/11/2023	TBC	£354.00	Whitby Advertiser	Christmas Festival Advertising	5002/19
15/11/2023	TBC	£2,199.46	Everflow Limited	Water Bill Toilets - October	5002/2/1
16/11/2023	TBC	£94.80	SAGE UK Ltd	Payroll Software Subscription - Nov	5000/1/9
21/11/2023	TBC	£1,261.33	TotalEnergies Gas &	Electricity Bill Pannett - November	5001/2
21/11/2023	TBC	£11.99	EE Limited	Mobile phone monthly - November	5000/1/5
21/11/2023	TBC	£938.08	ENGIE Gas Limited	Gas Bill Pannett - November	5001/1
22/11/2023	TBC	£168.00	Grenke Leasing	Photocopier Termination Charge	5000/1/2
23/11/2023	TBC	£19.99	eBay	CCTV Camera	5001/17
23/11/2023	TBC	£41.98	Amazon Services Europe	Union flag (2 off)	5002/21
23/11/2023	TBC	£159.99	Amazon Services Europe	Portable loop	5000/1/14
23/11/2023	TBC	£181.96	Amazon Services Europe	Christmas tree Lights (4 off)	5002/19
23/11/2023	TBC	£28.99	Amazon Services Europe	Bankers Boxes	5002/19
23/11/2023	TBC	£24.80	Boyes of Whitby	Stationery	5002/19
23/11/2023	TBC	£65.00	Hedleys Book Shop	Prizes	5002/19
27/11/2023	TBC	£3,372.80	Everflow Limited	Water Bill Toilets - November	5002/2/1
27/11/2023	TBC	£85.79	Cathedral Hygiene	Monthly periodic payment (Invoice M	5001/6
30/11/2023	TBC	195.73	Document Solutions	November Bill	5000/1/5
		£62,561.30	Confidential Transactions		
Total		£131,548.46			

Background

Last month, the town council was contacted with information that the Halifax branch on Baxtergate, which is the last remaining high street banking branch in Whitby, will close in 2025.

In the email dated 14 March, Halifax said,

I wanted to let you know that we will be closing the Halifax branch in Whitby on 14 January 2025. However, a banking hub will be provided to support customers.

A hub is an outlet that customers of any of the major banks can use to deposit and withdraw cash over the counter. We will also send a Community Banker into the hub to provide face-to-face support to our customers on one day per week, and other banks will do the same.

LINK – the cash machine network – decided a hub should be provided and will be in touch with more details. We will keep our branch open for up to 12 months to allow time for this new service to be set up by Cash Access UK.

We will be writing to customers shortly to explain that our branch is closing, but I wanted to let you know ahead of those letters going out.

The reason for the closure of our branch is that usage has declined over recent years as our customers increasingly choose to use online, mobile or telephone banking to manage their money.

The number of transactions by our personal customers using this branch have fallen by 48 pc over the last five years. I am sure you can appreciate that we have to respond to these changes.

Before reaching this decision, we carried out a thorough assessment of the alternative services that are available and how our customers are banking with us.

All customers who regularly use the branch will receive a letter with details of other ways they can bank with us. As part of this process, we will try to speak to customers who only use the branch and support vulnerable customers by explaining the alternatives that will be available to them after the closure happens.

I've attached details of the other banking options available for local people – as well as details about how we made the decision.

Our colleagues who work in the branch will be offered the chance to move to a role in another branch or another part of our business.

We received additional information on the same date from

We are delighted to confirm that Cash Access UK will be bringing a Banking Hub to Whitby - bringing cash and everyday banking services to your community.

LINK recently assessed your community's cash access needs and has recommended a Banking Hub, which will now be provided by Cash Access UK. We're a not-for-profit company owned by the biggest high street banking providers in the UK.

We've already opened 39 Hubs in other communities where they're making a big difference to individual customers, small businesses and the wider community.

Your new Banking Hub will provide a counter service for everyday cash transactions, together with a community banker service where customers will be able to speak face-to-face with their own bank or building society about more complicated banking matters.

How you can help

Opening a Banking Hub can take up to 12 months, but with the support of the local community, we can make things go more smoothly and sometimes more quickly.

