



WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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12th February 2019

Dear Councillor

You are summoned to attend a meeting of the **FINANCE POLICY AND GENERAL PURPOSES COMMITTEE** to be held in Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 19th February 2019 at 6.15 p.m.**, the agenda for which is set out below.

Yours faithfully,


Mrs P A Dobson
Town Clerk

To: Councillors Mrs H Coughlan, R Dalrymple, J Harston, Ms R Pearson, P Trumper, Mrs L Wild and Mrs N Wilson.

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

A G E N D A

1. **APOLOGIES**
To receive apologies for inability to attend.
2. **DECLARATION OF INTERESTS**
To declare any interests which members have in the following agenda items.
3. **PUBLIC PARTICIPATION**
Up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).

GENERAL PURPOSES & POLICY

4. **MINUTES**
To approve as a correct record and if approved sign the minutes of the Finance & General Purposes Committee meetings held 15th January 2019 (previously circulated)
5. **EVENTS SUB COMMITTEE MINUTES AND WORKING PARTY REPORT** – To receive Sub Committee Minutes and Working Party Report for the meetings held 22nd January 2019 (copies herewith)

6. REVIEW OF GOVERNANCE DOCUMENTS

To review current documents and make recommendations on changes if required

- a) Terms of Reference & Delegated Powers (copy herewith)

FINANCE

7. APPROVAL OF PAYMENTS

To approve payments on behalf of the Council to 19th February 2019 (copy herewith)

8. CONSIDERATION OF MONTH 10 BUDGET 2018-19

To consider budget to end of Month 10 (copy herewith)

9. RECHARGES TO PARISH & TOWN COUNCILS– to receive notice of indicative rechargeable costs for Elections May 2019 – copy herewith

10. REPLACEMENT COFFEE MACHINE – To consider cost of replacing existing coffee machine which is now obsolete, and capsules are discontinued.

11. RECOMMENDATION FROM EVENTS SUB COMMITTEE ESC 494/19

MOVED by Councillor Ms R Pearson, seconded by Councillor Mrs N Wilson and

RECOMMEND unanimously that Finance Policy and General Purposes purchase a bench costing £704.50 + VAT to commemorate WW2 and permission be obtained to site it next to the bench to commemorate WW1.