



WHITBY TOWN COUNCIL

PANNETT PARK - WHITBY - YO21 1RE

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2nd October 2019

Dear Councillor

Your attendance is requested at a meeting of the **PANNETT ART GALLERY COMMITTEE** to be held in the Pannett Art Gallery, Pannett Park, Whitby on **Tuesday 8th October at 5.00 pm**, prior to the meeting of the Planning Committee; the agenda for which is set out below.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'A Cowey'.

Deputy Clerk & Civic Officer

To Councillors; Mrs H Coughlan, R Dalrymple, L Derrick, Ms R Pearson, P Trumper, Mrs N Wilson and C Winspear with Mrs H Berry (Curator).

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972

A G E N D A

1. **APOLOGIES**
To receive apologies for inability to attend
2. **DECLARATION OF INTERESTS**
To declare any disclosable pecuniary interests or any other interests which members may have in the following agenda items and consider any dispensation requests.
3. **MINUTES**
To confirm as a correct record the minutes of the Pannett Art Gallery Committee held on the 25th June 2019 (herewith)
4. **PUBLIC PARTICIPATION SESSION**
Standing Orders will be suspended up to 15 minutes to allow members of the public to ask questions, make statements or give evidence about business items on the agenda (limited to 3 minutes per person).
5. **CURATORS REPORT**
To receive the Curators Report (to be circulated).
6. **FINANCE**
 - a) To approve payment of cheques (to be circulated)

- b) To consider and approve the purchase to upgrade 'ADLIB' (Collections management software)
- c) To approve the purchase of LED strip lights for the attic store – to bring this area up to the approved spectrum standard required for museum accreditation.

7. ACCREDITATION

- a) To approve the appointment of Helen Thornton from York Museum Trust as Pannett Art Gallery's Accreditation Mentor and to sign the Accreditation Mentoring Agreement.
- b) To consider and receive areas of improvement for collection care as highlighted by the Museum Development Officer from Museums Development Yorkshire.

8. PANNETT CENTENARY

To consider exhibitions, workshops and events to celebrate Alderman Pannett's Centenary, 2020

9. EVENTS

- a) To consider the purchase of an Entertainment License to enable the hosting of music/acting performances in the Pannett Art Gallery.
- b) To investigate further the possibility of staging 'Stormy House' art installation.

10. AQUISITIONS

To approve the donation of a light box to the Pannett Art Gallery by Alan Davis.

11. JOINT MARKETING

To receive a report from the Joint Marketing Committee regarding sign posting

12. DATE OF NEXT MEETING

To be arranged