

WHITBY TOWN COUNCIL

Minutes of the meeting of the **FINANCE, POLICY AND GENERAL PURPOSES** Committee held in Pannett Art Gallery, Pannett Park, Whitby on Tuesday 16th July 2019 at 6.15 p.m.

PRESENT :- Councillors P Trumper (Chairman) Mrs H Coughlan, R Dalrymple, G Jackson, Mrs. L Wild
Mrs N Wilson and C Winspear (sub).

ALSO PRESENT :- P A Dobson Town Clerk

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

F183/19 APOLOGIES

Apologies were received from Councillor J Harston.

F184/19 DECLARATION OF INTERESTS

Councillor P Trumper declared a prejudicial interest in Minute F195/19.

F185/19 PUBLIC PARTICIPATION

No public present.

GENERAL PURPOSES & POLICY

F186/19 MINUTES

Proposed by Councillor Mrs. N Wilson seconded by Councillor C Winspear and unanimously **RESOLVED:** That the Minutes of the Finance Policy & General Purposes Committee meetings held 18th June 2019 having been circulated, be taken as read and confirmed as a correct record and signed by the Chairman.

F187/19 REVIEW OF GOVERNANCE DOCUMENTS

Members considered the requirements for an accessibility statement under the new regulations as previously circulated.

- a) The Public Sector Bodies (Websites and mobile applications) Accessibility Regulations 2018

Proposed Councillor R Dalrymple, seconded by Councillor G Jackson and unanimously **RESOLVED:** that the requirements were satisfied by the generic statement provided by 2 Commune the Town Council's website operator.

F188/19 YORKSHIRE DAY 2019 SUB COMMITTEE MINUTES

Members had received the minutes of the Yorkshire Day 2019 Sub Committee meetings held 18th June and 4th July 2019.

Proposed by Councillor R Dalrymple, seconded by Councillor Mrs. N Wilson and unanimously. **RESOLVED:** That the Yorkshire Day Sub Committee Minutes 18th June and 4th July 2019 are received.

F189/19 INTERNAL AUDIT REPORT YEAR ENDING 31ST MARCH 2019 – FINAL VISIT

Members had previously been circulated with the final Internal Audit Report for 2018/2019.

Proposed by Councillor R Dalrymple, seconded by Councillor G Jackson and unanimously.

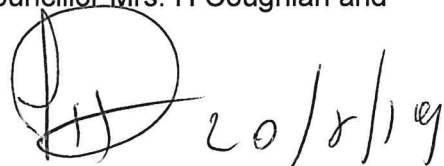
RESOLVED: That the Internal Audit Report is received, and action taken in respect of a Reserves Policy as advised.

FINANCE

F190/19 APPROVAL OF PAYMENTS

- a) Members approved payments on behalf of the Council to 16th July 2019

Proposed by Councillor R Dalrymple, seconded by Councillor Mrs. H Coughlan and unanimously



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RECOMMENDED: That the schedule of payments up to 16th July 2019 in the sum of £ 43,066.51 as attached hereto is approved for payment and submitted to Full Council.

F191/19 CONSIDERATION OF MONTH 3 BUDGET 2019-2020

Members considered the budget to end of Month 3.

Proposed by Councillor R Dalrymple, seconded by Councillor C Winspear and unanimously

RECOMMENDED: That the budget to end of Month 3 2019-2020 is circulated to full council for information

F192/19 WHITBY SCARBOROUGH & RYEDALE DAG

Members received a letter of thanks for the grant award to Wetwheels Yorkshire.

Proposed by Councillor Mrs. N Wilson, seconded by Councillor Mrs. H Coughlan and unanimously.

RESOLVED: That the letter is received.

F193/19 EXCLUSION OF PRESS AND PUBLIC

To consider a motion in the following terms:

'That in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public and press be excluded and they are instructed to withdraw.

Proposed by Councillor Mrs. H Coughlan, seconded by Councillor Mrs. N Wilson and unanimously.

RESOLVED: That the press and public are excluded.

F194/19 FORMAL PROPOSAL FROM WHITBY LITERARY & PHILOSOPHICAL SOCIETY FOR SERVICE LEVEL AGREEMENT

Members considered a proposal from the WLPS for a service level agreement.

Proposed by Councillor R Dalrymple, seconded by Councillor Mrs. N Wilson and unanimously.

RECOMMENDED: That subject to an independent rental review that Full Council adopt the service level agreement as drafted for the next 5 years.

*Councillor Trumper declared a prejudicial interest
in the next item and left the Chair and the room*

F195/19 In the absence of the Vice Chairman

Proposed by Councillor Mrs. L Wild, seconded by Councillor R Dalrymple and unanimously

RESOLVED : That Councillor Mrs. N Wilson takes the Chair for the next item.

F195/19a APPOINTMENT OF FREELANCE EVENT CONTRACTOR

Members considered the appointment of a Freelance Event Contractor following invitation to apply for opportunity to provide support services to the Town Council's events team as budgeted for in 2019/2020. Two applications had been received and members considered the documents circulated previously.

Proposed by Councillor R Dalrymple, seconded by Councillor Mrs. L Wild and unanimously.

RESOLVED: That Aspire 199 are appointed as the Town Council's Freelance Event Contractor.

Proposed by Councillor R Dalrymple, seconded by Councillor C Winspear and unanimously

RESOLVED: That the Events Sub Committee agree the terms of what Aspire 199 will be required to deliver in the current financial year.

 20/8/19