



WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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13th February 2020

Dear Councillor

You are summoned to attend a meeting of the **FINANCE POLICY AND GENERAL PURPOSES COMMITTEE** to be held in Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 18th February 2020 at 6.15 p.m.**, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'P A Dobson', with a long horizontal flourish extending to the right.

Mrs P A Dobson
Town Clerk

To: Councillors Mrs H Coughlan, R Dalrymple, J Harston, G Jackson, L Wild, Mrs N Wilson and C Winspear

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

AGENDA

1. **APOLOGIES**
To receive apologies for inability to attend.
2. **ELECTION OF VICE CHAIRMAN FOR REMAINDER OF 2019-2020**
3. **DECLARATION OF INTERESTS**
To declare any interests which members have in the following agenda items.
4. **PUBLIC PARTICIPATION**
Standing Orders will be suspended for up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).

GENERAL PURPOSES & POLICY

5. **MINUTES**
To approve as a correct record and if approved sign the minutes of the Finance & General Purposes Committee meetings held 21st January 2020 (previously circulated)

6. **EVENTS SUB COMMITTEE MINUTES**
To receive minutes of the Events Sub Committee meeting held 22nd January 2020 (copies herewith)
7. **REVIEW OF GOVERNANCE DOCUMENTS**
To review current documents and make recommendations on changes if required
- a) Revisions required to Terms of reference for Finance Policy & General purposes Committee
Review of Asset Register – to be carried out in March each year.
Add Renewal of approvals for Financial regulations 6.7, 6.8 and 6.9 every 2 years by Finance Policy & General Purposes Committee
8. **#MY TOWN -TOWNS FUNDING** – To give an update on information if any
- FINANCE**
9. **QUOTE FOR REDECORATION OF COUNCIL OFFICES** – to receive a quote for the painting of the two upstairs offices and the downstairs office. (copy herewith)
10. **APPROVAL OF PAYMENTS**
To recommend approval of payments on behalf of the Council to 18th February 2020 (copy herewith).
To consider payment of Yorkshire Coast BID levy of £240
11. **CONSIDERATION OF MONTH 10 BUDGET 2019-2020**
To consider budget to end of Month 10 2019-2020 (copy herewith)
12. **RENEWAL OF APPROVALS FOR FINANCIAL REGULATIONS 6.7, 6.8 AND 6.9**
To agree the renewal of approvals for payments made in accordance with the above (copy schedule attached)
13. **CHANGE TO TIMES OF MEETINGS** To consider changing the times of future meetings to 6.00 p.m.