



## WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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12<sup>th</sup> December 2018

Dear Councillor

You are summoned to attend a meeting of the **FINANCE POLICY AND GENERAL PURPOSES COMMITTEE** to be held in Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 18<sup>th</sup> December 2018 at 6.15 p.m.**, the agenda for which is set out below.

Yours faithfully,

  
Mrs P A Dobson  
Town Clerk

To: Councillors Mrs H Coughlan, R Dalrymple, J Harston, Ms R Pearson, P Trumper Mrs L Wild and Mrs N Wilson.

**NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972**

### AGENDA

1. **APOLOGIES**  
To receive apologies for inability to attend.
  2. **DECLARATION OF INTERESTS**  
To declare any interests which members have in the following agenda items.
  3. **PUBLIC PARTICIPATION**  
Up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).
- GENERAL PURPOSES & POLICY**
4. **MINUTES**  
To approve as a correct record and if approved sign the minutes of the Finance & General Purposes Committee meetings held 16<sup>th</sup> October 2018 (copy herewith)
  5. **REVIEW OF GOVERNANCE DOCUMENTS**  
To review current documents and make recommendations on changes if required
    - a) To be continued in 2019.

## FINANCE

6. **APPROVAL OF PAYMENTS**  
To approve payments on behalf of the Council to 20<sup>th</sup> November and 18<sup>th</sup> December 2018 (copies herewith)
7. **CONSIDERATION OF MONTH 8 BUDGET 2018-19**  
To consider budget to end of Month 8. (copy herewith)
8. **INTERNAL AUDITORS REPORT 2018-2019–**  
To receive first Internal Auditors Report for 2018-2019 and take action if required. (copies herewith)
9. **RECOMMENDATION FROM HARBOUR COMMITTEE HC282/18 EASTSIDE FACILITY**  
**MOVED** by Councillor J Harston, seconded by Councillor Mrs L Wild and **RECOMMEND** unanimously to the Finance, Policy and General Purposes Committee that Danfo are appointed by Whitby Town Council to create and manage the proposed Eastside Facility. Danfo will employ Group Ginger as architects and Project Managers. Finance Policy and General Purposes Committee to look at extending the toilet contract with Danfo to include the Eastside Facility and make recommendation to Full Council. (contract information awaited from Danfo)
10. **CONSIDERATION OF DRAFT BUDGET FOR 2019/2020** - to consider draft budget for 2019/2020. (copy herewith)
11. **DEFIBRILLATOR GRANT** – to receive letter of thanks from the Whitby Defibrillator Project (copy herewith)