

# WHITBY TOWN COUNCIL

Minutes of the meeting of the **FINANCE, POLICY AND GENERAL PURPOSES** Committee held in Pannett Art Gallery, Pannett Park, Whitby on Tuesday 15<sup>th</sup> January 2019 at 6.15 p.m.

**PRESENT :-** Councillors J Harston (Chairman), Mrs. H Coughlan, R Dalrymple, Ms. R Pearson, Mrs. L Wild, Mrs. N Wilson and C Winspear (sub).

**ALSO PRESENT:-** Mrs. P A Dobson and Councillor G Jackson.

**NOTICE OF MEETING – Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972**

**F476/19 APOLOGIES**

Apologies were received from Councillor P Trumper.

**F477/19 DECLARATION OF INTERESTS**

There were no Declarations of interest.

**F478/19 PUBLIC PARTICIPATION**

No public present.

**GENERAL PURPOSES & POLICY**

**F479/19 MINUTES**

Proposed by Councillor Ms. R Pearson, seconded by Councillor Mrs. N Wilson and unanimously

**RESOLVED:** That the Minutes of the Finance Policy & General Purposes Committee meetings held 18<sup>th</sup> December 2018 having been circulated, be taken as read and confirmed as a correct record and signed by the Chairman.

**F480/19 REVIEW OF GOVERNANCE DOCUMENTS**

a) Consider Documents to be reviewed in 2019

Proposed by Councillor Ms. R Pearson, seconded by Councillor Mrs. H Coughlan and unanimously.

**RESOLVED:** That the Terms of Reference & Delegated Powers is reviewed at the next meeting followed by the consideration of the Scheme of Delegation.

b) Revised Standing orders for adoption

Proposed by Councillor Mrs. N Wilson, seconded by Councillor Ms. R Pearson and unanimously.

**RECOMMENDED:** That the Standing orders are submitted to the Full Council for adoption.

**FINANCE**

**F481/19 APPROVAL OF PAYMENTS**

a) Members approved payments on behalf of the Council to 15<sup>th</sup> January 2019

Proposed by Councillor Ms. R Pearson, seconded by Councillor C Winspear and unanimously


**RECOMMENDED:** That the schedule of payments up 15<sup>th</sup> January 2019 in the sum of **£20,846.86** as attached hereto are approved for payment and submitted to Full Council.

**F482/19 CONSIDERATION OF MONTH 9 BUDGET 2018-19**

Members considered the budget to end of Month 9

Proposed by Councillor Ms. R Pearson, seconded by Councillor Mrs. N Wilson and unanimously.

**RECOMMENDED:** That the end of Month 9 budget report is received and submitted to Full Council.

19/2/19 

**F483/19 QUOTE FOR LAMINATED MARKETING SIGNS**

Members received a quote and confirmation of contributions from Friends of Pannett Park and Whitby Museum towards the production of signs to promote destination Pannett as previously circulated.

Proposed by Councillor Mrs. N Wilson, seconded by Councillor Mrs. H Coughlan and unanimously.

**RESOLVED:** That the Clerk proceeds with the installation of the signs in the Whitby toilets.

**F484/19 BINDING OF COUNCIL MINUTES**

Members received a quote for binding of signed minutes and considered using any unspent stationery budget at the end of the Financial year to commence the process. The Clerk reported that there were approximately 18 years of minutes to be bound, some of which may require 2 volumes.

Proposed by Councillor Mrs. L Wild, seconded by Councillor Mrs. H Coughlan and unanimously.

**RESOLVED:** That the Council commences the binding using any unspent stationery budget and considers allocating funding in future years.



19/2/19