



WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

TEL. (01947) 820227

FAX. (01947) 825691

E MAIL: info@whitbytowncouncil.gov.uk

www.whitbytowncouncil.gov.uk

9th October 2019

Dear Councillor

You are requested to attend a meeting of the **HUMAN RESOURCES COMMITTEE** to be held in the Pannett Art Gallery, Whitby on Tuesday 15th October 2019 in Pannett Art Gallery at 5.30 p.m.

Yours sincerely


Mrs P A Dobson
Town Clerk

To Councillors Mrs H Coughlan, R Dalrymple, G Jackson, Ms R Pearson, Mrs L Wild, Mrs N Wilson and C Winspear.

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

AGENDA

1. **APOLOGIES**
To receive apologies for inability to attend.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION**
To declare any disclosable pecuniary interests or any other interests which members may have in the following agenda items and consider any dispensation requests.
3. **PUBLIC PARTICIPATION SESSION:**
Up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3mins per person).
4. **MINUTES**
To approve as a correct record and if approved sign the minutes of the Human Resources Committee meetings held 17th September 2019 (previously circulated)
5. **APPRAISALS** – to report on outcomes of staff appraisals. (to be circulated)
6. **SUCCESSION PLANNING TOWN CLERK 2020**
To update members on responses to advertisements to date, discuss date for shortlisting applicants and consider which members will be on the interview panel.