



WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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10th July 2019

Dear Councillor

You are summoned to attend a meeting of the **FINANCE POLICY AND GENERAL PURPOSES COMMITTEE** to be held in Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 16th July 2019 at 6.15 p.m.**, the agenda for which is set out below.

Yours faithfully


Mrs P A Dobson
Town Clerk

To: Councillors Mrs H Coughlan, R Dalrymple, J Harston, G Jackson, P Trumper, L Wild and Mrs N Wilson

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

AGENDA

- 1. APOLOGIES**
To receive apologies for inability to attend.
- 2. DECLARATION OF INTERESTS**
To declare any interests which members have in the following agenda items.
- 3. PUBLIC PARTICIPATION**
Up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).

GENERAL PURPOSES & POLICY

- 4. MINUTES**
To approve as a correct record and if approved sign the minutes of the Finance & General Purposes Committee meetings held 18th June 2019 (previously circulated)
- 5. REVIEW OF GOVERNANCE DOCUMENTS**
To review current documents and make recommendations on changes if required The Public Sector Bodies (Websites and mobile applications) Accessibility Regulations 2018 – To receive more information on accessibility statement. (copy herewith)

- 6. YORKSHIRE DAY 2019 SUB COMMITTEE MINUTES**
To receive minutes of the Yorkshire Day 2019 Sub Committee meeting held 18th June and 4th July 2019 (copies herewith)
 - 7. INTERNAL AUDIT REPORT YEAR ENDING 31ST MARCH 2019 – FINAL VISIT**
To receive the final Internal Audit Report for 2018/2019 (copy herewith)
- FINANCE**
- 8. APPROVAL OF PAYMENTS**
To recommend approval of payments on behalf of the Council to 16th July 2019 (to be circulated).
 - 9. CONSIDERATION OF MONTH 3 BUDGET 2019-2020**
To consider budget to end of Month 3 2019-2020 (to be circulated)
 - 10. WHITBY SCARBOROUGH & RYEDALE DAG**
To receive thanks for grant award to Wetwheels Yorkshire (copy herewith)
 - 11. EXCLUSION OF PRESS AND PUBLIC**
To consider a motion in the following terms:
'That in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public and press be excluded and they are instructed to withdraw.
 - 12. FORMAL PROPOSAL FROM WHITBY LITERARY & PHILOSOPHICAL SOCIETY FOR SERVICE LEVEL AGREEMENT**
To consider proposal for service level agreement. (copy herewith)
 - 13. APPOINTMENT OF FREELANCE EVENT CONTRACTOR**
To appoint Freelance Event Contractor following invitation to apply for opportunity to provide support services to the Town Council's events team as budgeted for in 2019/2020