



Full Council 28th January:

Whitby Town Council Public Convenience Working Group

FINAL VERSION

General

A working party of and answerable to Whitby Town Council established by Full Council to:

investigate the financial and contractual arrangements concerning the operation and maintenance of the Public Conveniences on New Quay Road, Pier Road, West Cliff, Marketplace, Abbey Plains and Ruswarp. For the avoidance of doubt, the working group has no authority to interview past Cllrs or officers.

Consider changes to current arrangements for consideration by Council.

Identify contract models for the future for consideration by Council.

Membership, Chair and Quorum

Number of Members 4 plus relevant experts (non-voting) as required. All appointments to be confirmed by Council. Any non-Cllrs to sign confidentiality clause.

Substitute Members 0

Appointments/Removals from Office Voluntary

Restrictions on Appointment None

Restrictions on Chair Voting Member only, no casting vote.

Quorum To be reviewed

Number of meetings per Council Year Monthly or as required.

Projected end date Review progress at May 2025 Annual Meeting

Current Sub-Committee None

Decision Making A recommendation will normally be reached by consensus. It may, however, be appropriate to determine a way forward by taking a vote on a proposal. In such circumstances, the recommendations shall be determined by a simple majority of those members present.

Terms of Reference

- Responsible for investigating financial history of toilets and identifying recommendations to Council on areas requiring remedy.
- Responsible for investigating contract history of toilets and identifying any recommendations to Council.
- Responsible for investigating maintenance issues and identifying areas requiring improvement for consideration by Council.
- Responsible for preparing a feasibility study to include future sustainability and support from potential partners for consideration by Council.
- Responsible for minuting and reporting all findings to Full Council Meetings.
- Responsible for ensuring Data Protection and Commercial Sensitivities are protected.