



## WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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11<sup>th</sup> March 2020

Dear Councillor

You are summoned to attend a meeting of the **FINANCE POLICY AND GENERAL PURPOSES COMMITTEE** to be held in Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 17<sup>th</sup> March 2020 at 6.00 p.m.**, the agenda for which is set out below.

Yours faithfully,

  
**Mrs P A Dobson**  
Town Clerk

To: Councillors Mrs H Coughlan, R Dalrymple, J Harston, G Jackson, L Wild, Mrs N Wilson  
and C Winspear  
Sub. G Stephenson

**NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972**

### A G E N D A

1. **APOLOGIES**  
To receive apologies for inability to attend.
2. **DECLARATION OF INTERESTS**  
To declare any interests which members have in the following agenda items.
3. **PUBLIC PARTICIPATION**  
Standing Orders will be suspended for up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).

### GENERAL PURPOSES & POLICY

4. **MINUTES**  
To approve as a correct record and if approved sign the minutes of the Finance & General Purposes Committee meetings held 18<sup>th</sup> February 2020 (previously circulated)
5. **EMAIL CORRESPONDENCE WITH WHITBY 41 CLUB REGARDING POPPY WREATHS –**  
copies herewith

6. **EVENTS SUB COMMITTEE MINUTES**  
To receive the Minutes of the Events Sub Committee meeting and Report of the Events Working party meetings held 25<sup>th</sup> February 2020 (copies herewith)
7. **REVIEW OF GOVERNANCE DOCUMENTS**  
To review current documents and make recommendations on changes if required (copies herewith)
  - a) Protocol on Bullying & Harassment
  - b) Protocol on Councillor/Staff Relations
8. **#MY TOWN -TOWNS FUNDING** – To give an update on information if any
9. **LOBSTER HATCHERY PROPOSAL** – To consider how the Town Council may assist with support for the proposal discussed at the January full council meeting.
10. **REVIEW OF ASSET REGISTER** – to review the Asset Register in accordance with Standing Orders (copy herewith)

## **FINANCE**

11. **RECOMMENDATIONS FROM EVENTS SUB COMMITTEE**  
**ESC658/20 EVENTS**  
VE DAY 8<sup>th</sup> May 2020/VJ DAY 15<sup>th</sup> August 2020  
The format for VJ day remains the same as the previous commemoration of this event, and peace flowers are placed on the memorial. It was suggested that a street party type event be held to celebrate VE Day on 8<sup>th</sup> May 2020.  
**MOVED** by Councillor R Dalrymple, seconded by Councillor C Winspear and **RECOMMEND** to Finance Policy and General Purposes that funding is made available to purchase peace flowers for the memorial on VJ Day, and to provide funding for a VE Day Event to be held on the 8<sup>th</sup> May 2020. The Deputy Clerk to enquire whether Dockend and Pannett Park would be available.  
  
FLAG RAISING/ARMED FORCES DAY 2020  
Following the information given by Yorkshire Regiment Councillors agreed unanimously that as the National Armed Forces Day event is to be held in Scarborough Whitby would concentrate on Flag Raising to be held on the 22<sup>nd</sup> June 2020.  
**MOVED** by Councillor B Dalrymple, seconded by Councillor C Winspear and **RECOMMEND** unanimously to Finance Policy and General Purposes Committee that a funding is made available to provide a meal for the 4<sup>th</sup> Battalion of the Yorkshire Regiment following the flag raising on the 22<sup>nd</sup> June 2020.
12. **APPROVAL OF PAYMENTS**  
To recommend approval of payments on behalf of the Council to 17<sup>th</sup> March 2020 (copy herewith).
13. **CONSIDERATION OF MONTH 11 BUDGET 2019-2020**  
To consider budget to end of Month 11 2019-2020 (copy herewith)
14. **VICTORIA SPA WELL CONSERVATION** - letter from Whitby Civic Society (copy herewith)
15. **QUOTATION FOR SUPPLEMENTARY 5 YEAR TEST – HYDRAULIC** - to received recommendation from Scarborough Lifts (copy herewith)