1. Finding the right building is the first step, and we would welcome any suggestions you have on suitable and available premises. We've set out our requirements in your welcome pack.
2. We're also keen to work with you to let the wider community know about the Banking Hub – especially those who may find cash and face-to-face services particularly useful. If there are any community groups you think we should be working with, especially those who support

- older residents
- more vulnerable residents
- small businesses (Chambers of Trade etc)

please let us know and we'll contact them.

The information pack I've attached provides more information on Banking Hubs, together the typical timescales and steps involved in setting one up. It also explains what we'll do if there are particular challenges with finding a suitable building, and what alternatives are to a permanent 'bricks and mortar' Banking Hub.

Next steps

I'm the Community Engagement Manager for Cash Access UK and I will be your main point of contact on the Banking Hub moving forward. I would love to arrange to meet you virtually to answer any questions and to find out how we can best keep the community up to date with all the developments as we prepare your Banking Hub for opening. Please let me know if you'd like me to set up an initial meeting.

I look forward to working with you as we bring a Banking Hub to your community.

This information has been shared on the council's facebook page. One suggestion has been received that, "A suitable premise would be the old HSBC building."

Members may wish to consider whether the other recently vacated or to be vacated bank premises might offer a suitable location.

Recommendation:

That a meeting is arranged with the Community Engagement Manager for Cash Access UK to put forward suggestions on suitable locations and opportunities to engage with the target groups identified in the Cash Access UK email.

Local Government Boundary Review of North Yorkshire Council.

North Yorkshire Council was set up in 2022 with interim electoral divisions put together from a mixture of the old borough wards and the old county divisions. As interim divisions, many of these are of different sizes. Part of the process of setting up the new council is a review of the county divisions to redraw them to bring electoral equality. This process officially started in December 2023, to be completed by August 2025 in time for the 2027 elections.

The process is in two stages:

December 2023 to June 2024	Determine number of unitary councillors
27 August 2024 to 4 November 2024	Draw up new division boundaries

The review is currently in the period of deciding how many county councillors there should be.

The Boundary Commission’s timetable characterises this as an entirely internal matter for North Yorkshire Council until draft proposals are published for general public consultation.

As with the 2019 review of Scarborough Borough Council, it is advisable that Whitby Town Council makes a case that the Town Council area should be co-terminal with a whole number of county divisions. The Town Council is currently covered by two county divisions: Whitby West and Whitby Streonshalh. Although each division on its own is mis-sized and will need adjusting, the two divisions taken together are very close to the quota for exactly two divisions with the current 90 county councillors.

2023 Whitby electorate	10,095	1.9 seats
2028 Whitby forecast	11,215	2.1 seats
County quota for 90 seats	5,289	

Submissions have to be based on the electorate on 1st Jan 2023, and a five-year forecast. The developments in place at Green Lane, Broomfield Farm, and Stakesby Road are likely to add around 1,120 electors based on the number of houses multiplied by the average occupancy in town.

NYC has previously responded to Cllr Wild’s request for a Parish Governance Review. They replied stating that governance reviews of the towns and parishes will not be done until the country review is completed, which they are minded to do. SBC previously committed to having a governance review before they were abolished. This subsequent parish review will be the opportunity to review the size of the town council and the town’s own warding arrangements.

Recommendation: that Whitby Town Council submits the following recommendation to the Local Government Boundary Commission, and also to North Yorkshire Council to inform their decision-making process.

Submission from Whitby Town Council regarding the Local Government Boundary Review of North Yorkshire Council.

Stage One: Council Size

Whitby Town Council submits this representation regarding the number of councillors suitable for North Yorkshire Council.

As with the 2019 review of Scarborough Borough Council, we recommend that the area of Whitby be co-terminal with a whole number of county divisions. The Town Council is currently covered by two county divisions: Whitby West and Whitby Streonshalh. Although each division on its own is mis-sized and will need adjusting, the two divisions taken together are very close to the quota for exactly two divisions with the current 90 county councillors.

2023 Whitby electorate	10,095	1.9 seats
2028 Whitby forecast	11,215	2.1 seats
County quota for 90 seats	5,289	

There are housing developments currently in progress and granted for development at Green Lane, Broomfield Farm, and Stakesby Road which are likely to add around 1,120 electors, based on the number of houses multiplied by the average occupancy in town.

