



## WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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9<sup>th</sup> January 2019

Dear Councillor

You are summoned to attend a meeting of the **FINANCE POLICY AND GENERAL PURPOSES COMMITTEE** to be held in Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 15<sup>th</sup> January 2019 at 6.15 p.m.**, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'P A Dobson', written over the text 'Yours faithfully,'.

**Mrs P A Dobson**  
Town Clerk

To: Councillors Mrs H Coughlan, R Dalrymple, J Harston, Ms R Pearson, P Trumper Mrs L Wild and Mrs N Wilson.

**NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972**

### A G E N D A

1. **APOLOGIES**  
To receive apologies for inability to attend.
2. **DECLARATION OF INTERESTS**  
To declare any interests which members have in the following agenda items.
3. **PUBLIC PARTICIPATION**  
Up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).

#### GENERAL PURPOSES & POLICY

4. **MINUTES**  
To approve as a correct record and if approved sign the minutes of the Finance & General Purposes Committee meetings held 18<sup>th</sup> December 2018 (copy herewith)
5. **REVIEW OF GOVERNANCE DOCUMENTS**  
To review current documents and make recommendations on changes if required
  - a) Consider Documents to be reviewed in 2019
  - b) Revised Standing orders for adoption

## **FINANCE**

**6. APPROVAL OF PAYMENTS**

To approve payments on behalf of the Council to 15<sup>th</sup> January 2019 (copies herewith)

**7. CONSIDERATION OF MONTH 8 BUDGET 2018-19**

To consider budget to end of Month 9. (copy herewith)

**8. QUOTE FOR LAMINATED MARKETING SIGNS** – to receive quote and confirmation of contributions from Friends of Pannett Park and Whitby Museum.

**9. BINDING OF COUNCIL MINUTES** – to receive quote for binding of minutes and consider using unspent stationery budget to commence the process.