



WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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15th August 2018

Dear Councillor

You are summoned to attend a meeting of the **FINANCE POLICY AND GENERAL PURPOSES COMMITTEE** to be held in Pannett Art Gallery, Pannett Park, Whitby, on **Tuesday 21st August 2018 at 6.15 p.m.**, the agenda for which is set out below.

Yours faithfully,


Mrs P A Dobson
Town Clerk

To: Councillors D Collins, Mrs H Coughlan, R Dalrymple, J Harston, Ms R Pearson, P Trumper and Mrs N Wilson.

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

A G E N D A

1. **APOLOGIES**
To receive apologies for inability to attend.
 2. **DECLARATION OF INTERESTS**
To declare any interests which members have in the following agenda items.
 3. **PUBLIC PARTICIPATION**
Up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).
- GENERAL PURPOSES & POLICY**
4. **MINUTES**
To approve as a correct record and if approved sign the minutes of the Finance & General Purposes Committee meetings held 17th July 2018 (previously circulated)
 5. **REVIEW OF GOVERNANCE DOCUMENTS**
To review current documents and make recommendations on changes if required
 - a) Co-Option Policy
 - b) Data Protection Policy

6. **EVENTS WORKING PARTY** – To receive report of meeting held 11th June 2018 (copy herewith)
7. **DATA PROTECTION OFFICER SERVICE** – To receive letter from Yorkshire Local Councils Association (copy herewith)

FINANCE

8. **APPROVAL OF PAYMENTS**
To approve payments on behalf of the Council to 21st August 2018 (copy herewith)
9. **CONSIDERATION OF MONTH 4 BUDGET 2018-19**
To consider budget to end of Month 4. (copy herewith)
10. **WHITBY DEFIBRILLATOR APPEAL** - To consider request for further support for the appeal to fund another 10 defibrillators for Whitby (copy herewith)
11. **HEATING SYSTEM** – to report on final works to heating control operation and condensing outlet, and to consider quote for annual inspection and servicing of heating system for 2019 and Valliant boilers. (copies herewith)
12. **PUBLIC CONVENIENCES**
 - a) To review 1st year of operation. (report to be circulated)
 - b) To consider suggested poster for use on interior of toilet doors
13. **CCTV SYSTEM** – to receive costs to upgrade the existing CCTV recorders and control system for future consideration.