



## WHITBY TOWN COUNCIL

PANNETT PARK- WHITBY- YO21 1RE

TEL: (01947) 820227

[town.clerk@whitbytowncouncil.gov.uk](mailto:town.clerk@whitbytowncouncil.gov.uk)

[www.whitbytowncouncil.gov.uk](http://www.whitbytowncouncil.gov.uk)

27<sup>th</sup> March 2019

Dear Sir/Madam

YOU ARE HEREBY SUMMONED to attend a meeting of the Town Council of Whitby, to be held in Pannett Art Gallery, Pannett Park, Whitby on **Tuesday 2<sup>nd</sup> April 2019 at 6.45 pm**; the agenda for which is set out below.

Yours faithfully

  
**Mrs. P A Dobson**  
Town Clerk

To: The Town Mayor & Members  
Whitby Town Council

Copies to Whitby Gazette, Whitby Library, Whitby Police, Borough & County Councillors

### *AGENDA*

**NOTICE OF MEETING — Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972**

1. **APOLOGIES FOR ABSENCE** - To receive apologies for inability to attend.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION** - To declare any disclosable pecuniary interests or any other interests which members may have in the following agenda items and consider any dispensation requests.
3. **EXTERNAL REPORTS** - To receive reports on behalf of external bodies if present
  - a. North Yorkshire Police
  - b. County & Borough Councillors
4. **PUBLIC PARTICIPATION SESSION:**  
The Chairman will suspend Standing Orders for up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 mins per person).
5. **MAYOR'S REPORT**
  - a) Civic Engagements for March 2019 – to be circulated.

6. **CLERK'S REPORT**  
a) **Letters sent by Council for information only: -**  
  
b) **Items for circulation and information only (copies herewith)**  
1. YLCA - White Rose Update  
2. Whitby in Bloom Minutes 13<sup>th</sup> February 2019
7. **LETTERS RECEIVED BY COUNCIL: - (copy herewith)**  
a) NYCC – Consultation re proposed Café Area, The Whitby Way, Wellington Road, Whitby
8. **COMMITTEE RECOMMENDATIONS - To consider and make decisions on any recommendations arising from the Committee meetings. (Copies herewith)**  
  
**HR637/19 REVIEW OF GOVERNANCE DOCUMENTS**  
Members considered the following documents  
a) Grievance Procedure amended as suggested by Ellis Whittam  
Proposed by Councillor Mrs H Coughlan, seconded by Councillor Mrs L Wild and unanimously  
**RECOMMENDED:** That the revised document is submitted to Full Council for adoption.  
  
**F648/19 APPROVAL OF PAYMENTS**  
a) Members approved payments on behalf of the Council to 19<sup>th</sup> March 2019  
Proposed by Councillor Mrs. N Wilson, seconded by Councillor C Winspear and unanimously  
**RECOMMENDED:** That the schedule of payments up 19<sup>th</sup> March 2019 in the sum of  
**£ 29,863.61** as attached hereto are approved for payment and submitted to Full Council.
9. **MOTIONS SUBMITTED BY COUNCILLORS – none submitted.**
10. **MINUTES — To confirm as an accurate record the Minutes of the following Full Council meeting and receive Minutes of Committee Meetings (copies herewith unless otherwise stated)**  
a) Ordinary Meeting of Whitby Town Council held 5<sup>th</sup> March 2019  
b) Finance Policy & General Purposes Committee meeting held 19<sup>th</sup> March 2019  
c) Human Resources Committee meeting held 19<sup>th</sup> March 2019  
d) Town Development & Improvement Committee meeting held 25<sup>th</sup> March 2019  
e) Planning Committee meeting held 26<sup>th</sup> March 2019
11. **MEMBERS REPORTS — To receive reports from members nominated to represent the Council on Outside Bodies**
12. **FLOODING AWARENESS —STANDING ITEM**  
a) Tides above 5.5 metres – 18<sup>th</sup> 19<sup>th</sup> 20<sup>th</sup> 21<sup>st</sup> 22<sup>nd</sup> April 2019
13. **POTASH DEVELOPMENT PROGRESS - STANDING ITEM**  
To receive report if any