Whitby has a distinct local identity. The greater Whitby District, broadly the Esk Valley basin, also has a distinct local identity. The area has a distinct character and community of its own. Whitby is isolated on all sides, by the moors to the landward side and the sea to the other. The geography funnels the focus of the area towards Whitby which is the focus for local facilities and forms the urban core. The Town Council is also wholly outside the North Yorkshire National Park, with the Park boundary being coterminous with the Town Council boundary other than the north-western border with Sandsend.

We believe that addresses the criteria of *Interests and Identities of Local Communities* and *Effective and Convenient Local Government* and would be best served if Whitby had a whole number of county councillors with no county division overlapping outside the Town Council area. Consequently, we recommend that the total number of county councillors is in a small range close to the existing 90.

Approval of Expenditure 1 January to 29 February 2024

Paid date	Tn no	Net	Details		Heading
04/01/24	326	£208.53	Grenke Leasing	Photocopier Lease	5000/1/2
04/01/24	327	£91.67	Grenke Leasing	Photocopier Equipment Protection	5000/1/2
09/01/24	328	£28.53	Barclays Bank	Commission Charge	5000/1/13
09/01/24	329	£355.61	Wilf Noble Construction &	October/November invoices	5001/17
16/01/24	330	£79.00	SAGE UK Ltd	Payroll Software Subscription - Jan	5000/1/9
19/01/24	332	£620.21	Everflow Limited	Water Bill January - Stakesby Vale & Pannett	5002/1/4
23/01/24	333	£14.83	Amazon Services Europe	DTK 45W HP Laptop Charger 19.5V 2.3	5000/1/6/1
25/01/24	334	£516.60	TotalEnergies Gas & Power	Electricity Bill Pannett - January	5001/2
25/01/24	335	£1,211.52	ENGIE Gas Limited	Gas Bill Pannett - January	5001/1
26/01/24	331	£923.61	Everflow Limited	Water Bill Toilets - January	5002/2/1
27/01/24	336	£71.49	Cathedral Hygiene	Monthly periodic payment (Invoice M	5001/6
31/01/24	337	£155.15	Document Solutions	January Telecoms Bill	5000/1/5
31/01/24	338	£5.57	Document Solutions	January Photocopier Bill	5000/1/5
05/02/24	339	£8.50	Barclays Bank	Commission Charge	5000/1/13
14/02/24	298	£1,050.00	Powercare	Stage Pyro - Christmas Market	5002/19
14/02/24	340	£450.00	Parish Online	Annual subscription	5002/42
16/02/24	341	£79.00	SAGE UK Ltd	Payroll Software Subscription - Feb	5000/1/9
16/02/24	342	£318.23	Everflow Limited	Water Bill February - Stakesby Vale &	5002/1/4
20/02/24	346	£723.57	TotalEnergies Gas & Power	Electricity Bill Pannett - February	5001/2
22/02/24	348	£1,189.02	ENGIE Gas Limited	Gas Bill Pannett - February	5001/1
22/02/24	356	£279.80	Pitney Bowes	INK CART., BLUE	5000/1/4
23/02/24	350	£533.30	Lay's Auctioneers	Woodcut for Pannett	5000/1/8

Reports

Item 8 – APPROVAL OF EXPENDITURE

Paid date	Tn no	Net	Details		Heading
23/02/24	351	£12.00	HM Land Registry	Search - Pannett Park and Museum Tit	5000/1/14
23/02/24	352	£28.21	ABE Books	Soper Book	5000/1/23
23/02/24	353	£2.92	The Works Stores Ltd	Stationery	5000/1/1
23/02/24	354	£3.49	Post Office	Stamps	5000/1/4
27/02/24	347	£631.00	Pitney Bowes	February Invoice - Purchase Power	5000/1/4
27/02/24	355	£207.93	Green End Electrical	Tea Room Emergency Light	5001/17
27/02/24	357	£71.49	Cathedral Hygiene	Monthly periodic payment (Invoice M	5001/6
29/02/24	358	£21.02	Document Solutions	Photocopier Bill	5000/1/5
29/02/24	359	£155.15	Document Solutions	February Telecoms Bill	5000/1/5
Sub Total		£10,046.95			
		£33,642.52	Confidential Transactions		
Total		£43,689.47			

