



PANNETT PARK | WHITBY | YO21 1RE  
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Dear Councillor,

21 August 2024

You are **summoned** to attend a meeting of the **HUMAN RESOURCES COMMITTEE** to be conducted in Keepers Office, Whitby Museum, on **Wednesday 28 August 2024 at 11:00pm**, the agenda for which is set out below.

A Cowey  
Deputy Town Clerk & Civic  
Officer

To: Councillors Abbott, Brown, Coughlan, Dalrymple  
(Ex-Officio), Riddolls, Smith and Wild

**NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.**

## AGENDA

**1. APOLOGIES**

To receive apologies for inability to attend.

**2. DECLARATION OF INTERESTS**

To declare any disclosable pecuniary interests or any other interests which members may have in the following agenda items and consider any dispensation requests.

**3. PUBLIC PARTICIPATION**

Standing Orders will be suspended for up to 15 minutes to allow for questions or statements about business items on the agenda, submitted by members of the public (limited to 3 mins per person).

**4. EXCLUSION OF PRESS AND PUBLIC (IN RESPECT OF ITEM 5, BELOW – IF REQUIRED)**

**To consider a motion** – That, under the provisions of the Public Bodies (Admission to Meetings) Act 1960 §1(2), the press and public be excluded from the meeting during consideration of the matter referred to at item 5 below, due to the confidential nature of the business to be transacted.

**5. STAFFING - RECRUITMENT OF CLERK AND RFO**

To consider the Contract of Employment, references and any consequential staffing issues.