



WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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9th April 2019

Dear Councillor

You are summoned to attend a meeting of the **FINANCE POLICY AND GENERAL PURPOSES COMMITTEE** to be held in Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 16th April 2019 at 6.15 p.m.**, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'P A Dobson', with a long horizontal flourish extending to the right.

Mrs P A Dobson
Town Clerk

To: Councillors Mrs H Coughlan, R Dalrymple, J Harston, Ms R Pearson, P Trumper, Mrs L Wild and Mrs N Wilson.

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

A G E N D A

1. **APOLOGIES**
To receive apologies for inability to attend.
 2. **DECLARATION OF INTERESTS**
To declare any interests which members have in the following agenda items.
 3. **PUBLIC PARTICIPATION**
Up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).
- GENERAL PURPOSES & POLICY**
4. **MINUTES**
To approve as a correct record and if approved sign the minutes of the Finance & General Purposes Committee meetings held 19th March 2019 (previously circulated)
 5. **YORKSHIRE DAY 2019 SUB COMMITTEE MINUTES**
To receive minutes of the Yorkshire Day 2019 Sub Committee meeting held 9th April 2019 (to be circulated)

6. REVIEW OF GOVERNANCE DOCUMENTS

To review current documents and make recommendations on changes if required (copies herewith)

- a) Complaints Procedure
- b) Conduct of Public Sessions

FINANCE

7. APPROVAL OF PAYMENTS

To approve payments on behalf of the Council to 31st March 2019 (copy herewith) and 16th April 2019 (to be circulated)

8. CONSIDERATION OF MONTH 12 BUDGET 2018-19

To consider budget to end of Month 12 and virements required for year end. (copy herewith)

9. COMPLETION OF 2018/2019 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN AND STATEMENT OF ACCOUNTS 2018/2019 (copies herewith)

To recommend approval of Statement of Accounts and completion of Sections 1 and 2 of the Annual Governance and Accountability Return 2018/19.

- a) Section 1 Annual Governance Statement 2018/2019
- b) Section 2 Accounting Statements 2018/2019
- c) Statement of Accounts 2018/2019

10. APPLICATIONS FOR FUNDING ASSISTANCE – copies herewith

- a) Whitby in Bloom sponsorship of category in Annual Garden Competition
- b) Whitby Scarborough & Ryedale DAG – donation to Wetwheels 2019 trips.