INCOME & EXPENDITURE TO END OF FEBRUARY

Heading number		Budget	YTD Net
Whitby Town Council Income			
4000	Town Council Income	£202,100.00	£137,395.13
4000/1	PAG Recharges	£4,000.00	£0.00
4000/3	PPM Office Rental	£0.00	£0.00
4000/4	PPM Telephone Refunds	£0.00	£0.00
4000/5	PAG Commission	£600.00	£0.00
4000/6	Recharges (Lit & Phil)	£10,000.00	£8,761.56
4000/7	60% Admission (Lit & Phil)	£45,000.00	£64,577.60
4000/9	Locality Grants	£0.00	£0.00
4000/10	Capital/Heritage Grants	£5,000.00	£0.00
4000/11	Other Grants	£0.00	£33,683.45
4000/12	Christmas Lighting Grant	£10,000.00	£0.00
4000/13	Recharges/SLAs	£4,000.00	£16.85
4000/20	Christmas Festival	£50,000.00	£29,172.50
4000/21	Armed Forces Day	£2,500.00	£581.67
4000/30	Public Conveniences	£55,000.00	£551.50
4000/31	Community Donation	£6,000.00	£50.00
4000/32	Neighbourhood Plan	£10,000.00	£0.00
4010	Allotments	£1,300.00	£1,300.80
4050	Tracker Account Interest	£150.00	£401.64
4051	Current Account Interest	£0.00	£18.66
4100	Precept	£283,560.00	£283,560.00
4200	VAT Refund	£80,000.00	£31,077.10
			£453,753.33
Whitby Town Council Expenditure			
5000	Core & Democratic Expenditure	£45,810.00	£33,710.65
5000/1	Administration	£36,310.00	£32,884.32
5000/1/1	Stationery	£550.00	£186.97
5000/1/2	Photocopying	£600.00	£1,351.12
5000/1/3	Adverts	£0.00	£0.00
5000/1/4	Postage	£450.00	£958.68
5000/1/5	Telephones/broadband/email	£3,000.00	£2,594.73
5000/1/6	Office Equipment	£1,000.00	
5000/1/6/1	Computing	£250.00	£14.83
5000/1/6/2	Furniture	£250.00	£0.00
5000/1/6/3	Consumables	£250.00	£0.00
5000/1/6/4	Operational Equipment	£250.00	£593.68
5000/1/7	Audit	£1,700.00	£600.00
5000/1/8	Rechargeable Pannett	£0.00	£533.30
5000/1/9	IT Hosted Applications	£4,500.00	£4,505.27
5000/1/10	Website	£400.00	£150.00
5000/1/11	Computer Maintenance	£200.00	£0.00
5000/1/12	Insurance	£20,000.00	£15,598.50
5000/1/13	Bank Charges	£200.00	£137.00
5000/1/14	Professional Fees	£0.00	£50.00
5000/1/15	Legal Costs	£0.00	£525.00
5000/1/16	Data Protection Annual Fee	£35.00	£0.00

Heading number		Budget	YTD Net
5000/1/17	HR Advisory Service	£1,800.00	£2,119.67
5000/1/18	Staff Training	£1,075.00	£685.84
5000/1/19	Staff Travel Expenses	£500.00	£51.85
5000/1/20	Subscriptions	£2,750.00	£2,199.67
5000/1/21	Room Hire	£0.00	£0.00
5000/1/22	Health & Safety	£100.00	£0.00
5000/1/23	Publications	£200.00	£28.21
5000/2	Civic & Councillors	£9,500.00	£826.33
5000/2/1	Mayor's Allowance	£2,000.00	£333.45
5000/2/2	Councillors' Training	£500.00	£187.36
5000/2/3	Civic Regalia	£500.00	£16.67
5000/2/4	Election/Polls	£0.00	£0.00
5000/2/5	Mayoral Board	£100.00	£0.00
5000/2/6	Honorary Freeman	£200.00	£0.00
5000/2/7	Annual Report	£100.00	£0.00
5000/2/8	Plaques and Pennant Gifts	£200.00	£0.00
5000/2/9	Hospitality	£500.00	£108.85
5000/2/10	Contingencies	£0.00	£0.00
5000/2/11	Section 137	£250.00	£30.00
5000/2/12	Civic Events	£2,000.00	£0.00
5000/2/13	Twinning	£0.00	£0.00
5000/2/14	Councillors' Travel & Subsistence	£300.00	£0.00
5000/2/15	Parish Meeting	£100.00	£150.00
5001	Facilities Management	£60,800.00	£88,620.21
5001/1	Gas	£5,000.00	£7,355.15
5001/2	Electricity	£9,000.00	£10,582.50
5001/3	Water Charges	£1,000.00	£2,129.64
5001/4	Trade Waste	£500.00	£679.65
5001/5	Business Rates	£0.00	£0.00
5001/6	Hygiene Contracts	£1,800.00	£2,295.98
5001/7	Security Patrols	£10,000.00	£7,070.32
5001/8	Alarm Call Outs	£0.00	£0.00
5001/9	ADT Contracts	£6,000.00	£7,899.34
5001/10	ADT Repairs and Maintenance	£2,500.00	£5,619.44
5001/11	Cleaning/Hygiene Supplies	£1,500.00	£2,147.77
5001/12	Fixtures and Fittings (R&M)	£1,000.00	£367.51
5001/13	Lift Maintenance	£2,000.00	£887.18
5001/14	Operational Equipment (New)	£2,000.00	£133.33
5001/15	Air Conditioning	£1,000.00	£2,090.31
5001/16	Heating System	£5,000.00	£4,109.87
5001/17	Repairs & Maintenance (General)	£12,000.00	£35,252.22
5001/99	Maintenance Reserve	£500.00	£0.00
5002	Services	£133,500.00	£96,834.03
5002/1	Allotments	£4,500.00	£740.76
5002/1/1	Infrastructure	£2,650.00	£0.00
5002/1/2	Grounds Maintenance	£500.00	£200.00
5002/1/3	Clearance	£1,000.00	£0.00
5002/1/4	Water Charges	£350.00	£540.76
5002/2	Public Conveniences	£20,000.00	£41,802.15

Heading number		Budget	YTD Net
5002/2/1	Water Charges	£15,000.00	£28,031.04
5002/2/2	Additional Works	£5,000.00	£13,771.11
5002/4	Christmas Lights	£25,000.00	£23,930.86
5002/5	Notice Board	£150.00	£0.00
5002/8	Spital Bridge - Residents Parking site	£0.00	£0.00
5002/10	Abbey / Caedmon Footpath	£0.00	£0.00
5002/11	Twinning	£100.00	£0.00
5002/12	Old Town Hall Survey	£0.00	£0.00
5002/13	War Memorial	£250.00	£23.99
5002/14	Harbour Story Boards (R&M)	£500.00	£0.00
5002/15	Welcome to Whitby Sign (R&M)	£0.00	£0.00
5002/16	Climate Emergency Engagement	£1,000.00	£0.00
5002/17	Victoria Spa Well (R&M)	£1,000.00	£0.00
5002/18	East Pier Footbridge	£0.00	£6,000.00
5002/19	Christmas Festival	£50,000.00	£21,772.02
5002/20	Other Events	£0.00	£1,421.10
5002/20/1	Armed Forces	£0.00	£1,248.00
5002/20/2	Coronation	£0.00	£173.10
5002/20/3	Fossil Festival	£0.00	£0.00
5002/21	Armistice Day/Remembrance	£0.00	£34.98
5002/30	Modern Apprentice Contribution	£3,500.00	£0.00
5002/40	Grants	£0.00	£0.00
5002/41	Pannett Extension	£0.00	£658.17
5002/42	Neighbourhood Plan	£15,000.00	£450.00
5002/43	Unitary Engagement	£12,500.00	£0.00
6000	Staffing	£246,000.00	£212,283.25
6000/1	Nett Salaries	£149,500.00	£134,334.48
6000/2	Tax	£20,000.00	£20,363.20
6000/3	National Insurance	£31,000.00	£29,395.92
6000/3/1	Employees' NIC	£13,500.00	£11,689.04
6000/3/2	Employer's NIC	£17,500.00	£17,706.88
6000/4	Pension Contributions	£45,500.00	£28,189.65
6000/4/1	Employees' Contribution	£12,000.00	£7,362.61
6000/4/2	Employer's Contribution (19.5%)	£33,500.00	£20,827.04
			£431,448.14